

**CALLINGTON TOWN COUNCIL
Market Stall Initiative Minutes**

14th May 2019 at 6.30pm in the Council Chambers

1. APOLOGIES

CLLR BURROWS, RAPHAEL & D SMITH

**PRESENT: CLLRS COAKLEY, FOX, GOLD, MCCALLION, M SMITH (CHAIR),
TOLMAN & WATSON**

OFFICERS: CLERK

MEMBERS OF THE PUBLIC: 2 FOR SOME OF THE MEETING

2. MINUTES

The minutes from the meeting held on the 9th April 2019 were proposed by Cllr Gold seconded by Cllr Tolman and agreed unanimously.

3. MATTERS ARISING

None.

4. DISCLOSURES OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

None.

5. DECISION – TO RECEIVE UPDATES ON OUTSTANDING MATTERS

A) Equipment – The Operations Manager had circulated an update prior to the meeting.

B) Marketing – Prior to the meeting the Clerk had circulated comments and suggestions from SI and HM.

Posters and flyers are now in circulation, and Cllr Burrows' editorial will be the main feature for the June Newsletter. Cllr Gold will distribute a supply when catering at Mayfest on Saturday; similarly flyers will be circulated at forthcoming civic events and to traders in the Town.

Banners and feather flag banners were discussed and it was agreed to order 2 banners (one for Saltash Road roundabout and one for Tesco's).

These would be put up for long periods of time and promote that the market is held on the 1st Sunday in the month.

A further banner would be ordered to put on the railings outside of the Town Hall during the week on the run up to each market, so promoting 'Market this Sunday'.

If Councillors are aware of any other suitable places to locate a banner, they are to notify the Clerk by the end of this week, and the correct number of banners would be ordered next week.

- C) One Callington/ Town Forum - KO is arranging a meeting with College to discuss manpower to assist with the marketing.
- D) Staffing – Shortlisting has been completed and we are now preparing for the interviews.
- E) WIFI – DP confirmed that it has been installed in the Pannier Market and almost ready for use. There will be a designated network which can be switched on for such events.
- F) Expressions of Interest – To date we have received 15 expressions of interest. The Clerk went through the applications and it was agreed that all should be offered a stall for the first market.

Tamar Grow Local would be asked if they would like to offer café facilities for the event (including takeaway options); if they are unable to help Nanny Oakley's could provide such facilities from the Town Hall.

**6. FOR DECISION – TO AGREE ANY RECOMMENDATIONS TO FULL COUNCIL
NONE**

**7. DATE OF NEXT MEETING
11th June 2019 at 6.30pm (with a Public Session)**

There being no further business the meeting was declared closed at 7.10pm.