

FINANCE & GENERAL PURPOSES COMMITTEE

27th October 2020 at 6.30 pm, Virtual Meeting

Minutes

(Please note that all Councillors are now members of the Finance & General Purposes Committee.)

1. APOLOGIES
NONE

PRESENT: CLLRS COAKLEY, GOLD, TOLMAN, LONG, MOORE, MORGAN, RAPHAEL, TAGG (CHAIR) & WATSON

**OFFICER: TOWN CLERK & ASSISTANT TOWN CLERK
FACILITIES & MAINTENANCE OFFICER FOR IT SUPPORT**

2. MINUTES

It was proposed by Cllr Tolman seconded by Cllr Gold and agreed unanimously that the minutes of the meeting held on the 22nd September 2020 be approved.

3. MATTERS ARISING
None.

4. DISCLOSURE OF INTEREST
To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

None.

5. FINANCE

a) Approval of Payments - It was proposed by Cllr Gold seconded by Cllr Long and agreed unanimously to approve the payments as listed;

OS	12129	John Smith Tyres	Bulb	15.00		15.00
THP	12130	EDF	Electric workshop & toilets	43.75		43.75
THP	12131	Post Office Counters	Stamps	195.00		195.00
FGP	12132	HMRC	PAYE	3580.20		3580.20
THP	DD	Clear Business	Electricity charges new offices	103.60	6.36	123.10
FGP	12133	Cornwall Council	Parking Warden - Pannier market August	87.60		87.60
FGP	12134	Cornwall ALC Ltd	Virtual Finance Training Sessions	90.00	18.00	108.00
OS	12135	Travis Perkins	Timber, Screws, Blade.	155.23	31.05	186.28
THP	12136	Security Dynamics	Doorbell	214.99		214.99
THP	12137	Ricoh	Photocopier charges	267.29	53.45	320.74
FGP	12138	BT	Cemetery line	37.90	7.58	45.48
THP	DD	Three phones	Caretaker & George mobile phones	37.12	7.42	44.54
THP	12139	M & V Jago	Call out to fix leak in Ladies toilets	60.00		60.00
OS	12140	Cormac Solutions	Maintenance bulb, light, and repair wiring, replace trailer cable. Make Hyd Hose. Roller bearing x 5	458.30	91.66	549.96
THP	12141	Nomix Enviro	Cleaning products	100.00	20.00	120.00
THP	DD	British Gas	Electric, Unit 11, Pannier Market	116.61	5.83	122.44
OS	12142	Rising Sun Nurseries	Bedding plants, bulbs, compost	363.94		363.94
FGP	12143	Fullstop	CCTV contract	676.94	135.39	812.33
				6603.47	376.74	6993.35

b) Budget Monitoring

The Clerk/RFO had previously circulated information and reported that she was anticipating an underspend on this committee and was in a position to move funds into reserves for future projects.

Noted.

6. FOR DECISION To receive any Mural updates and agree any actions required.

Cllr Tagg reported that the Grant Application had been submitted but he was still waiting on some information from the Arts Council England. Match funding and donations would also be used for the shortfall of £1,220.

A lengthy discussion took place with Cllr Tagg explaining the process, costings and involvement of FEAST.

He explained that the three new murals would be on the Town Hall, New Road North Car Park and either at Pear Tree Bungalows or Smithies on Church Street. Cllr Tagg had contacted Cornwall Council, as the owner of the property at Pear Tree Bungalows, as the boundary wall needed to be rebuilt before the mural could be started.

He then went on to inform the committee that he had received very positive feedback from members of the public on the three, competition winning, murals on the Lloyds Chemist building and had been asked if they could remain there. It has been suggested that for the future, these murals are taken down and placed elsewhere within the town, making space on the Chemist wall for the new winning murals.

7. FOR DECISION To receive any CCTV updates and agree any action

Cllr Tagg reported that the grant application had been submitted and had been successful in obtaining £2,000 from the Crime Commissioners Office. He thanked everyone involved in writing the application and those who sent letters of support.

He would now like to request match funding from earmarked reserves to move this project forward.

Resolved. It was proposed by Cllr Long seconded by Cllr Gold and unanimously agreed that the Council would add funds from earmarked Policing reserves to the £2,000 from the Crime Commissioners Office Grant to be able to complete this project.

8. FOR DECISION To discuss what to do about the Newsletter in the New Year

Cllr Long reported that the new style 'pandemic' newsletter had been well received throughout the community and commended all those involved. He hoped it could continue into the New Year but questioned the regularity.

A lengthy discussion took place discussing whether the newsletter should continue as it is; 12 page, colour, bi-monthly, no advertising and delivery or revert back to monthly with adverts and delivery.

Cllr Watson said he would like to see advertising re-introduced and revert back to a monthly edition later on next year and Cllr Raphael said he would like to see more local business advertising in the newsletter as some struggling businesses could certainly do with the free or cut price advertising. Cllr Tagg asked Cllr Watson and Cllr Raphael to put together some figures and costings, size of adverts etc to validate the re-introduction of advertising and bring back to another meeting for consideration.

The Clerk reported that if the newsletter continued as is at the moment, ie. a 12 page, no advertising, colour newsletter, with delivery, (Dec/Jan combined, then a February, March and April

edition) it would stay within the net budget until the April 2021 edition. If it reverted back to monthly next year with no advertising, to keep within the budget four monthly editions would have to be lost.

Resolved. It was proposed by Cllr Long, seconded by Cllr Gold and unanimously agreed to continue at the moment with bi-monthly colour, no advertising and delivery for the first six months of 2021 and review in July 2021 when the new Council is in post. The decision whether to start including adverts again will be made once more costings/pricing and information has been obtained from Cllr Watson and Cllr Raphael.

9. ANY OTHER URGENT BUSINESS

None

There being no other business the meeting was closed at 6.55pm