

CALLINGTON TOWN MARKET

To express your interest in attending please fill in and e-mail the form to:

market@callington-tc.gov.uk

The Market committee will then review the forms. Chosen stallholders will then be contacted and asked to make payment which will then confirm your space. Stallholders will be selected based on their product and locality. This will enable a variety of goods to be on sale and avoid duplicate stalls where possible. Preference will be given by locality when & if we receive more than one application per category of goods.

- **Venue:** Pannier market, Callington PL17 7BD
- **Trade:** 10.00am –3.00pm
- **Cost:** £10 for a 3mx1.5m (10ftx5ft) space

Your Name:

Company Name:

Email:

Address:

Product Category (e.g. ceramics, beauty, charity, food):

Description of your products:

Price Range of Products:

Public Liability Insurance Enclosed/Attached:

YES / NO

Renewal Date:

Please circle which dates you are interested in attending:

7th July : 4th Aug: : 1st Sept: : 6th Oct: : 3rd Nov: : 1st Dec

Your stall booking will be confirmed on payment being received should you be selected.

By signing this form you are entering into a contract between yourself and the Organisers and as such you agree to abide by our terms and conditions below.

Signed:

Date:

Terms and Conditions

I hereby agree that this booking form shall form a contract between myself and the Organizers of Callington Market.

I / we hereby undertake to abide by the instructions given by the organizers of the above event. Cancellations will only be accepted in writing.

The booking fee is **non-refundable**. The event organizers reserve the right to refuse any application or refuse further bookings from an individual without explanation. No liability will be placed on the organizers for losses incurred by exhibitors whilst planning for or preparing for the event.

All Stall holders must have their own Public liability insurance. Please send a copy with your booking form or bring it with you when you attend, failure to do so will mean you cannot trade. It is your responsibility to ensure you trade legally and safely at all times.

All exhibitors selling food items must also provide a current food hygiene certificate.

Your assigned space is to be used solely for the items specified on your application form. Your booking will be taken on the basis of the information given. You will not be able to display or sell items not listed or which the organiser feels to be inappropriate.

The exhibitor must immediately comply with all directions given by the organisers and staff.

Set-up and presentation of stalls: There will be strictly no admittance to the venue before the stated set-up time. We plan the allocation of spaces carefully, prior to each event. Under no circumstances should there be any request to switch stall space, so please confirm any special requirements you may have prior to the event.

- Stalls must be fully set-up by 10am for the event opening and trade until at least 3.00pm. The Pannier Market will be closed at 8.00am for you to set up. You will be given a time slot for unloading and loading, as space is extremely limited. You may need to carry your equipment and stock through the Town Hall depending on location and capacity.
- All electrical appliances you bring must have a sticker stating it has been PAT tested or can be proved to be under 1 year old.
- You may display your work in any way you choose, but please ensure that any display racks/shelves, lighting or signs are stable and secure and will not cause any hazard or obstruction to other sellers or public visitors.
- Please also be thoughtful about the position of any low level signs or displays that protrude from your stall. You may be asked to reposition items that could potentially cause obstruction. We require your full co-operation in this matter; for the safety and protection of your stock, you're fellow traders and your customers.
- Stalls must not be dismantled until the advertised time of the end of Market. To pack up and leave prior to closure of any event can result in cancellation of other bookings with no refund and refusal of future bookings.
- No music to be played or amplification used by stallholders and please take any rubbish with you, leaving the space as you found it – thank you.