

## **FINANCE & GENERAL PURPOSES COMMITTEE**

25<sup>th</sup> February 2020 at 6 pm

### **Minutes**

(Please note that all Councillors are now members of the Finance & General Purposes Committee.)

**A Part II Session had been held prior to this meeting at 6pm to discuss the Newsletter.**

**Resolved.** It was proposed by Cllr Tolman seconded by Cllr Morgan that decisions are deferred until Cllr Watson's return.

**1. APOLOGIES**

**CLLRS COAKLEY, GOLD & WASTON**

**PRESENT: CLLRS LONG, MOORE, MORGAN, RAPHAEL, TAGG (CHAIR) & TOLMAN**

**OFFICER: CLERK**

**2. MINUTES**

It was proposed by Cllr Raphael seconded by Cllr Long and agreed unanimously that the minutes of the meeting held on the 28<sup>th</sup> January 2020 be approved.

**3. MATTERS ARISING**

Item 8 – The Clerk had made enquiries through CALC members as to their knowledge and experience of Document Management Systems. Saltash and St Austell Town Councils had both responded and use the same system. The Clerk would arrange a visit to St Austell to ascertain the functionality of their software package.

**Noted.**

**4. DISCLOSURE OF INTEREST**

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

**None.**

## 5. FINANCE

**a) Approval of payments.** It was proposed by Cllr Long seconded by Cllr Morgan and agreed to approve the payments as listed:

|       |       |                |                                    |                  |                 |                  |
|-------|-------|----------------|------------------------------------|------------------|-----------------|------------------|
|       |       |                | Refreshments for community events  | 77.92            | 15.58           | 93.50            |
| TH    | DD    | Bookers        |                                    |                  |                 |                  |
| FGP   | DD    | Three          | Mobile phone                       | 41.23            | 8.25            | 49.48            |
| TH    | 11834 | Citron Hygiene | Waste Collection                   | 168.89           | 33.78           | 202.67           |
| FGP   | 11835 | BT             | Broadband line                     | 76.20            | 7.24            | 83.44            |
|       |       |                | Cemetery Workshop                  |                  |                 |                  |
| TH    | 11836 | EDF Energy     | electricity                        | 67.02            | 3.35            | 70.37            |
| OS    | 11837 | Secure-A-Door  | Workshop door                      | 120.00           | 24.00           | 144.00           |
| FGP   | 11838 | HMRC           | PAYE & NI                          | 3,161.31         |                 | 3,161.31         |
|       |       | Clifton Emery  | NP and Callington                  |                  |                 |                  |
| FGP   | 11839 | Design         | Vision work                        | 3,900.00         | 780.00          | 4,680.00         |
|       |       | Miss S         | Mural Project Co-                  |                  |                 |                  |
| FGP   | 11840 | Jackman        | ordination                         | 2,000.00         |                 | 2,000.00         |
| FGP   | 11841 | SeaDog IT      | March E News                       | 145.00           |                 | 145.00           |
| FGP   | 11842 | Filmbankmedia  | Toy Story 4                        | 133.00           | 26.60           | 159.60           |
|       |       |                | Hearing Loop and connection repair |                  |                 |                  |
| TH    | 11843 | Dan Hunt       | Timber, plumbing fixings, decking  | 62.50            |                 | 62.50            |
|       |       |                | screws,                            |                  |                 |                  |
| OS/TH | 11844 | Travis Perkins | Bus stop light, heater repair in   | 102.73           | 20.55           | 123.28           |
|       |       | Manton         |                                    |                  |                 |                  |
| TH    | 11845 | Electrical     | Clerk's office                     | 65.00            | 13.00           | 68.00            |
| FGP   | 11846 | LRM Planning   | NP work                            | 750.40           | 150.08          | 900.48           |
|       |       |                |                                    | <b>10,871.20</b> | <b>1,082.43</b> | <b>11,943.63</b> |

**b) Budget Monitoring** – Not discussed.

## 6. FOR DECISION – To discuss the forthcoming Twinning Event for Easter 2020.

An itinerary for the weekend with associated costs had been circulated prior to the meeting.

A discussion then followed on how we might arrange things for the future, given our budget constraints and responsibilities.

**Resolved.** It was proposed by Cllr Tagg seconded by Cllr Long and agreed unanimously with the plans and costings as

circulated for this year. However, a meeting with the Twinning Association would be held to get a clearer understanding of what is involved in order for all parties to have realistic expectations regarding what is required and the funding available.

**7. FOR DECISION – To receive any updates on the pasty factory mural.**

The Project Manager had sent through an update prior to the meeting and Cllr Tagg also gave a verbal progress report on related matters. **Noted.**

**8. FOR DECISION – To consider progressing with further mural related schemes based on a recent inspection on their current state.**

Cllr Tagg explained how the project is evolving with the mural competition. Cllr Raphael would share this information with his art networks.

A letter of intent is being prepared for a further grant opportunity, with another potential funder. **Noted.**

**9. FOR DECISION- To discuss any issues relating to the Environmental Sub Committee led by Cllr Raphael.**

The bee houses have been purchased and Cllr Raphael has information on suitable locations to position them. **Noted.**

**10. ANY OTHER URGENT BUSINESS  
None.**

**There being no further business the meeting was declared closed at 6.30pm.**