

## OUTSIDE SERVICES COMMITTEE

16<sup>th</sup> October 2018 at 6.38pm

### Minutes

(Please note that all Councillors are now members of the Outside Services Committee.)

#### 1. APOLOGIES

CLLR BURROWS, DOWDALL, FOX, LONG & TAGG

**PRESENT:** CLLRS COAKLEY, GOLD (CHAIR), D & M SMITH, TOLMAN & WATSON

**OFFICERS:** TOWN CLERK & OPERATIONS MANAGER

#### 2. MINUTES

It was proposed by Cllr Tolman seconded by Cllr D Smith and agreed (1 abstention) to approve the minutes of the meeting of Outside Services Committee on 7<sup>th</sup> August 2018.

#### 3. MATTERS ARISING

None

#### 4. DISCLOSURES OF INTEREST

None.

#### 5. FINANCE

**a) Approval of payments** – item deferred.

**b) Budget Monitoring** – The Clerk took the Committee through the current spend and appropriates to/from reserves. The recommendation from the Staff is to use any underspends this year to support additional resources during next summer.

**Noted.**

#### 6. FOR DECISION – To receive any updates from the Operations Manager and a review of the summer season.

The Operations Manager took the Committee through the two week work cycle and how the summer season (2018) has gone. He reiterated the benefits of having an additional staff member for next summer (2019).

The Chair placed on record thanks and appreciation to the staff for their efforts this year.

**7. FOR DECISION – To discuss the budget requirement for the next municipal year, with due consideration for any contract works and staffing resources.**

The Chair explained her aspiration to have a year of maintenance, with particular focus on the parks (Rosemullion and Launceston Road) and cemetery. We have reached a very good standard and resources should be focused on maintaining this, and in the Parish only.

**Resolved.** It was proposed by Cllr Gold seconded by Cllr Tolman and agreed that this committee would put forward a request of £8,000 towards the overall precept requirement for inflationary pressures (namely salaries and maintenance), using underspends this year to finance additional Staffing resources during the 2019 summer season, and to focus on contract works in the parish only.

A discussion then followed on town's flower beds and the aim to extend them further out in the parish, with the possibility of some sponsorship.

The 1<sup>st</sup> Callington Scout Group has approached the Town Council with community project ideas; to help tidy up St Mary's Square and the flower bed at the Village Collection (adjacent to Liskeard Road roundabout).

Cllr Watson explained that the Town Forum may have some related ideas on this.

**Resolved.** It was proposed by Cllr Gold seconded by Cllr Tolman and agreed unanimously to permit and support the 1<sup>st</sup> Callington Scout Groups ideas, and the Clerk work with them in conjunction with Cormac (for the Village Collection).

**8. FOR DECISION – To discuss flyposting concerns.**

The Chair reminded everyone that flyposting is not permitted throughout the town (and in the bus shelters\*) and Staff would be instructed to remove such items. **Noted.**

\*As Staff now have to repaint the damage caused by the flyposting.

**Parks & Open Spaces**

**9. FOR DECISION – To receive any updates on matters concerning the Parks & Open Spaces, and agree action required for:**

- a) Saltash Road – to discuss the T&Cs for advertising and putting up a notice for those wishing to advertise. To review the T&Cs for hiring the park and to note what events have been held/booked. The official opening of the toddler park will be at 10.30am on the 18<sup>th</sup> October.

The Clerk explained what events have been usually held in the Recreational Field and Cllr Watson gave a brief summary of what is involved for Mayfest.

Cllr Watson then left the meeting.

The Chair took the Committee through the current requirements on the form.

A lively debate then followed.

**Resolved.** It was proposed by Cllr Gold seconded by Cllr Cookley and agreed that the form be amended to include some additional items, namely Charity Number, that multiply bookings may be accepted and the Council reserve the right to use additional areas or resources. All applications would now be put through the Committee for approval.

Tentative enquires for next May would be instructed to complete their applications for consideration at the next meeting of this committee.

Cllr Watson returned to the meeting

### **Allotments**

10. **FOR DECISION – To discuss any matters concerning the allotments**

There have been a number of requests from tenants to have signs at the entrance to Hays Road allotments, advising the public that there is no access through the field.

**Resolved.** It was proposed by Cllr Gold seconded by Cllr M Smith and agreed unanimously that signs are purchased for Hays Road allotment field, reading '**Allotment Tenants Only**'.

11. **FOR DECISION – To consider a request for a bench in the bus shelter at Kelly Bray (Launceston Road), as discussed at July Full Council.**

**Resolved.** It was proposed by Cllr M Smith seconded by Cllr Tolman and agreed unanimously to proceed with a seat/ledge in the Launceston Road bus shelter, with a budget of £300.

**12. FOR DECISION – To review the Burial Fees**

Prior to the meeting the list of current fees were circulated for consideration.

**Resolved.** It was proposed by Cllr Gold seconded by Cllr Tolman and agreed that all fees be increased by £10 (or £30 to align for prepayments) as from the 1<sup>st</sup> January 2019 with a further review in October 2019.

**13. ANY OTHER URGENT BUSINESS**

**There being no further business the meeting was declared closed at 7.50pm**