

OUTSIDE SERVICES COMMITTEE

21st May 2019 at 6.55pm

Minutes

(Please note that all Councillors are now members of the Outside Services Committee.)

1. APOLOGIES

CLLRS BURROWS, GOLD, MCCALLION, RAPHAEL, D & M SMITH

PRESENT: CLLRS COAKLEY (CHAIR), FOX, LONG, TAGG, TOLMAN & WATSON

OFFICERS: TOWN CLERK & OPERATIONS MANAGER

2. MINUTES

It was proposed by Cllr Long seconded by Cllr Tagg and agreed unanimously to approve the minutes of the meeting of Outside Services Committee on 16th April 2019.

3. MATTERS ARISING

None

4. DISCLOSURES OF INTEREST

None

5. FINANCE

a) Approval of payments – It was proposed by Cllr Long seconded by Cllr Tolman and agreed unanimously to approve the payments as listed:

OS	DD	Allstar	Fuel	116.44	23.27	139.71
TH	DD	Clear Business	New Offices electricity	70.49	14.10	84.59
FGP	DD	Three	Mobile phones	40.44	8.09	48.53
FGP	11433	Bluemoon Print	May newsletter	463.00		463.00
TH	11434	East Cornwall Property Care	Red Panda - Window removal and replacement Tamar Grow Local - Move kitchen items, supply & fit new cold water feed for coffee machine Market Café - Fix water leak, fit new sink and supply new waste parts	696.72	139.34	836.06
FGP	11435	Women Supporting Charity	Refreshments for Civic Service and Mayor Choosing	490.00		490.00

		Clifton Emery	Neighbourhood plan services, attendance at Housing Sub			
FGP	11436	Design Ltd	Group with NP Steering group	1,491.40	298.28	1,789.68
FGP	11437	HMRC	PAYE & NI	3,703.85		3,703.85
		Microshade Business				
FGP	11438	Consultants Ltd	IT Security Audit and Report	150.00	30.00	180.00
		Tarki	Avalon Web diary file hosting, Avalon web diary extraction			
TH	11439	Technology Ltd	module set up	155.00		155.00
		M Jago	Boiler replacement sone valve, 2			
TH	11440	Zurich	x boiler services	244.00		244.00
		Municipal	Inspection contract	68.50		68.50
		Complete Business Solutions				
FGP	11442	Group Ltd	A3 paper	47.90	9.58	57.48
			Liaising with VoIP supplier regarding switching from			
FGP	11443	DTS Computers	MacAce/WebMate			
			Monthly Server check, off site backup static IP, monthly PBX update			
			Off-site backup server hosting	150.00		150.00
				7,887.74	522.66	8,410.40

6. **FOR DECISION** – To receive any updates from the Operations Manager.

1st Callington Scouts have tidied and replanted St Mary's Square. Plants for the flower tubs in Fore Street are due to arrive by the end of this week. Weed spraying is scheduled for next week.

We still don't have a full complement of staff.

Parks & Open Spaces

7. **FOR DECISION** – To receive any updates on matters concerning the Parks & Open Spaces, including feedback from the comments about the skate park.

Item deferred.

Allotments

8. **FOR DECISION** – To discuss any matters concerning the allotments (to receive report) and discuss the costs for a practical CCTV provision.

The report has noted.

A discussion then followed regarding CCTV.

Resolved. It was proposed by Cllr Tagg seconded by Cllr Coakley and agreed to proceed with the purchase of equipment as circulated, which can be used at the discretion of the Outside Services Committee.

9. FOR DECISION – To discuss costings for a dog bin along Launceston Road (purchase costs and on-going costs to have it emptied).

A lively debate was had.

Resolved. It was proposed by Cllr Long seconded by Cllr Coakley and agreed to not proceed with purchasing an additional bog bin, from Town Council funding. (4 Support, 1 Against and 0 Abstentions).

Resolved. It was proposed by Cllr Long seconded by Cllr Coakley and agreed unanimously that we write to Cornwall Council regarding their duty to provide adequate bins. It has been raised and identified by Kelly Bray residents that there are not adequate bins provided and Cornwall Council should investigate placing a further bin in that location, for the benefit of the local population.

An article regarding dog bins would be put in the next Newsletter.

10. FOR DECISION – To discuss any Environmental Sub Committee recommendations.

- a) Cllr Watson raised the idea of having a wild meadow area in Saltash Road recreational ground, on the left hand side of the lower entrance (when the former Coronation trees have been located). This could be considered with recommendations from the subcommittee at the next meeting of this Committee.
- b) Cllr Watson went on to discuss a wild meadow at the cemetery, but this has already been resolved at the last meeting.
- c) Cllr Watson made reference to Bristol City Council using a heat system for weed spraying.
- d) The Operation Manager has made enquiries about rainwater harvesting at the workshop, and gave costings. The matter would be put as an agenda item for the next meeting.

11. ANY OTHER URGENT BUSINESS

None.

The meeting was moved into a Part II Session.

12. FOR DECISION – Clerk to give an update on Staffing Resources with recommendations.

Resolved. It was proposed by Cllr Long seconded by Cllr Tagg and agreed to proceed with the recommendations subject to guidance from Human Resources.

There being no further business the meeting was declared closed at 7.45pm