

FINANCE & GENERAL PURPOSES COMMITTEE

26th February 2019 at 6.00 pm

Minutes

(Please note that all Councillors are now members of the Finance & General Purposes Committee.)

1. APOLOGIES

CLLR BURROWS, FOX & TOLMAN

PRESENT: CLLRS COAKLEY, GOLD, LONG, RAPHAEL, D & M SMITH, TAGG (CHAIR), & WATSON

OFFICER: CLERK & ASSISTANT TOWN CLERK*

MEMBER OF THE PUBLIC: 2*

***FOR THE PART II SESSION**

2. MINUTES

It was proposed by Cllr M Smith seconded by Cllr Coakley and agreed unanimously to receive the minutes of the 22nd January 2019.

3. MATTERS ARISING

None.

4. DISCLOSURE OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

Item 5a - Cllr Tagg in receipt of a payment and Cllr Watson having been involved with other organizations that have supported the Town Crier, who is receipt of a payment.

It was proposed by Cllr M Smith seconded by Cllr Gold and agreed to move into a Part II Session, being commercially sensitive, in order to discuss a proposal to evolve the newsletter, for a trial period.

After the discussion the Part II session was closed.

Resolved. It was proposed by Cllr Long seconded by Cllr Coakley and agreed (7 Support, 0 Against and 1 Abstention) to not proceed with the proposals at this current time.

5. FINANCE

a) Approval of payments

It was proposed by Cllr Mark Smith seconded by Cllr Coakley and agreed to approve the payments as listed;

FGP	DD	Macace	Phone service	18.01		18.01
FGP	DD	Three	Mobile Phone	44.61	8.92	53.53
OS	11285	Travis Perkins	Brooms/brush	27.83	5.57	33.40
TH	11286	Npower	Unit 19 gas	21.49		21.49
		Southern				
TH	11287	Electric	Unit 4&5	153.88		153.88
FGP	11288	Filmbankmedia	Christopher Robin	133.00	26.60	159.60
FGP	11289	SeaDog IT	Feb/March & mining news	365.00		365.00
FGP	11290	M Tagg	Mileage expenses	66.95		66.95
FGP	11291	Tamar Koffi	Coffee machine sundries	65.40		65.40
FGP	11292	BT	Cemetery Line	30.60	6.12	36.72
OS	11293	SWW	Haye Road allotments	3.58		3.58
FGP	11294	HMRC	PAYE & NI	2978.83		2978.83
		EC Property				
TH/OS	11295	Care	New interior door locks, new handle on disabled toilet, replace washer on disabled toilet, replace curb stone at free car park, 2 x service valves in unit 19, replace bulbs in chapel band room, cut cemetery grass, fit new notice board, fix damaged camera bracket in Fore St, repair tap in cemetery toilet, repair wall and guttering	1325.00	265.00	1590.00
FGP	11296	A Stentiford	Town Crier coat	600.00		600.00
OS	11297	RBS	Allotment software maintenance	119.00	23.80	142.80
FGP	11298	Bluemoon	March newsletter	463.00		463.00
				6416.18	336.01	6752.19

b) Budget Monitoring. Item deferred.

6. **FOR DECISION** – To receive any updates from the newly formed Murals sub-committee, led by Cllr Burrows, and to receive an update from Cllr Watson on any funding opportunities for the pasty mural.

No updates from the Murals Sub-Committee as an inaugural has yet to be arranged.

Cllr Tagg had been in contact with the National Heritage Lottery Fund to enquire about possible financial support, and discussed their response. **Noted.**

7. **FOR DECISION** – Chair to give an update on the CCTV enhancements. For security and safeguarding, to consider the purchase and installation of a fixed camera in the Council Chamber foyer.

Cllr Tagg explained that the new system is working well and we are receiving positive feedback from the Police.

A discussion then followed on whether to install another camera to provide coverage in the Council Chamber foyer.

Resolved. It was proposed by Cllr Debbie Smith seconded by Cllr Gold and agreed (7 Support, 1 Against, 0 Abstentions) to go ahead with the quote from the existing supplier to purchase and install a new camera for said area.

8. **FOR DECISION** – To agree to renew/replace the festive lighting in Fore Street.

The Chair went through the current position with the festive lighting, displaying footage of them when faulty and the costs to repair them (three quotes) and related road closure notices costs.

Resolved. It was proposed by Cllr Long seconded by Cllr Gold and agreed (7 Support, 0 Against and 1 Abstention) to set a budget of £5,000 to proceed with the works, giving power to act to the Chair in consultation with the Operations Manager and Town Clerk. With a recommendation to liaise with the Rotary Club regarding the timing of their road closure for the carnival, in an effort to coordinate our works with them to save on Road Closure notice expenditure.

9. **FOR DECISION**- To receive an update from the Town Crier, on securing matched funding for a replacement coat and repairs to regalia, and confirm the final figure required from the Town Council (having pledged £500, but agreed up to £1,000, as at 27th November F&GP 2018 Meeting).

The Town Crier has secured funding of £400 from three community groups, so the total balance required from the Town Council is £600 (as shown in the payments as listed in item 5). **Noted.**

10. **FOR DECISION** – To receive the revised Standing Orders & Financial Regulations, and note the Code of Conduct.

Resolved. It was proposed by Cllr Long seconded by Cllr Mark Smith and agreed unanimously to adopt the revised Standing Orders & Financial Regulations, and note the Code of Conduct that Councillors are governed by. Thanks and appreciation to Cllr Tagg for undertaking this project.

There being no further business the meeting was declared closed at 7.10 pm.