

FINANCE & GENERAL PURPOSES COMMITTEE

26th June 2018 at 6.30 pm

Minutes

(Please note that all Councillors are now members of the Finance & General Purposes Committee.)

1. ELECTION OF CHAIR

RESOLVED. It was proposed by Cllr Long seconded by Cllr Gold and agreed unanimously to nominate Cllr Tagg as Chair for the municipal year 2018/2019.

2. ELECTION OF VICE CHAIR

RESOLVED. It was proposed by Cllr Tagg seconded by Cllr Coakley and agreed unanimously to nominate Cllr D Smith as Vice Chair for the municipal year 2018/2019.

3. APOLOGIES

APOLOGIES

CLLRS BURROWS, DOWDALL, FOX & MORGAN

PRESENT: CLLRS COAKLEY, GOLD, LONG, D SMITH, M SMITH, TAGG (CHAIR), TOLMAN & WATSON.

MEMBERS OF THE PUBLIC: 2 (ITEM 8) OFFICER: CLERK

4. MINUTES

It was proposed by Cllr Tolman seconded by Cllr Coakley and agreed unanimously to receive the minutes of the 15th May 2018.

5. MATTERS ARISING

None.

6. DISCLOSURE OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

None.

7. FINANCE

- a) Approval of payments

Resolved. It was proposed by Cllr Long seconded by Cllr D Smith and agreed unanimously to approve the payments as listed:

FGP	DD	Three	Mobile phone	41.12	8.22	49.34
OS	DD	Allstar	Fuel	260.93	52.19	313.12
TH	DD	Corona	TH electricity	318.57	63.72	382.29
TH	DD	Clear Business	PM electricity	4.98		4.98
TH	10941	Classic Fire	Fire Alarm service	117.00	23.40	140.40
FGP	10942	D Hawken & Dodd	Internal Audit	500.00	100.00	600.00
TH/OS	10943	Biffa	Waste collections	280.90	56.18	337.08
OS	10944	Cormac	Strimmer repair	48.03	9.61	57.64
TH/OS	10945	Trewarthas	Cable ties, varnish, ball valve, bungees, dust tape, masonry roller kit, masonry paint, WD40, sticky pads, no more nails, padlocks, drill bit, restraint strap, bark, bungees	211.28	42.26	253.53
TH	10946	Plym PAT Testing	PAT Testing	182.85		182.85
FGP	10947	Pat Marshall	First Aid Training	47.50		47.50
TH	10948	BIGDUG	Non Slip Floor Coating	210.00	42.00	252.00
FGP	10949	PO Counters	PAYE/NI	3,122.99		3,122.99
FGP	10950	Clifton Emery	NP Work	2,019.53	403.91	2,423.44
TH	10951	Nisbets	Taps and sink	348.78	69.75	418.53
TH	10952	DB Heating Ltd	Gas Safety Check and repairs	289.72	57.95	347.67
OS	10953	Glanvilles	Transport Box	570.00	114.00	684.00
FGP	10954	PO Counters	Stamps	174.00		174.00
OS	10955	Cormac	Mower repairs	395.92	79.18	475.10
OS	10956	Travis Perkins	Digital radio, timber	240.08	48.02	288.10
FGP	10957	BT	Cemetery	29.30	5.86	35.16
				9,413.48	1,176.25	10,589.72

8. **FOR DECISION** – To discuss the CCTV re-setting of cameras to Police requirements (PC Franklin and Sgt Ward will be in attendance)

PC Franklin and Sargent Ward were in attendance for this item only to speak about the cameras and community CCTV systems.

PC Franklin gave an update on her grant application for the hawk eye camera: unfortunately it had been unsuccessful as it didn't demonstrate sufficient community involvement.

It was noted that the angles of the CCTVs have been changed to reflect recent events of Anti- Social Behaviour.

PC Franklin then took questions on the hawk eye camera and its feasibility for our town. Costs would be in the region of £3,500.

Sargent Ward went on to discuss the how the community CCTV system works in Bude and Launceston. The Police have a bank of volunteers to help monitor the cameras on Fridays and Saturdays. He invited Councillors the opportunity to visit these stations and see how they work and learn any pitfalls.

Resolved. It was proposed by Cllr Long seconded by Cllr Tolman and agreed unanimously that the Chair & Vice visit these stations and bring back a recommendation for consideration.

9. **FOR DECISION** – To proceed with banking online.

Resolved. It was proposed by Cllr Long seconded by Cllr M Smith and agreed unanimously to proceed with banking online.

Cllrs D&M Smith left the meeting briefly for a first aid matter.

10. **FOR DECISION** – To receive a proposal from Cllr Tagg to purchase some Neighbourhood Watch Signs for the town (costs in the region of £100).

A discussion was had on the type of signs, costings, where they would be located and what strategy should be in place.

Resolved. It was proposed by Cllr Long seconded by Cllr M Smith and agreed (6 Support, 1 Against and 1 Abstention) to proceed with a budget of £100 to purchase new signs and for the Chair to develop a strategy.

11. **FOR DECISION** – To receive a request to support the Town Crier's competition at Honey Fair.

Resolved. It was proposed by Cllr Long seconded by Cllr Tolman and agreed unanimously to support the Town Crier at this event, with a donation of £125.

12. **FOR INFORMATION** – A GDPR training session with Microshade has been arranged for Tuesday 10th July for all Councillors to attend.
Noted.

13. **FOR DECISION** – To receive any updates on the Carnival Meeting 5th June from Cllr Coakley.

Nothing to report.

14. **FOR DECISION** – To receive an update from the Chair regarding the phone system.

At the last meeting of this committee the Chair explained about the possible transition to VOIP and its implementation with our existing phone supplier. Showing due diligence, a working party (Cllrs Tagg, Burrows, JT and DP) went for another quote with an alternative solution; and this information had been circulated for questioning prior to the meeting.

Resolved. It was proposed by Cllr Tagg seconded by Cllr Gold and agreed that the Chair and Cllr Burrows to proceed with DTS. (7 Support, 1 Against and 0 Abstentions).

15. **FOR DECISION** – To receive an update on the Unilateral Undertaking monies.

The Clerk explained the current position with the Town Forum and how this might release some monies back to the Town Council. Their position will be clarified at the August Full Council meeting.

The Social Club have been in contact regarding their previous application.

Resolved. It was proposed by Cllr Long seconded by Cllr M Smith and agreed that the position with the Town Forum be noted and that we will always encourage reapplications, when finances permit.

16. **FOR DECISION** – To receive a grant application from the Lions Club regarding hall hire for a Christmas party. **Item deferred.**

17. **FOR INFORMATION** – To receive any updates (minutes) from the Murals Sub Committee.

Minutes from the 7th November 2017, 4th December 2017, 5th March 2018 and 4th June 2018 were circulated prior to the meeting. **Noted.**

A meeting was held yesterday and Cllr Watson confirmed that Mr Lumley has been re-elected as Chair for the municipal year.

18. **ANY OTHER URGENT BUSINESS**

There being no further business the meeting was declared closed at 7.25pm.