

## TOWN HALL & PREMISES COMMITTEE

**Date:** 5<sup>th</sup> February 2019

**Time:** After Planning

**Venue:** Council Chambers, Town Hall, New Road, Callington

**Enquiries:** Town Hall - Tel: 01579 384039

**Chairman** Cllr M Smith

**Councillors:** BURROWS, COAKLEY, FOX, GOLD, LONG, RAPHAEL, D SMITH, TAGG,  
TOLMAN & WATSON

### AGENDA

**1. APOLOGIES**

**2. MINUTES**

Approval of the minutes of the meeting of Town Hall & Premises Committee 8<sup>th</sup> January 2018.

**3. MATTERS ARISING**

**4. DISCLOSURES OF INTEREST**

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

**5. MEMORY CAFÉ** – Have asked to attend and explain their concerns regarding the Pannier Market parking.

**7. FINANCE**

**a)** Approval of payments

**b)** Review of debtors

**c) Budget Monitoring**

### TOWN HALL

**8. FOR DECISION** – To receive any updates on maintenance issues and agree any enhancements to the lighting proposals and agreed a lighting audit.

**9. FOR DECISION** – To receive information on the H&S and Fire Audit to agree the recommended works.

**10. FOR DECISION** – To agree a replacement projector for the Council Chamber (budget required £1,000).

### PANNIER MARKET

**11. FOR INFORMATION** – To receive feedback on the recent inspection.

**12. FOR DECISION** – To discuss the requests for Parking Permits from tenants.

**13. ANY OTHER URGENT BUSINESS**

**Part Two – Commercially Sensitive**

**14. FOR DECISION** – To receive any updates on the leases.

*Helen Dowdall  
Town Clerk,  
29<sup>th</sup> January 2019*