

**CALLINGTON TOWN COUNCIL
Full Council Minutes**

22nd January 2019 at 7.30pm in the Council Chambers

PUBLIC SESSION

None

**1. APOLOGIES
CLLR FOX**

PRESENT: CLLRS BURROWS, COAKLEY, GOLD, LONG, RAPHAEL, D SMITH, M SMITH (CHAIR), TAGG, TOLMAN & WATSON

MEMBERS OF THE PUBLIC: 3 OFFICER: CLERK

2. MINUTES

The Minutes of the meeting on the 18th December 2018 were received as a correct record of proceedings. Proposed by Cllr Tolman seconded by Cllr Tagg and agreed unanimously.

3. MATTERS ARISING -

None.

4. DISCLOSURES OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

None.

5. BAKER ESTATES UPDATE

Mr Graham Hutton came and spoke about the South Hill Road development. If you have any concerns please report them directly to Baker Estates rather than let them fester. He had attended a meeting with Highways today and explained how the Section 278 works. Site access should only be through South Hill Road (not through Broadmead) and they are aiming for first occupation in October this year (being a 4 year build project). The development will be called 'Meadow Brook' but any suggestions on streets names would be appreciated. Overall the Planning has gone well, and the construction preparation is going well.

Mr Hutton then left the meeting.

6. TOWN FORUM MATTERS

Mr Oliver explained that the first four community grant applications are now getting their funding, this is through solely Town Forum money (nothing to do with the Unilateral Undertaking). The £2,000 from the Unilateral Undertaking will support further projects, and comply with the Community Benefit rules as stipulated by Cornwall Council (Clerk has already provided this information to the Town Forum).

Cllr M Smith mentioned the inaugural Market Stall meeting next week, inviting the Town Forum and others to attend the Q&A session.

7. POLICE MATTERS

Cllr Tagg had circulated the Crime Statistics and given an update on the CCTV at F&GP.

The Town has made a national paper regarding drug related concerns. Local officers are promoting parenteral awareness relating to drugs.

8. FIRE MATTERS

The on-going concerns regarding recruitment and retention is still fully recognised and appreciated. The local officers are seeking finance support for new banners, and once purchased would like to place them around the town. **Noted.**

9. REPORTS

a) Planning Committee. It was proposed by Cllr Tolman seconded by Cllr Long and agreed unanimously to receive the minutes from the 8th January 2019.

b) Town Hall & Premises Committee. It was proposed by Cllr M Smith seconded by Cllr Coakley and agreed unanimously to receive the minutes from the 8th January 2019.

c) Outside Services Committee. It was proposed by Cllr Gold seconded by Cllr Tagg and agreed (1 abstention, Cllr D Smith) to receive the minutes from the 15th January 2019.

d) Finance & General Purposes Committee. No meetings held in December 2018.

e) Staffing Committee.

Cllrs M Smith, Long, Gold and Tagg have met with our HR consultants. The Clerk explained their recommendations regarding the appraisal process, which was discussed and agreed.

f) Health and Safety Update. To note the Annual H&S Inspection Report and any urgent/compliance items. Action Plans (for improvements) to be discussed by the respective committees in February and brought back to Full Council in March for completion and sign off. **Noted.**

g) Any other reports (not for decision) from Councillors

Cllr Watson had attended a CALC 'Being a Good Employer' course and gave a summary of his findings; policies and Job Descriptions are up to date, nominated people (not nominated posts) are involved and to be aware of confidential issues. With a recommendation that the Clerk attends similar courses going forward and to clarify with CALC about the structure of the Staffing Committee.

h) Reports from Cornwall Councillors

Cllr Long circulated his report and gave an update on various matters:

Urban Terrace,
New Road South Car Park
Climate Emergency
Cornish Tick Box
Tamar Bridge Tolls
Former Cattle Market Liskeard
Archaeological Potential Fine and Councillor Surgery dates.

i) Reports from Kelly Bray –

The KBRA AGM is scheduled for this week. **Noted.**

10. FINANCE

a) Approval for expenditure as listed- none, approved at F&GP.

b) To receive any concerns regarding the finances, in order to decide on a suitable course of action, namely a position statement on the arrears.
Nothing to report.

11. FOR DECISION – Do we want a community governance review in our parish (see email circulated on the 7th January 2019).

The consensus was that a review isn't required at present. **Noted.**

12. **FOR DECISION** – To discuss the closure of Pridhams, a family owned business that has been trading in the town for over 40 years.

Resolved. It was proposed by Cllr Gold seconded by Cllr Burrows and agreed unanimously to send the family a card in recognition of their 43 years of trading in the town.

13. **FOR DECISION** – To note the dates for the Councillor Surgeries currently held Cllr Long , with a proposal that Town Councillors support these throughout the year.

Dates for the Councillor Surgeries have been circulated with a proposal that all Councillors might support these throughout the year. A discussion then followed on the benefits of a 'Meet Your Councillor' event, with displays about what we do and want we don't do i.e clarity on our duties and those of Cornwall Council. **Noted.**

14. **FOR DECISION** – To receive the 2019 Off Street Parking Order (as email on the 10th January) and collate a response.

Resolved. It was proposed by Cllr Long seconded by Cllr Coakley and agreed unanimously that the 2 hour charge is far too expensive and request that this charge is reconsidered to align with other towns.

15. **FOR DECISION** – To appoint a replacement Trustee for Labouring Poor, following Cllr Dowdall's resignation from the Town Council.

Cllr Gold, as Chair, explained how the Trust worked and the level of commitment required.

Resolved. It was proposed by Cllr Gold seconded by Cllr Long and agreed to appoint Cllr Raphael following Cllr Dowdall's resignation.

16. **ANY URGENT ITEMS**
None.

Time 8.32pm.

Resolved. It was proposed by Cllr Long seconded by Cllr Tagg and agreed to move into a Part II Session.

17. FOR DECISION – To receive an update from Cllr Watson on the Community Hub project.

Cllr M Smith gave a precis on the aims for this project and some background information on the progress to date. A meeting is scheduled tomorrow with Cllrs M Smith and Watson and the CCLD.

The Clerk left the meeting whilst a meeting was held regarding a former Councillor.

There being no further business the meeting was closed at 8.45pm.