

**CALLINGTON TOWN COUNCIL
Full Council Minutes**

26th June 2018 at 7.30pm in the Council Chambers

PUBLIC SESSION

Nothing.

1. **APOLOGIES**
CLLRS BURROWS, DOWDALL, FOX & MORGAN
PRESENT: CLLRS COAKLEY, GOLD, LONG, D SMITH, M SMITH, TAGG
(CHAIR), TOLMAN & WATSON.
MEMBERS OF THE PUBLIC: 2 OFFICER: CLERK
2. **MINUTES**
The Minutes of the meeting on the 22nd May 2018 were received as a correct record of proceedings.
3. **MATTERS ARISING - None**
4. **DISCLOSURES OF INTEREST**
To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct. **None.**
5. **POLICE MATTERS**
PC Frankin and Sargent Ward had attended the earlier F&GP meeting. Cllr Tagg had circulated crime statistics earlier in the month.
6. **FIRE MATTERS**
Cllr M Smith explained that there had been one resignation recently and all officers had recently passed their fitness tests.

****SEE ITEM 14, SUE LUMLEY THEN LEFT THE MEETING**

7. **REPORTS**
 - a) **Planning Committee.** It was proposed by Cllr Tolman seconded by Cllr Long and agreed unanimously to receive the minutes from the 5th&19th June 2018
 - b) **Town Hall & Premises Committee.** It was proposed by Cllr M Smith seconded by Cllr Tagg and agreed unanimously to receive the minutes from the 5th June 2018.
 - c) **Outside Services Committee.** It was proposed by Cllr Gold seconded by Cllr D Smith and agreed unanimously to receive the minutes from the 19th June 2018.

d) Finance & General Purposes Committee. – Meeting held earlier this evening.

e) Any other reports [not for decision] from Councillors. None.

f) Reports from Cornwall Councillors. Circulated previously.

g) Reports for Kelly Bray. The Portreeve and Cllr D Smith had attended the recent Garden Party. The next meeting of the KBRA is 4th July.

8. FINANCE

a) Approval for expenditure as listed. – Previously approved in the F&GP meeting.

b) To receive any concerns regarding the finances, in order to decide on a suitable course of action, namely a position statement on the arrears. **None.**

9. FOR DECISION – To submit an expression of support for the Heritage Lottery Fund WWI Project (as per email circulated from Mr A Mullen). Item had been deferred in May, pending the responses to Cllr Watson’s queries.

Despite two requests for further information there had been no responses to Cllr Watson’s queries. The matter would now be closed.

10 FOR INFORMATION – No nominations for the Tree Warden Scheme had been received.

This matter would now be closed.

11. FOR DECISION – As a follow on from the Clean Air Day initiative – to discuss the proposition from May’s Full Council - to discuss further ways to encourage healthier and environmentally friendlier life styles, such as alternative means of transport and community litter picks.

A discussion was had on promoting and encouraging healthier life styles, such as walking to school/college days, in collaboration with Highways. However, it was also recognised that we currently don’t have any School Crossing Patrol Officers. **Noted.**

12. FOR DECISION - To discuss a bid to the Area Highways Scheme – as raised by Cllr M Smith following the Caradon Community Network meeting (email circulated on the 8th June).

Cllr Long explained the bid process and possible projects we may wish to consider, namely the narrowing of the pavements by the College and the congestion problems in Fore Street.

It was suggested that we should declare an interest in the scheme in order to see what options we could develop into a worthy project.

13. FOR DECISION – To receive the letter from the Chairman of the Standards Committee, Cornwall Council regarding Code of Conduct – following email from Simon Mansell (circulated on the 4th June)

There has been a large increase in standards complainants over the last 12 months, with the majority of these concerning Town and Parish Councillors. The Standards Committee (Cornwall Council) have therefore sent their Annual Report and Case reviews, in order to bring attention to this matter and the importance of the need to act within the Code is stressed.

A brief discussion then followed on having ID badges, and re-circulating the Code of Conduct.

Dates for further training opportunities and have been circulated to Councillors. It was request that Members confirm with the Clerk by Friday 29th June which events they can attend.

14. FOR DECISION – To receive a presentation from Sue Lumley about the Twinning Association.

At the start of the meeting Sue Lumley spoke about the history behind the Twinning Association, which started with Guipavas in 1982 and Barsbittel in 2004. It was explained that the Twinning Association is an agreement/expression of intent signed by Heads of Council, so the Portreeve is actually the Head of the Twinning Association for Callington.

This year the three groups will be going to Guipavas, Barsbittel in 2019 and Callington in 2020. Each trip costs in the region of £3-4,000.

Cllrs would be added back to the mailing list.

Resolved. It was proposed by Cllr Long seconded by Cllr D Smith and agreed to thank Sue for attending and explaining the history behind the formation of the association, and to put the matter as an agenda item for further discussions as the next meeting.

15. FOR DECISION – To receive the Electoral Review of Cornwall – Draft Recommendations (as circulated on 19th June)

Cllr Long explained the position for our town and urged the Town Council to make a response to the Consultation.

Resolved. It was proposed by Cllr D Smith seconded by Cllr Tolman and agreed to confirm that our decisions on this matter have not changed (1 Abstention).

16. FOR INFORMATION – Clerk to give an update on the current state of the Town Forum.

The Town Forum will be holding an extraordinary meeting shortly and the outcomes from this will be brought back to the August Full Council meeting.
Noted.

17. ANY URGENT ITEMS

A small working party had meet with the Neighbourhood Planning Consultants in preparation for the 'Call for Land' exhibition and a provisional date had been suggested. It was agreed that Thursday 19th July at 6.30pm-7.30pm would be the preferred dated.

The Clerk explained that the latest position with the Credit Union following discussions with the Church, Foodbank and the Primary School.

Resolved. It was proposed by Cllr Long seconded by Cllr Tolman and agreed unanimously to proceed with a press release from Kernow Credit Union to promote the initiative.

It was proposed by Cllr Long seconded by Cllr Tagg and agreed to move into a Part Two – Personnel session. Members of the public left the meeting.

18. Staffing Committee – to receive the Terms of Reference for this committee and notes taken from a recent meeting.

The Portreeve led a discussion on the purpose of the Staffing Committee, to seek clarification for all Members.

Resolved. It was proposed by Cllr M Smith seconded by Cllr Coakley and agreed unanimously that a panel of three would be held for disciplinary and recruitment purposes.

Resolved. It was proposed by Cllr M Smith seconded by Cllr Coakley and agreed (6 Support, 2 Against, 0 Abstentions) to have two members involved for appraisals (with one on standby for leave/sickness).

Membership of the Staffing Committee would be the Portreeve, Relevant Chair and Another Councillor (Subject to any conflicts of interests).

19. Appraisal Updates – to receive feedback and recommendations from the Staffing Committee following appraisals held on 5th June.

The item was deferred to the July meeting.

There being no further business the meeting was declared closed at 9.02pm.