

CALLINGTON TOWN COUNCIL
Portreeve Choosing Ceremony
Minutes
22nd May 2018

TOWN HALL

Before the official proceedings Cllr M Smith welcomed everyone and prayers were given by Annabel King.

Present: Portreeve & Mayor: Councillor Mark Smith

Councillors: Madi Burrows, Maria Coakley, Jamie Dowdall, Graham Fox, Karen Gold, Andrew Long, Brenig Morgan, Debbie Smith, Mike Tagg and Suzan Tolman

Officers: Town Clerk & Operations Manager

In Attendance: Tony Stentiford, Town Crier

Members of the Public: Approximately 25 invited persons representing Callington groups, societies and invited guests. 1 member of the press.

1. ADDRESS BY PORTREEVE

Cllr Mr Smith thanked everyone for attending and gave a vote of thanks to the Councillors and staff for all their help. Over the last year the Council has gone from strength to strength. The Council has worked hard and achieved many things within its financial constraints, but with news that the number of PCSOs are substantially reducing in the future, we may need to consider providing support to this valuable resource going forward when setting the precept.

A number of major projects have come to fruition, namely the Pannier Market roofing and a new toddler park for Saltash Road, and the Council is continuing good communication links with the mining development company.

Cllr M Smith then presented Mrs Lena Richards with the Citizen of the Year award and thanked her for all her community efforts throughout the years. She has been involved in many organizations and given tremendous support to the Town, which has been greatly appreciated and should be recognized.

ELECTION OF PORTREEVE & MAYOR FOR 2018 TO 2019.

Upon nominations being requested, Cllr M Smith was proposed by Cllr Long and seconded by Cllr Tagg.

There being no further nominations this was put to the vote and Cllr M Smith was unanimously elected.

2. NEWLY ELECTED PORTREEVE INSTALLED WITH CHAIN OF OFFICE BY CLLR LONG

Cllr M Smith was installed with the Chain of Office.

3. DECLARATION OF ACCEPTANCE OF OFFICE BY NEW PORTREEVE

Cllr M Smith read and signed the Declaration of Office.

Cllr M Smith expressed his honour at being elected, this being his third term in office.

4. ELECTION OF DEPUTY PORTREEVE & DEPUTY MAYOR FOR 2018 TO 2019

Upon nominations being requested Cllr Tolman was proposed by Cllr D Smith and seconded by Cllr Morgan. There being no further nominations Cllr Tolman was unanimously elected.

5. DEPUTY PORTREEVE PRESENTED WITH INSIGNIA OF OFFICE & MACE

Cllr Tolman was presented with the insignia of office and mace.

6. ELECTION OF TOWN CRIER

Upon nominations being requested Tony Stentiford was proposed by Cllr Long seconded by Cllr Coakley. There being no further nominations Tony Stentiford was unanimously elected.

7. GENERAL POWER OF COMPETENCE

It was proposed by Cllr M Smith seconded by Cllr Tolman and agreed unanimously that the Town Council resolves now and, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility, to adopt the General Power of Competence.

It was proposed by Cllr M Smith seconded by Cllr Fox and agreed that the meeting be adjourned at 7.15pm for refreshments.

Meeting was reconvened at 7.45pm.

PUBLIC SESSION

Nothing was raised.

1. APOLOGIES: Cllr Watson

2. MINUTES

The Minutes of the meeting of 24th April 2018 were received as a correct record of proceedings.

3. MATTERS ARISING - None

4. DISCLOSURES OF INTEREST – None

5. POLICE MATTERS

Cllr Tagg explained that the Council continues to work well with the Police, and we are fortunate to have them in our town.

The Police had recently raised concerns regarding a parking matter and the responses from Highways and Enforcement have been circulated and noted.

Following concerns regarding Anti-Social Behaviour in the free carpark, nearby residents had been issued with logs to record such incidents. The diaries were distributed in March and collected last week; however the number of returns was extremely disappointing. A similar exercise will be completed for the summer months, and the importance of these logs would be reiterated to residents.

There has been a spate of anti-social behaviour in and around the town and Cllr Tagg proposed that a stock of Neighbourhood Watch Signs are purchased, as some of the current signs are in a poor state. The matter would be put on the next F&GP agenda for consideration.

6. FIRE MATTERS

Cllr Fox has been indisposed recently and been unable to give the Fire Service the support they deserve. The Fire Service is an extremely valuable part of our community and we must continue to promote them.

Cllr Smith invited all Councillors to the Fire Station on Tuesday 29th May at 7pm to see the newly purchased fitness equipment.

7. REPORTS

a) Planning Committee. It was proposed by Cllr Tolman seconded by Cllr Tagg (3 abstentions) and agreed to receive the minutes of the 15th May 2018, pages 234-235.

b) Town Hall & Premises Committee. No meetings held.

c) Outside Services Committee. It was proposed by Cllr Gold seconded by Cllr Long (4 abstentions) and agreed to receive the minutes of the 15th May 2018, pages 236-240. Cllr Gold has a meeting arranged this Thursday with the Operations Manager and the Park Installers regarding the new toddler equipment.

d) Finance & General Purposes Committee. It was proposed by Cllr Tagg seconded by Cllr Tolman (4 abstentions) and agreed to receive the minutes of the 15th May 2018, pages 241-243.

e) Any other reports [not for decision]. Nothing.

f) Reports from Cornwall Councillors. Councillor Long had circulated his reported prior to the meeting.

g) Reports for Kelly Bray. Cllr D Smith gave her apologies for being unable to attend the last meeting, but understood there were no matters arising. The Chair of the KBRA has been in contact the Council regarding the land near the fountain along Launceston Road, and the Portreeve has updated him.

8. FINANCE

a) Approval of Payments. It was proposed by Cllr Long seconded by Cllr D Smith and agreed to approve the payments as listed:

OS	DD	Allstar	Fuel	246.99	49.39	296.38
TH	DD	Clear Business	Electricity	66.57		66.57
FGP	DD	Three	Mobile Phone	41.50	8.30	49.80
OS	10890	Rising Sun Nurseries	Plants	305.98		305.98
FGP	10891	Daniel Thorpe	IT Works	177.50		177.50
OS	10892	Travis Perkins	Work shorts	12.00	2.40	14.40
FGP	10893	BT	Cemetery line	29.30	5.86	35.16
FGP	10894	Cornwall Council	Unit 7,8&9 Council Tax	2,133.00		2,133.00
OS	10895	R G Julian	Skip hire	205.00		205.00
				3,217.84	65.95	3,283.79

b) To receive any concerns regarding the finances, in order to decide on a suitable course of action, namely a position statement on the arrears. **Nothing to report.**

c) **Audited Annual Return.**

The Clerk confirmed that the internal audit had gone well and the Annual Return has been signed off by the auditor.

9. SELECTION OF REPRESENTATIVES & COMMITTEES

The Council discussed the councillor membership of committees and outside bodies for 2018/2019 civic year.

a) Re-election of all Committees –

Finance & General Purposes (12 members)

(Min 8 – Quorum 4)

All Councillors

To meet on the 4th Tuesday at 6.30pm before Full Council at 7.30pm

Outside Services (12 members)

(Min 8 – Quorum 4)

All Councillors.

To meet on the 3rd Tuesday after Planning

Planning (12 members)

(Min 8 – Quorum 4)

All Councillors

To meet on the 1st and 3rd Tuesday at 6.30pm

Town Hall & Premises (12 members)

(Min 8 – Quorum 4)

All Councillors

To meet on the 1st Tuesday after Planning

Staffing Committee (3 members)*

(Portreeve, Relevant Committee Chair and Senior Councillor)

*To exclude Cllrs Dowdall and Burrows

It was proposed by Cllr Long seconded by Cllr Fox and agreed unanimously to continue with the re-election of all Committees as presented.

b) Election of representatives to external groups.

GROUP/OUTSIDE BODIES	COUNCILLOR REPRESENTATIVE FOR 2018/2019
Mining	Cllr M Smith
Police	Cllr Tagg

Fire	Cllr Fox
Tamar Valley Association	Cllr Watson
Tamar AONB Management	Cllr Watson
CALC	Clerk, Cllr Coakley and representative from the Staffing Committee
Kit Hill Countryside meetings	Cllr Fox and Cllr Coakley
Heritage Centre	Cllr Gold and Cllr Tolman
Callington Town Forum	TBC
Community Action Through Sports (CATS)	Cllr Gold
Trustees for Labouring Poor	Cllr Dowdall, Cllr M Smith, Cllr Burrows, Cllr Coakley and Cllr Gold
Brendon & Huggins Trust	Cllr Fox and Cllr Morgan
Callington Community Network Panel	Portreeve (ex-officio with voting right), Clerk
Festival Committee	Cllr Coakley
Callington Primary School	Clerk
Kelly Bray Residents Association	Cllr D Smith & Cllr Burrows
Neighbourhood Plan	Cllrs Fox, Long, Morgan, D Smith, M Smith, S Tolman and Watson

It was proposed by Cllr Long seconded by Cllr Tagg and agreed unanimously to proceed with representatives to external groups as presented.

11. FOR DECISION – To submit an expression of support for the Heritage Lottery Fund WWI Project (as per email circulated from Mr A Mullen)

Cllr Watson had asked Mr Mullen a number of questions and we await the response and his recommendations.

Resolved. It was proposed by Cllr M Smith seconded by Cllr Tolman and agreed to defer the matter until the next F&GP meeting.

12. FOR DECISION – To discuss the Tree Warden Scheme (email circulated on the 10th May 2018).

Resolved. It was proposed by Cllr Long seconded by Cllr Burrows and agreed unanimously that the Clerk be given power to act to advertise this initiative in the Parish, and for nominations to be brought back to Full Council in June.

13. FOR DECISION – To discuss the Clean Air Day Initiative on the 21st June 2018 (email circulated on the 14th May 2018).

Resolved. It was proposed by Cllr Long seconded by Cllr Fox and agreed to defer this matter and to discuss ways to encourage healthier and environmentally friendlier life styles, such as alternative means of transport and community litter picks at June Full Council.

14. ANY OTHER BUSINESS -

Cllr Long spoke about a bad accident along the Glen Valley and the need to form an action group.

Resolved. It was proposed by Cllr Long seconded by Cllr Fox and agreed that the Portreeve & Clerk contact all Town and Parishes in South East Cornwall to host an action day, wording to be supplied by Cllr Long.

There being no further business the meeting was declared closed at 8.06pm.