

**CALLINGTON TOWN COUNCIL  
Full Council Minutes**

**18<sup>th</sup> December 2018 at 6.30pm in the Council Chambers**

It was proposed by Cllr Long seconded by Cllr D Smith and agreed to move to a Part II Session.

The panel gave feedback on the recent interviews.

The meeting was moved into a Public Session at 7.30pm

**PUBLIC SESSION**

Nothing.

**1. APOLOGIES  
CLLRS FOX & TAGG**

**PRESENT: CLLRS BURROWS, COAKLEY, GOLD, LONG, D & M SMITH (CHAIR),  
TOLMAN & WATSON**

**MEMBERS OF THE PUBLIC: 2 (FOR ITEM 5 ONLY) OFFICER: CLERK**

**2. MINUTES**

The Minutes of the meeting on the 27<sup>TH</sup> November 2018 were received as a correct record of proceedings. Proposed by Cllr Long seconded by Cllr Tolman and agreed unanimously.

**3. MATTERS ARISING -**

None.

**4. DISCLOSURES OF INTEREST**

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

Cllr Watson item 5, member of the Town Forum and Cllr Gold item 9, in receipt of payment.

## 5. TOWN FORUM MATTERS

Since the last Full Council meeting the Town Forum has resubmitted a grant application to the Unilateral Undertaking fund, with the purpose to support 3-4 other local groups and organisations (£2,000).

Cllr Watson left the meeting for this item.

**Resolved.** It was proposed by Cllr M Smith seconded by Cllr Coakley and agreed (2 Support, 1 Against and 4 Abstentions) for the Town Forum to retain their original £2,000 for the purposes of the revised grant application. For the Clerk to provide the Town Forum with the set of guidelines, as initially stipulated by Cornwall Council, to ensure all grant conditions are met plus any further stipulations as prescribed by the Town Forum. The Town Forum to then provide a regular report to the Town Council.

Cllr Long explained that going forward with any future funding opportunities, the Town Forum are provided with a protocol of how community funding can be used and monitored. **Noted.**

Mr Oliver gave an update on the latest grants awarded by the Town Forum and informed Council that One Callington and the CIC have merged, since their meeting last week. **Noted.**

## 6. POLICE MATTERS

Cllr M Smith has recently inspected the new CCTV system and is suitably impressed with it. **Noted.**

## 7. FIRE MATTERS

Cllr M Smith explained that another Fire Officer has left the local crew, so they are now down to eight (out of twelve). Support from the Town Council to help with a recruitment drive would be appreciated.

**Resolved.** It was proposed by Cllr Gold seconded by Cllr Long and agreed unanimously that we would support such an initiative, offering them free use of the fencing for a banner and space in the Newsletter, with a recommendation to also approach Tesco (for banner space).

## 8. REPORTS

**a) Planning Committee.** It was proposed by Cllr Tolman seconded by Cllr Long and agreed unanimously to receive the minutes from the 4<sup>th</sup> December 2018.

**b) Town Hall & Premises Committee.** It was proposed by Cllr M Smith seconded by Cllr Long and agreed unanimously to receive the minutes from the 4<sup>th</sup> December 2018.

**c) Outside Services Committee.** No meetings had been held. Cllr Gold spoke about the need for additional staffing during the summer season.

A discussion then followed on what training is deemed desirable and essential, given the short length of the contract.

**Resolved.** It was proposed by Cllr Long seconded by Cllr Tolman and agreed unanimously to proceed with recruiting a temporary seasonal position in the New Year, for the next municipal year.

**d) Finance & General Purposes Committee.** It was proposed by Cllr D Smith seconded by Cllr Coakley and agreed unanimously to receive the minutes from the 27<sup>th</sup> November 2018.

**e) Any other reports** [not for decision] from Councillors.

Cllr Watson had attended the latest Localism Summit and will circulate the minutes when made available. **Noted.**

**f) Reports from Cornwall Councillors.** Cllr Long had already circulated his report to Members. He went on to explain the boundary review and sought views on whether our area should be warded (currently Callington 10, Kelly Bray 2) going forward. The general consensus was to not have wards. **Noted.**

**g) Reports for Kelly Bray –**

Cllrs M & D Smith had attended the lights switch on held on the 2<sup>nd</sup> December, and commented on how professional our Town Crier was. **Noted.**

The KBRA AGM is scheduled for January.

## 9. FINANCE

a) **Approval for expenditure as listed:**

### For Minuting:

FGP	Barron Surveyors	NP	1100.00	220.00	1320.00
TH	Callington Launderette	Tablecloths & Towels	84.50		84.50
OS	BT	Cemetery line	36.72		36.72
		Hosting &			
FGP	SeaDog IT	Maintenance	164.00		164.00

FGP	Fullstop	CCTV	7462.38	1492.48	8954.86
TH	British Gas	Unit 11	237.75	47.55	285.30
FGP	Rachael Bradbury	Bouquet	35.00		35.00
OS	R G Julian	Skip hire	250.00		250.00
FGP	Human Resources	HR Consultancy	1020.00	204.00	1224.00
TH	Carpet Fayre	PM carpets	803.00		803.00
OS/TH	Trewarthas	Euro profile cylinder Rope, cable ties, picture hanging kit, staple gun, staples, sticky letters, fuses, batteries, junction box, carpet tape	136.25	27.25	163.50
OS/TH	GB Tool Hire	Line spray paint, strim line, work trousers, janitorial equipment, first aid kits.	1189.50	237.90	1427.40
FGP	Mrs K Gold	Xmas accessories	23.98		23.98
FGP	Colins	Red material (sleigh)	6.44		6.44
FGP	AMS	Asset monitoring	27.95	5.59	33.54
OS/TH	Biffa	Waste collections	233.91	46.78	280.69
			<b>12811.38</b>	<b>2281.55</b>	<b>15092.93</b>

### For Approval:

FGP	11184	Clifon Emery	Neighbourhood Plan	3009.2	601.84	3611.04
TH	11185	CVS	New Hoover	321.55	64.31	385.86
ALL	11186	HMRC	PAYE/NI December	3162.05		3162.05
TH	11187	M&V Jago	Boiler repairs	215		215
FGP	11188	Able Print	CCTV Data books	170	34	204
TH	11189	Npower	Unit 19 Gas	53.94	2.7	56.64
OS	11190	CEF	Outstanding bill	39.01		39.01
OS	11191	South west water	Haye Road allotments	151.36		151.36
OS	11192	South west water	Saltash Rd Park	153.39		153.39
TH	DD	South west water	Public Toilets	559.26		559.26
TH	DD	Corona energy	Town hall electric	371.26	74.25	445.51
OS	11193	R.G. Julian	Skip Hire	205		205
FGP	11194	Sea Dog IT	Website Hosting Computer	24.5		24.5
FGP	11195	DTS Computers	Maintenance	467.5		467.5
TH/OS	11196	Classic Fire Ltd Callington	Heritage Centre Service	52	10.4	62.4
TH	11197	Laundrette	Table cloth Laundry	32		32
				<b>8987.02</b>	<b>787.5</b>	<b>9774.52</b>

**Resolved.** It was proposed by Cllr Long seconded by Cllr D Smith and agreed (2 Abstentions, Cllrs Burrows & Gold) to receive and approve the payments.

b) To receive any concerns regarding the finances, in order to decide on a suitable course of action, namely a position statement on the arrears.

**Nothing to report.**

- 10. FOR DECISION – To receive feedback and recommendations from the interviews following Brenig Morgan’s resignation and appoint a new Councillor.**

**Resolved.** It was proposed by Cllr D Smith seconded by Cllr Burows to appoint Mr Michael Raphael ( 7 Support, 0 Against and 1 Abstention, Cllr Gold).

- 11. FOR DECISION – To discuss the resignation letter from Jamie Dowdall and agree the re-appointment process.**

Cornwall Council have drafted the Notice of Vacancy which will be published tomorrow. Written requests for an election need to be received by 14<sup>th</sup> January 2019 to Cornwall Council. If less than 10 written requests are received, a Co-option Notice will be prepared with interviews scheduled for 12<sup>th</sup> February 2019. **Noted.**

- 12. FOR DECISION – To receive the commentary from CALC of the NALC model standing orders, following a review. (emailed on the 16<sup>th</sup> November).**

**Resolved.** It was proposed by Cllr Burrows seconded by Cllr Long and agreed to ask Cllr Tagg if he would review the commentary and advise accordingly.

- 13. ANY URGENT ITEMS**

The Neighbourhood Planning Consultants have been holding further meetings with stakeholders and have recommended the services of a Transport Consultant to give support and guidance on highway matters in order to complement the Plan, given the level of concerns expressed by residents.

**Resolved.** It was proposed by Cllr Gold seconded by Cllr Burrows and agreed unanimously to proceed with the quote as provided via Clifton Emery.

**There being no further business the meeting was closed at 8.30pm.**