

OUTSIDE SERVICES COMMITTEE

7th August 2018 at 6.56pm

Minutes

(Please note that all Councillors are now members of the Outside Services Committee.)

1. APOLOGIES

CLLR BURROWS, DOWDALL, FOX, GOLD, LONG, TOLMAN & WATSON

PRESENT: CLLRS COAKLEY (CHAIR), MORGAN, D & M SMITH & TAGG

OFFICERS: TOWN CLERK & OPERATIONS MANAGER

2. MINUTES

It was proposed by Cllr M Smith seconded by Cllr Tagg and agreed to approve the minutes of the meeting of Outside Services Committee on 17th July 2018.

3. MATTERS ARISING

None

4. DISCLOSURES OF INTEREST

None.

5. FINANCE

a) Approval of payments

It was proposed by Cllr Coakley seconded by Cllr Tagg and agreed to approve the following payments:

Payments for approval 7th August 2018

OS	DD	Allstar	Fuel	60.48	12.10	72.58
FGP	DD	Google	Gmail	73.83		73.83
OS	DD	AMS	Vehicle Tracking	27.95	5.59	33.54
			PM roofing & repair			
TH	10996	South Hams	(7)	6,368.32	1,273.66	7,641.98
TH	10997	Cannon Hygiene	Waste removal	125.58	25.12	150.70
FGP	10998	HMRC	PAYE & NI	3,120.19		3,120.19
		NBB Recycled				
OS	10999	Furniture	Outside tables	3,075.00	615.00	3,690.00
TH	11000	Contract Signs	Signs	130.00	26.00	156.00
			PM roofing & repair			
TH	11001	South Hams	(6)	8,033.59	1,606.72	9,640.31
TH	11002	Biffa Waste	Waste removal	254.91	50.98	305.89
FGP	11003	AHGTC	Subscription	35.00		35.00

FGP	11004	LRM Planning Ltd	NP Consultation events	1,714.30	342.86	2,057.16
OS/TH	11005	East Cornwall Trading	Dewault battery x2	112.00	22.40	134.40
OS	11006	Travis Perkins	Timber	52.74	10.54	63.28
OS	11007	EDF	Cemetery Workshop	91.84	4.59	96.43
FGP	11008	SeaDog IT	IT Support & newsletter	452.50		452.50
FGP	11009	HR Support Consultants	HR support	780.00	156.00	936.00
FGP	11010	Bluemoon	August newsletter	362.00		362.00
OS	11011	RCES	NEBOSH Exam fee	44.00	8.80	52.80
FGP	11012	Kevin Borlase	Church Clock servicing	50.00		50.00
				24,964.23	4,160.36	29,124.59

6. FOR DECISION – To receive any updates from the Operations Manager.

The grass cutting has been put on hold during this long period of extreme hot weather. The staff will be focusing on the weedspraying for the next two weeks, both in the town and at Liskeard.

Cllr M Smith mentioned some brambles around the azaleas at Saltash Road park, the staff would be asked to cut these back.

Parks & Open Spaces

7. FOR DECISION – To receive any updates on matters concerning the Parks & Open Spaces, and agree action required for:

- a) Tamar Close – have received some positive feedback on social media.
- b) Launceston Road – nothing to report.
- c) Saltash Road – the toddler park equipment is being installed and the contractors are making good progress. Have received some positive feedback on social media regarding the toddler park project and the graffiti wall.
- d) Lamorna Park – nothing to report.
- e) Peggy's Patch – nothing to report.
- f) St Mary's Square – the agreed works will proceed in mid to late autumn.

A vehicle has recently caused some damage to the wall and railings by the war memorial, and the matter is being pursued with the Police. In the meantime the Clerk has obtained an estimate for the works.

Resolved. It was proposed by Cllr M Smith seconded by Cllr Coakley and agreed to proceed with the works.

Allotments

8. FOR DECISION – To discuss any matters concerning the allotments (report previously circulated).

A discussion was had on the matters raised in the report.

Resolved. It was proposed by Cllr Tagg seconded by Cllr Coakley and agreed (2 Abstentions, Cllrs D&M Smith) that the Chair & Clerk be given power to act, with support from the Police, to resolve any matters.

9. ANY OTHER URGENT BUSINESS

There being no further business the meeting was declared closed at 7.08pm