

**CALLINGTON TOWN COUNCIL
Full Council Minutes**

27th November 2018 at 7.30pm in the Council Chambers

PUBLIC SESSION

Mr Oliver, Chair of the Town Forum (CIC), gave an update on their newly elected officers and the grant applications they have received from local community groups. So far, grants have been awarded in principle to the Scouts, Callington Colts, Memory Café and the Coronation Close Community Centre. There are a further three applications that require some additional work on them, but the outstanding unilateral undertaking* monies could certainly assist, if permitted by the Council.

*For reference, the Town Forum had been awarded £2,000 from the Unilateral Undertaking but this has not yet been spent. In order to apply this money for such community projects would require permission from the Town Council, with a revised grant application.

It was agreed that the Town Forum could be given a standard agenda item at Full Council to discuss updates and any developments.

1. APOLOGIES

CLLRS BURROWS, DOWDALL, FOX, LONG & WATSON

PRESENT: CLLRS COAKLEY, GOLD, D & M SMITH (CHAIR), TAGG & TOLMAN

MEMBERS OF THE PUBLIC: 3 OFFICER: CLERK

2. MINUTES

The Minutes of the meeting on the 23rd October 2018 were received as a correct record of proceedings. Proposed by Cllr Tolman seconded by Cllr Gold and agreed (1 Abstention, Cllr Tagg).

3. MATTERS ARISING -

None.

4. DISCLOSURES OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

None.

5. POLICE MATTERS

Cllr Tagg gave an update on the latest crime statics, and the Clerk reported an increase in anti-social behaviour matters (which have all been reported to the Police) around the town.

6. FIRE MATTERS

Cllrs Long and M Smith have attended a presentation to a long serving local fire fighter.

7. REPORTS

a) Planning Committee. It was proposed by Cllr Tolman seconded by Cllr Coakley and agreed (1 Abstention, Cllr Tagg) to receive the minutes from the 20th November 2018.

Cllr Tolman took the opportunity to express her concerns regarding our decision making process, in particular for Planning. If we have concerns about an application we should look to proactively discuss and negotiate with the applicant rather than simply refuse; otherwise we may hinder or jeopardise any opportunity to formulate conditions that could later support the community.

b) Town Hall & Premises Committee. No meetings held.

c) Outside Services Committee. It was proposed by Cllr Gold seconded by Cllr Tolman and agreed (2 abstentions) to receive the minutes from the 20th November 2018.

Cllr Gold wished to place on record her thanks to the Operations Manager for managing the Staff during a difficult time and his commitment throughout this period. **Noted.**

Cllr Gold also discussed the response from Cornwall Council, regarding the idea to relocate a dog bin from Stoke Road on to Launceston Road. Cornwall Council have explained that both bins in Stoke Road are used to capacity (which is why there are two bins in close proximity), therefore they will not agree to move one to another location. **Noted.**

d) Finance & General Purposes Committee. It was proposed by Cllr D Smith seconded by Cllr Coakley and agreed unanimously to receive the minutes from the 23rd October 2018.

e) Any other reports [not for decision] from Councillors.

Cllr Gold reminded everyone about the Christmas activities this coming weekend, requesting help for the rota and more raffle prizes please.

Cllr Smith, as Chair of Staffing Committee, explained that we have a vacancy in the Town Hall & Premises Department and this position will be advertised in the New Year. HR Support have provided invaluable support to staff and managers through this period. He also went on to explain and congratulate the Operations Manager for completing his NEBOSH certificate and near completion of CILCA.

f) Reports from Cornwall Councillors. Cllr Long had already circulated his report to Members. **Noted.**

g) Reports for Kelly Bray – An article on speeding has appeared in the local paper. The lights will be switched on this Sunday at 6pm.

8. FINANCE

a) **Approval for expenditure as listed.** Payments had been approved as part of the F&GP meeting earlier in the evening, but with few in attendance the Chair asked that they be ratified.

Resolved. It was proposed by Cllr Cookley seconded by Cllr Tolman and agreed (1 Abstention, Cllr Gold, as minuted in the F&GP meeting) to ratify the items of expenditure as presented at the earlier F&GP meeting.

b) To receive any concerns regarding the finances, in order to decide on a suitable course of action, namely a position statement on the arrears.
Nothing to report.

c) To receive the budget requirements from the Committees in order to formulate the overall budget requirement for 2019/2020.

Resolved. It was proposed by Cllr M Smith seconded by Cllr Gold and agreed unanimously that the precept requirement for 2019/2020 be increased by 3.99%, this equates to a rise of £16,351 (from £363,378 to £380,029) based on a tax base of 1,894. This means that the average band B will now be £200.65, previously £192.95 (a rise of £7.70 for the year or 15p per week).

The £16,351 will be allocated to TH&P £6,000, OS £8,000 and F&GP £2,351.

9. FOR DECISION – To discuss the Market Stall Initiative

The sample gazebo and stall had been put on display last week and we now need to agree how the project could work and agree procedures/protocols. A meeting to formulate such items and agree procedures will be held on Tuesday 29th January.

A flyer would be circulated to stall holders on Saturday and the sample gazebo and stall displayed at the Victorian Market, inviting traders to pass comments and give feedback.

The Bookings Officer would be asked to research similar markets in a 10-15 mile radius to ascertain how they run their events, when and the costs.

Resolved. It was proposed by Cllr D Smith seconded by Cllr Gold and agreed unanimously that the colour scheme for the gazebos would be White, Black and Gold.

10. FOR DECISION – To discuss the representation of the Town Council on the Brendon and Huggins Trust, having been Cllr Fox and Mr Morgan.

It has been custom and practise that two councillors are Trustees on the Brendon and Huggins Trust, and in May this year Cllr Fox and Mr Morgan (former Cllr) were appointed. Mr Morgan has now resigned from Council so will relinquish his responsibility and we are mindful that Cllr Fox is in poor health, and may wish to take a step back from additional responsibilities for a while.

The Chair asked for volunteers to become Trustees for this worthy cause.
Noted.

11. FOR DECISION – To discuss the notice of vacancy in office of Town Councillor, following Brenig Morgan's resignation.

The Clerk explained that the closing date to receive applications from Brenig Morgan's resignation will be Friday 7th December, with interviews on the Tuesday 11th December. The interviews will be held by a panel of three Councillors, (depending on who applies and any conflicts of interests) and it will consist of the Portreeve, Deputy Portreeve and one longer serving Councillor. The panel will then make a recommendation to Full Council to discuss and resolve on Tuesday 18th December. **Noted.**

12. **FOR DECISION** – To receive the commentary from CALC of the NALC model standing orders, following a review. (emailed on the 16th November).

Cllr Fox had previously examined the model Standing Orders and he would be invited to review the recent commentary.

13. **ANY URGENT ITEMS**

Cllr Tolman spoke about the historical link between Callington and the song Trelawney.

Part 2

14. **FOR INFORMATION** – To receive an update on land in New Road including recent meetings with CLLD from Cllr M Smith.

Cllr Smith gave an update on the recent meeting the CLLD.

Before the Town Council accept an offer the proposals will be brought back to Full Council for approval, as at this stage no financial support has been agreed by the Town Council.

15. **FOR DECISION** – To receive a proposal for the Police regarding the need to extend their office space.

Resolved. It was proposed by Cllr D Smith seconded by Cllr Gold and agreed unanimously that our units are now all fully occupied but we would consider hosting a portacabin on our land as an alternative option for them to use.

There being no further business the meeting was closed.