

FINANCE & GENERAL PURPOSES COMMITTEE

27th March 2018 at 6.30pm

Minutes

(Please note that all Councillors are now members of the Finance & General Purposes Committee.)

1. APOLOGIES

CLLRS DOWDALL & TOLMAN

PRESENT: CLLRS BURROWS*, COAKLEY, FOX, GOLD, LONG, D* & M* SMITH, TAGG (CHAIR) & WATSON.

***ARRIVED AT ITEM 8**

MEMBERS OF THE PUBLIC: 0

OFFICERS: HELEN DOWDALL (CLERK)

2. MINUTES

RESOLVED. It was proposed by Cllr Long seconded by Cllr Coakley and agreed to accept the minutes of the 27th March 2018.

3. MATTERS ARISING

None

4. DISCLOSURES OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

Cllr Tagg for item 5a in receipt of a payment.

5. FINANCE

a) Approval of payments

Resolved. It was proposed by Cllr Long seconded by Cllr Coakley and agreed to approve the following payments (Cllr Tagg abstained).

Payments for approval 27th March 2018

TH	DD	SWW*	Heritage Centre Water	807.10	807.10
TH	DD	SWW	Public Conveniences	1793.02	1793.02
TH	DD	Clear Business	Units 7,8 & 9 electric	115.15	115.15

OS	10801	Nomix Enviro	Weedkiller	1077.20	215.44	1292.64
FGP	10802	BT	Cemetery Workshop	29.30	5.86	35.16
FGP	10803	CALC	GDPR Training	45.00	9.00	54.00
OS	10804	Pear Technology	Technical Support/updates	225.00	45.00	270.00
OS	10805	Travis Perkins	Drain clear	20.62	4.12	24.74
FGP	10806	Mr M Tagg	Giftbox & plaque	18.94		18.94
FGP	10807	Zurich	LCAS Seminar	240.00	48.00	288.00
				4371.33	327.42	4698.75

*Cllr Watson asked if the supply was on a meter or based on rateable value. The position would be clarified.

b) 2017/2018 External Audit Update for Smaller Authorities.

Prior to the meeting the Clerk had sent through details with links to a webinar from the new External Auditors. **Noted.**

c) 2017/2018 Internal Audit Update

The Clerk explained the interim work completed by the Dawe, Hawken and Dodd, and had no matters to report. **Noted.**

6. FOR INFORMATION – To receive any updates from the Murals Sub Committee.

Cllr Watson gave a verbal update on progress to date as no minutes had been provided. Newly appointed Councillors were encouraged to get background information on this project from Cllr Watson.

7. FOR DECISION – To receive any updates on the GDPR Audit.

Paul Russell from Microshade completed an audit on the 15th March and will be providing his report with recommendations shortly. He will be the named DPO for the Town Council and will update the ICO accordingly. An article has also gone out in the April Newsletter and via the e-newsletter, asking residents to provide consent/subscribe.

Cllrs Burrows and D & M Smith arrived.

8. FOR DECISION – To discuss the visit from the Parking Enforcement Officer (held on the 23rd March) and agree any action plans.

On Friday Cllrs Fox, Long, D & M Smith, Tagg and Watson met with Zoe Hall (Cornwall Council) and Vashti Pearce (Police) to discuss enforcement concerns in the Town. An initial briefing was held, when Zoe explained the number of visits held in the year and notices issued, and questions were taken.

A walkabout was then conducted at the problem areas and Zoe explained the powers of the Enforcements Officer at these various sites.

The Parking Order in the Pannier Market was later discussed with the Clerk and information about this was circulated to Members.

9. FOR DECISION – To receive updates on the current CCTV maintenance and to agree the further contract arrangements.

The Chair explained that ESSA no longer provide maintenance support but quotes have been obtained for three other providers, which were discussed.

Resolved. It was proposed by Cllr Long seconded by Cllr D Smith and agreed unanimously that the Chair in consultation with the Clerk & Portreeve be given power to act, to appoint alternative contractors.

10. ANY OTHER URGENT BUSINESS

Cllr D Smith gave a report on Code of Conduct training provided last night, and attended by Cllrs Coakley, D Smith, Tagg and the Clerk. The handouts would be circulated to all councilors but key points on identify fraud, declarations of interest and dispensations were discussed.

There being no further business the meeting was declared closed at 7.05pm.