

**CALLINGTON TOWN COUNCIL  
Market Stall Initiative Minutes**

**11<sup>th</sup> June 2019 at 6.30pm in the Council Chambers**

**1. ELECTION OF CHAIR**

**Resolved.** It was proposed by Cllr Tolman seconded by Cllr Coakley to elect Cllr McCallion as Chair of the Committee for the municipal year 2019/2020.

**2. ELECTION OF VICE CHAIR**

**Resolved.** It was proposed by Cllr Gold seconded by Cllr Tolman to elect Cllr Coakley as Vice-Chair of the Committee for the municipal year 2019/2020.

**3. PUBLIC SESSION**

**NONE**

**4. APOLOGIES**

**CLLR RAPHAEL**

**PRESENT: CLLRS COAKLEY, GOLD, MCCALLION (CHAIR), TOLMAN & WATSON**

**OFFICERS: CLERK & OPERATIONS MANAGER**

**2. MINUTES**

The minutes from the meeting held on the 14<sup>th</sup> May 2019 were proposed by Cllr Tolman seconded by Cllr Coakley and agreed unanimously.

**3. MATTERS ARISING**

None.

**4. DISCLOSURES OF INTEREST**

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

None.

**5. DECISION – TO RECEIVE UPDATES ON OUTSTANDING MATTERS**

A) Equipment – The Operations Manager confirmed that all equipment has been ordered and a training day is scheduled for Thursday this week.

B) Marketing – Four banners have been ordered and the posters/flyers are out in circulation. A Cornwall Council officer has kindly completed a flyer

drop today around parts of the town also, as part of the CNA SOS volunteer scheme.

Cllr Watson went on to discuss social media, and creating an event on facebook which can be co-hosted with One Callington and shared. He suggested that stallholders are invited to share the event too.

- C) One Callington/ Town Forum – The Clerk gave an update on the discussions with the College. Cllr Cookley had recently added a meeting of One Callington and they are still keen to help.
- D) Staffing – The Operations Manager gave a report on the interviews and that going forward we may set up on the Saturday and Sunday, to alleviate the pressures on the Sunday morning.
- E) WIFI – Has been installed and working. This will be timed to be operational for the event only and not 24/7.
- F) Expressions of Interest – To date we have received 25 expressions of interest. The Clerk went through the applications and these will be provided to Cllr Gold prior to the event.

Tamar Grow Local have confirmed that they can provide catering for the event. The Clerk would clarify what facilities and refreshments they will be providing.

The Town Clerk would invite the Town Crier and notify the press.

Cllr Tolman as Portreeve and Mayor will open the event at 10am.

Cllr Gold will take photos and prepare a press release.

**6. FOR DECISION – TO AGREE ANY RECOMMENDATIONS TO FULL COUNCIL  
NONE**

It was proposed by Cllr Tolman that going forward for items relating to the Market Initiative will be brought to the Town Hall & Premises Committee, as a standard agenda item, but the Committee can meet independently if needed.

Cllr McCallion would report matters to the Town Hall & Premises Committee, as Chair of the Market Initiative, in the same manner as Cllr Raphael with

Environmental Matters to all Committees and Cllr Burrows with Murals to F&GP.

An amendment to the proposition was proposed by Cllr Watson, that One Callington/Town Forum is invited to attend the Town Hall & Premises Committee, for the agenda item on the Market Initiative.

Cllr Gold seconded the amendment and it was agreed unanimously.

Cllr Coakley then seconded the original proposal and it was agreed unanimously.

The Operations Manager would collate any issues and report them to Cllr McCallion as Chair, in the same manner as the Assistant Town Clerk does for the Allotments.

**7. DATE OF NEXT MEETING**

2<sup>nd</sup> July 2019 as an agenda item on the Town Hall & Premises Committee, and to be standard item going forward.

**There being no further business the meeting was declared closed at 7.13pm.**