

OUTSIDE SERVICES COMMITTEE

20th March 2018 at 6.55pm

Minutes

(Please note that all Councillors are now members of the Outside Services Committee.)

1. APOLOGIES

CLLRS BURROWS, DOWDALL, GOLD, LONG & TOLMAN

PRESENT: CLLRS COAKLEY (CHAIR), FOX, MORGAN, D SMITH, M SMITH, TAGG AND WATSON

MEMBERS OF THE PUBLIC: 0

OFFICERS: HELEN DOWDALL (CLERK)

2. MINUTES

RESOLVED. It was proposed by Cllr Tagg seconded by Cllr Morgan and agreed unanimously to accept the minutes of the 27TH February 2018.

3. MATTERS ARISING

None

4. DISCLOSURES OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

Cllr Watson for item 7c as he lives in Ayshton Gardens.

5. FINANCE

a) Approval of payments

Resolved. It was proposed by Cllr Tagg seconded by Cllr M Smith and agreed to approve the payments as listed:

Payments for approval 20th March 2018

TH	DD	Cornwall Council	Council Tax PCs	2232.00	2232.00
TH	DD	Cornwall Council	Council Tax Town Hall	12771.05	12771.05
OS	DD	Cornwall Council	Council Tax Saltash Rd Rec	5520.00	5520.00
TH	DD	Cornwall Council	Council Tax Units 7-9	2366.40	2366.40

TH	DD	Corona	TH Gas	332.65	66.53	399.18
TH	DD	Corona	TH Electricity	345.62	69.12	414.74
TH	DD	Booker	Refreshments	81.07	14.02	95.09
TH	DD	Booker	Refreshments	6.49	1.30	7.79
OS	DD	Allstar	Fuel	89.45	17.89	107.34
FGP	DD	Three	Mobile Phone	41.12	8.22	49.34
FGP	10780	Inland Revenue	NI & PAYE	2948.73		2948.73
OS	10781	John Smith Tyres	Inner Tube	12.50		12.50
FGP	10782	Pat Marshall	Manual Handling training	295.00		295.00
FGP	10783	Signomatic	Office Signs	22.13	4.43	26.56
FGP	10784	Kivells	Valuation fee	825.00	165.00	990.00
TH	10785	Colins of Callington	Gas lighter, knife tray, bin	28.37	4.29	32.66
FGP	10786	SeaDog IT	Hosting & Maintenance	24.50		24.50
TH/OS	10787	Biffa	Waste collections	212.88	42.58	255.46
FGP	10788	Ellis Whittam	E Learning	215.00	43.00	258.00
TH	10789	Filmbankmedia	Paddington 2	133.00	26.60	159.60
FGP	10790	Sage UK Ltd	P60 stationery	51.70	10.34	62.04
FGP	10791	Clifton Emery	NP Initial fee	2656.33	531.26	3187.59
TH	10792	Beacon Blinds	New office blinds	325.00	65.00	390.00
OS	10793	EDF Energy	Cemetery workshop	30.74		30.74
FGP	10794	TAVATA	Annual membership	200.00		200.00
TH/OS	10795	GB Tool Hire	Chainsaw file, handwash dispenser, hand towel dispenser, cleaning supplies, sharps gloves, work trousers hi viz jackets, post borer hire	620.12	124.02	744.14
TH	10796	British Gas	Unit 11 electricity	430.83	86.16	516.99
TH/OS	10797	Trewarthas	Back box, blanking plate, grip fill, bolts, plug, drill bits, back door stop, nylon, tubing, paint brushes, foam roller, paint, masking tape, drill bits, threaded bar, washers, hex nuts, coat hook, screws, filler, garden paint, earth wire, cable, rock salt	158.08	31.62	189.70
TH	10798	Manton Electrical	Kitchen electrics	166.04	33.20	199.24
OS	10799	Jacksons Fencing	Magnetic Latch	78.54	15.71	94.25
OS	10800	Fenland Leisure	Playground paint	148.00	29.60	177.60
				33368.34	1389.89	34758.23

6. FOR DECISION – To receive any updates from the Operations Manager

The grant application for Saltash Road toddler park has been submitted and we await the outcome. The phone box at Kelly Bray has been prepared for the defib but the cabinet is currently being serviced. Staff will be moving across to the Summer hours next week. Grass cutting will

start in early April, weather permitting. Pesticides have been ordered for the weedspraying. The annual park inspection is scheduled for early April.

Cllr Watson then put questions to the officer regarding Health & Safety. Cllr Morgan also reported on his recent Health & Safety assessment, which has gone very well. There have been no accidents reported this year and all high priority work has been completed and all legal requirements dealt with.

Parks & Open Spaces

7. FOR DECISION – To receive any updates on matters concerning the Parks & Open Spaces, and agree action required for:

- a) Tamar Close – Nothing to report.
- b) Launceston Road – Nothing to report.
- c) Saltash Road – No updates from the Anti-Social Behaviour project.
Earl and Crocker have confirmed the position with the land adjacent to the car park. When the land was transferred to Callington Urban District Council in 1921 there was a reservation of mines and minerals in respect of the land but otherwise no covenants were put on the land restricting its use. Any development would therefore only be subject to obtaining the appropriate planning consent. Earl and Crocker advice would be to leave it as it is at present. **Noted.**
- d) Lamorna Park – Nothing to report.
- e) Peggy's Patch – Nothing to report.
- f) St Mary's Square - To receive any updates from Cllr Gold on her return, regarding the Addaction Project.

Allotments

8. FOR DECISION – To discuss any matters concerning the allotments (to receive report)

The report had been circulated prior to the meeting. A discussion then followed on what surveillance could be provided, our duty of care, and tenants taking responsibility for their own equipment.

Cllr M Smith explained that discussions had been held previously with allotment tenants at a meeting with the Police, advising tenants to form an allotment association, but this didn't materialize. The Clerk would provide Cllr Fox some background information, should he wish to revisit this and bring recommendations back to Committee for consideration.

A suggestion had been put forward to skim off the top layer of soil on all empty plots to make them more enticing and manageable to

prospective tenants. Various thoughts and concerns were then deliberated regarding setting a precedent, disposal of waste and rubbish, and a communal area for reusable items.

Resolved. It was proposed by Cllr M Smith seconded by Cllr Fox and agreed unanimously that the vacant plots would be tidied and the top soil and waste removed.

9. ANY OTHER URGENT BUSINESS

Cllr Watson spoke about 'Battle On' and their offer to help with gardening projects, namely the flower bed at the Village Collection by the Liskeard Road roundabout (land owned by Cornwall Council). Cllr M Smith suggested that he contacted Cllr Long about the use of an equipped trailer from Cornwall Council, to help them with such schemes.

Cllr Coakley reported that 111 people attended the Children's Filmshow on Saturday. Thank you and well done to all involved.

There being no further business the meeting was declared closed at 7.25pm.