

**CALLINGTON TOWN COUNCIL  
Full Council Minutes**

**24<sup>th</sup> September 2019 at 7pm in the Council Chambers**

**PUBLIC SESSION**

PB requested a community bus, similarly to the Tamar Valley initiative <http://www.tamarvalley.org.uk/wp-content/uploads/2010/07/Tamar-Valley-Community-Bus-Timetable.pdf> She went on to explain how it would benefit the elderly and give them an outlet to meet up with other people and share. As well as a bus, the project would need a coordinator and driver.

In response, Cllr Long would get PB's contact details from Cllr Tolman and discuss the idea with Cornwall Council and report back to the resident.

**1. APOLOGIES**

**CLLRS BURROWS & McCALLION**

**PRESENT: CLLRS COAKLEY, FOX, GOLD, LONG, RAPHAEL, TAGG, TOLMAN (CHAIR) & WATSON**

**MEMBERS OF THE PUBLIC: 7      OFFICER: CLERK**

**2. MINUTES**

The Minutes of the meeting on the 23<sup>rd</sup> July 2019 were received as a correct record of proceedings.

**Resolved.** Proposed by Cllr Long seconded by Cllr Gold and agreed unanimously to approve the minutes.

**3. MATTERS ARISING -**

None.

**4. DISCLOSURES OF INTEREST**

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

None

**5. FOR DECISION – To appoint the casual vacancy positions.**

Interviews for the two vacancies had been held prior to the meeting.

For the Callington Ward.

**Resolved.** It was proposed by Cllr Tagg and seconded by Cllr Watson and agreed (7 Support, 0 Against and 1 Abstention, Cllr Fox as he didn't participate in the interviews) to appoint Prof. Mike Moore to the Callington Ward.

For the Kelly Bray Ward.

**Resolved.** It was proposed by Cllr Long and seconded by Cllr Tolman and agreed to appoint (7 Support, 0 Against and 1 Abstention, Cllr Fox as he didn't participate in the interviews) to appoint Mr Brenig Morgan to the Kelly Bray Ward.

## 6. POLICE MATTERS

Cllr Tagg went through the Police report (which was prepared for the Caradon Network Committee) and how to improve communications with the Police and the residents, namely for the Town Council to sponsor a leaflet and letter box at the Police Office.

Cllr Flashman explained that he had reported a drug issues on the 101 which then had repercussions, so warned people to be very vigilant.

## 7. FIRE MATTERS

Cllr Long explained a recent concern at Inney Close when fire crew went to attend a fire but the parked cars along the roads, created major access issues.

## 8. TOWN FORUM/ONE CALLINGTON MATTERS

Prior to the meeting One Callington had circulated their Vision & Action Plan (19<sup>th</sup> August 2019), and Mr Oliver gave Members the opportunity to raise any queries or questions, but there were none.

Mr Oliver went on to explain that a pop-up shop will be held in the former Hindles shop on Honey Fair, and there are aspirations to use the same shop with a 'Drawn to the Valley' art exhibition.

There are currently no further updates on the Youth Club idea with the Social Club.

Property owners along Fore Street have been approached regarding the 'Clean-up' campaign and there are hopes that the street will be looking nicer by the Spring.

## 9. **MINING MATTERS**

Cllr Long gave a brief update on the third phase drilling.

## 10. **UPDATE FROM BAKER ESTATES**

Mr Hutton and Mr Kelly of Baker Estates gave an overall update on the development. Cllr Tagg raised issues concerning the slowing of traffic down, dust and overall communications, which Mr Hutton responded. There is a dedicated helpline to report any issues and a Construction Communication Team.

Mr Hutton brought a plan of the latest highway designs, the raised areas and buildouts have been taken out, following the consultation exercise.

Residents in Zaggy Lane had reported concerns regarding fish and levels of arsenic but Mr Hutton gave a thorough explanation to this. Dust suppression has been covered in the Construction Management Plan.

Cllr Flashman went on to discuss highway matters; as traffic has now increased along Redmoor Road whilst drivers avoid South Hill Road.

Cllr Raphael asked whether consideration had been given to retaining the native flora and fauna. Mr Hutton confirmed that they have an approved scheme and kindly agreed to circulate via the clerk the landscape designed for the site.

**The meeting was adjourned at 7.40pm then reopened again at 7.50pm with a brief Public Session.**

RP wanted to respond to the point raised by Cllr Flashman, regarding reporting matters to the Police, and urged that the Officers are notified of incident. Cllr Tagg would notify our local Inspector, and ask that he liaise directly with Cllr Flashman.

## 11. **REPORTS**

**a) Planning Committee.** Minutes from the 3rd and 17<sup>th</sup> September 2019 (pages 65 being exempt, 66-68, 77 being exempt, 78-79)

**Resolved.** It was proposed by Cllr Cookley seconded by Cllr Tagg and agreed unanimously to receive the minutes.

**b) Town Hall & Premises Committee.** Minutes from the 3<sup>rd</sup> September 2019 (pages 69-72, 73 being exempt).

**Resolved.** It was proposed by Cllr Long seconded by Cllr Tolman and agreed unanimously to receive the minutes.

**c) Outside Services Committee.** Minutes from the 17<sup>th</sup> September 2019 (pages 80-84).

**Resolved.** It was proposed by Cllr Gold seconded by Cllr Long and agreed unanimously to receive the minutes.

Cllr Gold reported that the Lions Club have agreed to complete the flowerbed work at the Village Collection roundabout, on Saturday 26<sup>th</sup> October. The community litter pick is scheduled for the week prior, so Cllrs Long & Raphael agreed that they could do a sweep of that area then in preparation.

**d) Finance & General Purposes Committee.** – Minutes from the 23<sup>rd</sup> July and 17<sup>th</sup> September 2019 (pages 50-52, and 61 being exempt and pages 85-87)

**Resolved.** It was proposed by Cllr Tagg seconded by Cllr Long and agreed unanimously to receive the minutes.

**e) Staffing.** Appraisals were held last week and the Clerk will give an update in the Part II session.

**f) Market Stall Initiative.**

Minutes from the 10<sup>th</sup> September 2019 (pages 74-77).

**Resolved.** It was proposed by Cllr Coakley seconded by Cllr Raphael and agreed unanimously to receive the minutes.

**g) Environmental Sub- Committee.**

Minutes from the 30<sup>th</sup> July 2019 (pages 61-64).

**Resolved.** It was proposed by Cllr Raphael seconded by Cllr Tolman and agreed unanimously to receive the minutes.

**h) Health & Safety Update.** To receive any updates.

Nothing to report.

**i) Any other reports** [not for decision] from Councillors.

Cllr Gold reminded everyone about the Halloween Disco and that their involvement would be much appreciated. Thanks would also be recorded for the Lions and their support, which is crucial, for this community event to run.

Cllr Gold reported that Walter Parsons have kindly agreed to have the customary Christmas tree on their site this year (formerly the Police Station).

**j) Reports from Cornwall Councillors.**

Cllr Flashman spoke about the local footpaths and the access forum. Cllr Raphael explained that Ali Humphries would be good point of contact as she had provided some information on them earlier in the year.

Cllr Flashman went on to discuss the sign that had been damaged at the bottom of Long Hill, drains being blocked by the fallen leaves and the amount of rubbish along Dupath Road.

Cllr Long had provided his full report prior to the meeting, which he went through with Members.

**k) Reports for Kelly Bray.**

Cllr Flashman mentioned the Speedwatch scheme for the area.

**12. FINANCE**

a) Approval for expenditure as listed.

It was proposed by Cllr Long seconded by Cllr Gold to approve the payments as listed:

FGP	DD	Three	Mobile phone	40.95	8.19	49.14
TH	11611	Total Racking Solutions Ltd	Racking/Shelving	478.30	95.66	573.96
OS	11612	East Cornwall Property Care	Cemetery gates	781.79	156.35	938.14
OS/TH	11613	Travis Perkins	Timber, wood screws, dense blocks, plywood, polyfilla	194.03	38.81	232.84
FGP	11614	Sage (UK) Ltd	Payslips	36.50	7.30	43.80
OS	11615	Aqua-Source (SW) Ltd	Rainwater harvesting system	1,989.97	397.99	2,387.96
FGP	11616	SeaDog IT	October newsletter	145.00		145.00
TH	11617	Callington Arts & Produce Show	Grant	268.86		268.86
FGP	11618	Bluemoon Design	October newsletter	463.00		463.00
TH	11619	Nisbets	Water filter cartridge	33.99	6.79	40.78
FGP	11620	BT	Cemetery line	32.20	6.44	38.64
				<b>4,464.59</b>	<b>717.53</b>	<b>5,182.12</b>

b) To receive any concerns regarding the finances, in order to decide on a suitable course of action, namely a position statement on the arrears. **None.**

c) To update the Financial Regulations in line with the NALC updated model for 2019 (as recommended by the F&GP Committee on the 17<sup>th</sup> September).

**Resolved.** It was proposed by Cllr Long seconded by Cllr Gold and agreed to accept the revised Financial Regulations.

d) To receive the External Auditors Report on the Accounts for year ended 31<sup>st</sup> March 2019.

**Resolved.** It was proposed by Cllr Long seconded by Cllr Gold and agreed to receive the reports from the External Auditors, and thanks to the RFO.

e) To receive the Committees' SOWs recommendations and agree the next stage of the precept setting for 2020/21:

Town Hall & Premises	£2,000 Boiler Replacement Reserve
Outside Services	(Nil) (To submit a grant for St Mary's Square)
Fin & Gen Purposes	£3,250 Newsletter Enhancement
All Committees	£2,000 Van Replacement Reserve
Market Initiative	£5,000 as agreed at March Full Council

[https://callington-tc.gov.uk/wp-content/uploads/2019/04/FC-Minutes-2019\\_03\\_26.pdf](https://callington-tc.gov.uk/wp-content/uploads/2019/04/FC-Minutes-2019_03_26.pdf)

Running Total to Date                      £12,250 Increase on the precept

Also need to give due consideration for the Public Toilets project and general inflation provisions (such as salaries and utilities).

**Resolved.** It was proposed by Cllr Tagg seconded by Cllr Gold and agreed that the precept be increased by £24,250 (£12,250 as above, plus £5,000 for Public Toilets and £7,000 for Inflation).

### 13.        **FOR DECISION – TO RECEIVE THE STATEMENT FOR THE NEIGHBOURHOOD PLAN**

Cllr Long explained that the consultants are working on the Vision document at the moment. **Noted.**

### 14.        **FOR DECISION – To review the positions held by Cllrs, namely Chair, Vice and representatives on Outside Bodies, should anyone wish to step back from their additional responsibilities.**

Cllr Raphael would like to step back from Vice Chair on the Planning Committee, a replacement would be appointed at the next meeting of Planning Committee.

The representatives as elected in May were discussed and reappointed accordingly;

<b>GROUP/OUTSIDE BODIES</b>	<b>COUNCILLOR REPRESENTATIVE FOR 2019/2020</b>
Mining	<del>Cllr M Smith</del> now Cllrs Long & Raphael
Police	Cllr Tagg
Fire	Cllr Raphael & now Cllr Long as well
Tamar Valley Association	Cllr Watson
Tamar AONB Management	Cllr Watson
CALC	Clerk, Cllr Coakley and representative from the Staffing Committee
Kit Hill Countryside meetings	Cllr Tagg and Cllr Coakley
Heritage Centre	Cllr Gold and Cllr Tolman
Callington Town Forum	<del>Cllr Watson</del> Cllrs Tagg & Raphael
Trustees for Labouring Poor	Cllr Burrows, Cllr Coakley, Cllr Gold (Chair) & Cllr Raphael (one vacancy)
Brendon & Huggins Trust	Cllr Coakley (one vacancy)
Callington Community Network Panel	Portreeve (ex-officio with voting right), Clerk
Festival Committee	Cllr Coakley
Callington Primary School	Clerk
Kelly Bray Residents Association	Cllr Burrows & <del>Cllr M Smith, Long</del> Morgan
Neighbourhood Plan	Cllrs Coakley, Fox, Gold, Long (Chair), <del>M Smith</del> , S Tolman and Watson
Murals	Cllrs Burrow (Chair) and Coakley (Vice)

## 15. ANY URGENT ITEMS

None.

## Part II Session

## 16. Appraisals update and an amendment to contract

The Clerk went through the appraisals held last week, explaining what training and development would benefit staff.

The Clerk has received a staff resignation and guidance on recruitment has been provided by HR, which was then discussed.

**Resolved.** It was proposed by Cllr Gold seconded by Cllr Long and agreed unanimously to proceed as guided by HR.

In connection with the resignation we now have further training needs, for some existing staff.

**Resolved.** It was proposed by Cllr Gold seconded by Cllr Long and agreed that the training is completed.

**Resolved.** It was proposed by Cllr Tagg seconded by Cllr Tolman and agreed that HR support would be followed in relation to such training.

An amendment to a contract was also discussed.

**Resolved.** It was proposed by Cllr Gold seconded by Cllr Coakley and agreed to approve the amendment.

Cllr Watson asked if training for communication and social media has been considered and Cllr Tagg provided a response. Cllr Tagg would also ask with his contacts through the Murals project if they can provide any help.

17. **Update from Cllr Watson regarding his application for a grant to finance a scope of works and costings regarding a review of community facilities. See June Full Council (item 12) minutes [https://callington-tc.gov.uk/wp-content/uploads/2019/06/FC-Minutes-2019\\_06\\_25.pdf](https://callington-tc.gov.uk/wp-content/uploads/2019/06/FC-Minutes-2019_06_25.pdf)**

Cllr Watson explained what the CRCC could do and whether an application to the Awards for All could finance such a scheme.

A discussion then followed, about whether a study may be done within our existing community groups, whether such a grant should be directed towards a playpark scheme instead this year and if Cllr Watson's time be best focused on the Newsletter.

There being no further business the meeting was declared closed at 9.15pm.