

CALLINGTON TOWN COUNCIL
Full Council Minutes
26th March 2019 at 7.30pm in the Council Chambers

A Part II Session had been held at 6.30pm to complete the interviews for the Councillor Vacancy.

PUBLIC SESSION

A resident, GP, has moved back into Callington at the end of last year and spoken with the Portreeve about the recent County Lines issue and asked if more could be done to reinvigorate the community. She put forward an idea of a positive suggestion event, and ways to introduce new comers to become involved. She has aware that there is a lot of goodwill in the town and could there be ways to tap into this.

A discussion then followed with Councillors regarding the Newsletter and talking with the Town Forum/One Callington. Could the newsletter have an action page each month perhaps?

It was recognised by all that retail habits have changed and only specialists are now surviving on the high street. Reference was made to Totnes and Wadebridge. KO also said that you need to now create a shopping experience.

Cllr Fox also mentioned the Town Plan and that participation from residents would be appreciated.

Reference was made to the Town Council website and having details about the Clubs that residents can join.

1. APOLOGIES
CLLRS BURROWS & TAGG

PRESENT: CLLRS COAKLEY, FOX, GOLD, LONG, RAPHAEL, D SMITH, M SMITH (CHAIR), TOLMAN & WATSON

MEMBERS OF THE PUBLIC: 5 OFFICER: CLERK

2. MINUTES

The Minutes of the meeting on the 26th February 2019 were received as a correct record of proceedings. Proposed by Cllr Tolman seconded by Cllr Raphael and agreed unanimously.

3. MATTERS ARISING -

None.

4. DISCLOSURES OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

None.

5. MINING UPDATE

Mr Harrison came and gave a presentation on the latest news with the mining project. Information has been provided to the office and uploaded on to the Town Council website, <https://callington-tc.gov.uk/mining-updates/>

6. TOWN FORUM MATTERS

KO explained that an event to explain the power of social media is being arranged and invitations will be sent out to local groups and the Town Council.

The Forum will also be holding a Kelliwic Question time later in the year and will be inviting the Portreeve, Cornwall Councillor, MP, Principals of the School and College, and the Police to attend.

KO asked for an update on the Village Collection idea and the Chair of OS explained that we are awaiting confirmation from Cornwall Council (through Cllr Long) on the funding but in principle the Committee are in support of the scheme.

7. POLICE MATTERS

Nothing.

8. FIRE MATTERS

The local crew attended the recent Community Day and 4 people have shown an interest in signing up. Recruitment has also been pushed via One Callington. The Callington Crew now have a full complement of Breathing Apparatus wearers.

9. REPORTS

a) Planning Committee. Minutes from the 5th & 19th March 2019 (pages 191 – 193, 204-205).

Resolved. It was proposed by Cllr Tolman seconded by Cllr Coakley and agreed unanimously to accept the minutes.

There were no updates on the Health Centre to report.

b) Town Hall & Premises Committee. Minutes from the 5th March 2019 (pages 194-198, 199 being exempt).

Resolved. It was proposed by Cllr M Smith seconded by Cllr Tolman and agreed unanimously to accept the minutes.

c) Outside Services Committee. Minutes from the 19th March 2019 (pages 206-209)

Resolved. It was proposed by Cllr Gold seconded by Cllr Tolman and agreed unanimously to accept the minutes.

d) Finance & General Purposes Committee. Minutes from the 26th February 2019 (pages 179-182, 183 being exempt).

Resolved. It was proposed by Cllr D Smith seconded by Cllr Long and agreed unanimously to accept the minutes.

e) Staffing Committee. No updates to report.

f) Market Stall Initiative. Minutes from the 12th March 2019 (pages 200-203).

Resolved. It was proposed by Cllr M Smith seconded by Cllr Gold and agreed unanimously to accept the minutes.

The Committee had also put forward a recommendation to Full Council to set a budget provision:

	<i>Recommendation</i>
<i>Income</i>	<i>That stall income is ring-fenced for repairs and renewals (to finance any replacement equipment). If insufficient income is generated this questions the level of interest in sustaining</i>

	<i>the project, or we put the fees up to reflect the wear and tear on the gear.</i>
<i>Expenditure (primarily staffing costs)</i>	<i>Costs have been based on the marquee manufacturers' recommendations, but there is hope that manpower efficiencies will be made once the team become established and experienced. However, we also need to consider potential loss of income from the hall complex, and other costs (such as indirect staff time)</i>
<i>Precept & Budget Requirement</i>	<p><i>For the 6 events in 2019, we have already have earmarked reserves of £10,000 from the TH&P Committee agreed.</i></p> <p><i>In 2020/21 we set aside £5,000 from the Council Tax Support Grant (Assuming we get any) and put a rise on the precept of £5,000 . If we don't get any or insufficient Council Tax Support Grant in 2020/21 then £5,000 has to be found within our existing budgets.</i></p> <p><i>In 2021/22, we increase the precept again by £5,000 (making a total of £10,000 in the budget for this scheme).</i></p> <p><i>In 2022/23 we reflect on the actual costs for the last few years and adjust the budget accordingly, we may for example be holding more events and need additional equipment/manpower.</i></p>

Resolved. *It was proposed by Cllr Gold seconded by Cllr Fox and agreed unanimously with the recommendations as presented in the table above (subject to ratification by Full Council) and to proceed with the purchases as budgeted at £16,000 (and agreed at February Full Council) with the exception of the tables. Mr Oliver has kindly sourced some suitable alternatives, which the Operations Manager is happy with, so to proceed with these alternative tables. Also, that after two months there is an aspiration to develop a supervisory role to deputise for the Operation Manager in order to oversee these events going forward.*

Resolved. *It was proposed by Cllr Fox seconded by Cllr Long and agreed unanimously to support this recommendation from the Market Stall Committee.*

g) Environmental Health Sub Committee

The aims for this committee had been presented at the last Full Council meeting.

Resolved. It was proposed by Cllr Fox seconded by Cllr Gold and agreed unanimously to adopt these aims.

h) Health & Safety Update.

The Risk Assessment report and agreed action points had been circulated prior to the meeting, and works agreed at the respective committees namely Town Hall & Premises and Outside Services.

Resolved. It was proposed by Cllr Gold seconded by Cllr Fox and agreed unanimously that the report be received and thanks be given to the Operations Manager for all his efforts.

i) Any other reports [not for decision] from Councillors.

None

j) Reports from Cornwall Councillors. Cllr Long gave a verbal report; giving updates on the Fire Service, Economic Development and Urban Terrace.

Noted.

k) Reports for Kelly Bray

Cllr D Smith explained that the KBRA will be undertaking a door to door survey, asking residents about the traffic speeding and use of a village hall. Feedback from this will be provided in April. Reference was also made to the container that has appeared on the former WI hall site and causing visibility issues to drivers going in and out of Parsons Green. **Noted.**

10. FINANCE

a) Approval for expenditure as listed –

OS	11341	Travis Perkins	Shovel	30.00	6.00	36.00
OS	11341	Travis Perkins	Bulk bag, cement	258.00	51.60	309.60
FGP	11342	Hygiene 2 Health	H & S Services	550.00	110.00	660.00
FGP	11343	SeaDog IT	Newsletter & website	220.00	0.00	220.00
FGP	11344	Pear Tech.	Maplin support & updat	225.00	45.00	270.00
TH	11345	Complete Office S 3 Business	Clipboards	34.30	6.86	41.16
FGP	DD	Services Clifton Emery	Mobile Phone	43.08	8.62	51.70
FGP	11346	Design	Neighbourhood Plan	2500.00	500.00	3000.00
THP	11347	EDF	Workshop & Toilets	37.04	1.85	38.89
THP	11348	Nomix		340.50	68.10	408.60
OS	11349	BT	Cemetary Phone	30.60	6.12	36.72
THP	11350	SSE	Unit 4&5 electricity	47.80	3.72	51.52
FGP	11351	Seadog IT	Newsletter April	<u>145.00</u>	<u>0.00</u>	<u>145.00</u>
				4461.32	807.87	5269.19

Resolved. It was proposed by Cllr Long seconded by Cllr Coakley and agreed unanimously to approve the payments.

b) To receive any concerns regarding the finances, in order to decide on a suitable course of action, namely a position statement on the arrears.

None.

11. **FOR DECISION** – To appoint a new Councillor following the resignation of Cllr Dowdall.

It was proposed by Cllr M Smith seconded by Cllr Long and agreed that this matter be moved to the Part II Session.

12. **FOR DECISION** – Community Networks Highways Scheme – Whether to submit one expression of interest for funding from the remaining Community Network Highways Scheme budget allocated to Caradon Community Network Area (emailed on the 26th February)

Resolved. It was proposed by Cllr Long seconded by Cllr Fox and agreed that this be noted. Should Councillors think of any schemes that might be suitable and within the budget constraints, they should be sent to the Clerk in the first instance.

13. **FOR DECISION** – To receive the letter from the Lions Club regarding the purchase of road signage for community events. (emailed on 28th February)

Resolved. It was proposed by Cllr Long seconded by Cllr Fox and agreed for the Portreeve, F&GP Chair and Clerk power to proceed with the purchasing the equipment as proposed (within a budget of £1,000), under the F&GP budget.

14. **FOR DECISION** – To discuss the initiative to look after your neighbour, as raised by Cllr Tolman on 5th March and with information supplied by Cllr Long.

This item was deferred until the next meeting.

15. **FOR DECISION** – To receive an update from Cllr Long regarding the TRO and whether this can encompass alterations to the Pannier Market Parking Order. Then to discuss the requests from hirers and tenants for parking permits.

Cllr Long explained that the overall Town TRO (being funded by Baker Estates) cannot encompass the Pannier Market and therefore any changes to the Parking Order would need to be paid for by the Town Council.

Resolved. It was proposed by Cllr Long seconded by Cllr Gold and agreed (2 abstentions) that no further permits are allowed to the tenants and no permits would be available to the hirers.

- 16. FOR DECISION** – To discuss whether laptops should be purchased for Cllrs, in order to carry out their council and committee duties.

Resolved. It was proposed by Cllr Long seconded by Cllr Gold and agreed for the Clerk to investigate the cost of 14 repurposed tablets (or similar) with sturdy casing, 12 for Councillors and 2 for staff, with Bluetooth capacity, and to liaise with Cornwall Council regarding their usage policy for such items given to their Councillors.

17. ANY URGENT ITEMS

- a) Prior to the meeting the Clerk had circulated proposed dates for the Neighbourhood Planning workshops. The consensus being to hold them in the evenings of 8th and 9th May.
- b) This led to a discussion on how best to communicate with the office and realistic response times.

Resolved. It was proposed by Cllr Long seconded by Cllr Fox and agreed unanimously to continue with emails but to allow a 5 working day response time, unless marked in red and classified as urgent. If Councillors are unable to confirm they are to notify the Clerk and make alternative arrangements.

Part II

- 18. FOR DECISION – To receive an update from Cllr Watson on the Community Hub project.**

Cllr Watson gave an update on his research for funding regarding the Community Hub project.

Resolved. It was proposed by Cllr D Smith seconded by Cllr Gold and agreed unanimously that Cllr Watson be given permission to apply to the Lottery for a grant to finance a 'Scope of Works and Costings' which would be completed by the CRCC.

The results of the ballot were announced.

Resolved. It was proposed by Cllr Long seconded by Cllr Coakley and agreed unanimously to appoint Marie Mccallion to the Casual Vacancy on the Town Council.

There being no further business the meeting was closed at 8.45pm.