

TOWN HALL & PREMISES COMMITTEE

Date: 4th February 2020

Time: At 6.30pm

Venue: Council Chambers, Town Hall, New Road, Callington

Enquiries: Town Hall - Tel: 01579 384039

Portreeve and Mayor Cllr Suzan Tolman

Councillors: COAKLEY, GOLD, LONG (CHAIR), MOORE, MORGAN,
RAPHAEL, TAGG AND WATSON

AGENDA

1. APOLOGIES

2. MINUTES

Approval of the minutes of the meeting of Town Hall & Premises Committee 3rd December 2019.

3. MATTERS ARISING

4. DISCLOSURES OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

5. FINANCE

- a) Approval of payments
- b) Review of debtors
- c) **Budget Monitoring**

6. FOR DECISION – To discuss any **TOWN HALL COMPLEX** maintenance issues and agree course of action, including stage 2 lighting project in the Council Chamber.

7. FOR DECISION – To receive feedback on the cleaning audit from Cllr Raphael.

8. FOR DECISION – To discuss whether the office should provide a ticket sales service for events in the hall.

9. FOR DECISION– To discuss any issues concerning the **TOWN MARKET**, and agree course of action.

10. FOR DECISION – To discuss any ideas relating to the Environmental Sub Committee.

11. ANY OTHER URGENT BUSINESS

Part TWO

- 12. FOR DECISION** – To receive any updates on the Public Conveniences project.
- 13. FOR DECISION** – To discuss some HR matters.

*Helen Dowdall
Town Clerk
28th January 2020*