

CALLINGTON TOWN COUNCIL
Full Council Minutes
17th December 2019 at 7pm in the Council Chambers

A Part II Session had been held prior at 6.30pm

PUBLIC SESSION

None.

1. **APOLOGIES**
CLLRS BURROWS, MOORE & TOLMAN (REPRESENTING THE COUNCIL AT ANOTHER EVENT)

PRESENT: CLLRS COAKLEY, GOLD, LONG, MORGAN, RAPHAEL, TAGG, (CHAIR) & WATSON

MEMBERS OF THE PUBLIC: 0 OFFICER: CLERK

2. **MINUTES**
The Minutes of the meeting on the 26th November 2019 were received as a correct record of proceedings.

Resolved. Proposed by Cllr Long seconded by Cllr Watson and agreed unanimously to approve the minutes.

3. **MATTERS ARISING -**
None.

4. **DISCLOSURES OF INTEREST**
To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

Cllr Watson for item 10 – being on the Mayfest Committee.

5. **TOWN FORUM/ONE CALLINGTON MATTERS**

None.

6. **KELLY BRAY RESIDENTS ASSOCIATION MATTERS (TO INCLUDE THE FEEDBACK FROM PAUL ALLEN REGARDING THE FLASHING LIGHTS)**

Cllr Morgan and the Clerk explained that in order to have the flashing lights reinstalled by the Swingletree would require an expression of interest to the Area Highways Budget (estimated at £9,000), through the Caradon Area Network. (Information had been circulated prior to the meeting)

Resolved. It was proposed by Cllr Gold seconded by Cllr Long and agreed unanimously that an application be prepared and to ask Cllr Flashman for his support towards this scheme.

7. REPORTS

a) Planning Committee. Minutes from the 3rd December, (pages 139-140).

Resolved. It was proposed by Cllr Coakley seconded by Cllr Tagg and agreed unanimously to receive the minutes.

b) Town Hall & Premises Committee. Minutes from the 3rd December, pages 141-143, 144 being exempt)

Resolved. It was proposed by Cllr Long seconded by Cllr Raphael and agreed unanimously to receive the minutes.

c) Outside Services Committee. No meetings held in December, so for **decision** at this meeting:

- **Updates on projects; maintenance and other issues.**
- **Proposal and decision on potential funding stream.**

Matters had been discussed and agreed at the earlier Part II Session.

Cllr Gold gave an update on the Village Collection project with the Lions. Some trees had recently fallen with the high winds.

Those involved with the arson attacks at the parks have been identified and we are currently working with the Police on this matter.

A vehicle has also damaged the railings at Saltash Road Recreational Ground and the Police are involved with this matter as well.

d) Finance & General Purposes Committee – Minutes from the 26th November 2019 (pages 131-133).

Resolved. It was proposed by Cllr Tagg seconded by Cllr Coakley and agreed unanimously to receive the minutes.

To resolve any urgent items relevant to this Committee, namely:

- **Update on Mural Project; to proceed with the appointment of the Project Co-ordinator now funding has been secured.**

A debate then followed on DBS checks, payment schedules and a reporting scheme.

Resolved. It was proposed by Cllr Long seconded by Cllr Morgan and agreed unanimously that the Chair & Clerk be given power to act to appoint the Project Manager; to negotiate a payment schedule and with progress reports in accordance with the project timeline.

e) Staffing – None.

f) Market Stall Initiative – None

g) Environmental Sub- Committee – The next meeting is scheduled for the 14th January and the East Cornwall Times are running a press release on the story.

h) Health & Safety Update. To receive any updates.

i) Any other reports [not for decision] from Councillors.

Report from the Christmas Committee.

Cllr Gold gave a report on the Christmas event; with a special mention to DP for taking charge and ensuring that everything worked on the day. The day itself went very well, the grotto was fantastic and the Lions support was invaluable. The Victorian Market went well although numbers were down on last year.

Some of the festive lights had been tampered with but they have since been repaired and the matter reported to the Police.

j) Reports from Cornwall Councillors.

Cllr Long gave a verbal update on the latest matters that he is dealing with, namely poisoned fish by Willoughby Place, enforcement matters at Menabilly Close, flooding at Glen View and Back Lane. He also confirmed the position with regards to Cornwall Council's waste disposal procedures; they do not have any open landfill sites in the County.

8. FINANCE

a) Approval for expenditure as listed.

It was proposed by Cllr Long seconded by Cllr Watson and agreed unanimously to approve the payments as listed:

FGP	11758	Classic Fire	Fire Alarm service	113.48	22.7	136.18
OS	DD	Allstar	Fuel	132.50	26.50	159.00
TH	DD	Clear Business Barron	Electricity	134.49	7.25	141.74
FGP	11759	Services Ltd	Surveying Toilets	750.00	150.00	900.00
FGP	11760	Clifton Emery Design Ltd	Neighbourhood Plan	1,075.25	215.05	1,290.30
TH	11761	Callington Laundry	Table Cloths and ironing	31.25	6.25	37.50
OS	11762	Rising Sun Nursery	Beech hedging, bulbs, compost	60.80	12.16	72.96
FGP	11763	HMRC	PAYE & NI			3,259.62
				<u>2,297.77</u>	<u>439.91</u>	<u>5,997.30</u>

b) To receive any concerns regarding the finances, in order to decide on a suitable course of action, namely a position statement on the arrears. None.

9. Update from Cllr Moore on any CALC matters. Item deferred.

10. Use of marquees for key community events – to be discussed and agreed, led Cllr Tagg

The Clerk left the meeting for this item.

A lengthy discussion then followed.

Resolved. It was proposed by Cllr Long seconded by Cllr Gold and agreed unanimously that the marquees would only be made available in exceptional circumstances, as decided by the Clerk, Portreeve and Chair of the Relevant Committee.

11. Traffic Regulation Orders at Zaggy Lane and Haye Road (see email regarding CAN sent on 29th November)

Resolved. It was proposed by Cllr Long seconded by Cllr Gold and agreed (6 Support, 1 Against and 0 Abstentions) that an expression of interest be

submitted to the Area Highways Budget to fund a TRO to resolve the parking challenges in these areas.

12. Emergency Plan – To receive the proposed emergency plan for approval.

A draft plan had been prepared and circulated before the meeting for consideration, which was then discussed at the meeting.

Resolved. It was proposed by Cllr Long seconded by Cllr Gold and agreed to accept the plan as a living document and reviewed twice a year (in June after the Mayor Making and again in the winter). In the meantime:

- a) Cllr Coakley would check all the numbers and update them accordingly, to be completed by the next meeting.
- b) Cllr Raphael has information from Government and UN links, which can be fed into the Plan.
- c) Cllr Gold would retain the original document and any amendments should be sent to her, so the current version is in one place.
- d) Cllrs to feed in any suggestions in order for Cllr Gold to update the plan by the next meeting.

13. ANY URGENT ITEMS

Cllr Raphael reported that the bus sheltered had not been opened on Saturday morning.

Resolved. It was proposed by Cllr Gold seconded by Cllr Coakley and agreed that staff be reminded of the opening and closing procedures, this would also be put on the next Town Hall & Premises meeting for further discussion.

There being no further business the meeting was declared closed at 8.40pm.