

**CALLINGTON TOWN COUNCIL  
Full Council Minutes**

**23<sup>rd</sup> June 2020 at 2pm Virtual Meeting (Streamed on YouTube)**

**Prayers were led by Rev. David Moss prior to the meeting.**

**1. APOLOGIES**

**CLLR MORGAN**

**PRESENT: CLLRS COAKLEY, GOLD, LONG, MOORE, RAPHAEL, TAGG & TOLMAN (CHAIR), WATSON**

**OFFICERS: CLERK & FACILITIES & MAINTENANCE OFFICER (TO SUPPORT THE IT)**

**2. MINUTES**

The Minutes of the meeting on the 26<sup>th</sup> May 2020 were received as a correct record of proceedings.

**Resolved.** Proposed by Cllr Tagg seconded by Cllr Long and agreed unanimously to approve the minutes.

**3. MATTERS ARISING -**

None.

**4. DISCLOSURES OF INTEREST**

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

None.

**5. RATIFICATION OF DECISIONS MADE TO DATE DURING THE PANDEMIC**

**Resolved.** It was proposed by Cllr Long seconded by Cllr Coakley and agreed unanimously to ratify all decisions that have been made to date during the pandemic.

**6. KELLY BRAY RESIDENTS ASSOCIATION MATTERS**

In the absence of Cllr Morgan, Cllr Long explained that the next tranche for Area Highway Scheme will be open from 1<sup>st</sup> July and the application for Station Road has been included. **Noted.**

**7. POLICE MATTERS**

Cllr Tagg had nothing to report and crime data had been circulated prior to the meeting.

**8. FIRE MATTERS**

Cllr Long explained that the local crew are operating under the new Covid regulations.

His personal thanks and that of the Full Council would be given to the officers for their great efforts during this unprecedented time, in particular for the recent RTA at Treburley.

**9. REPORTS**

**a) Planning Committee.** Minutes from the meetings held on the 2<sup>nd</sup> June and 16<sup>th</sup> June 2020.

**Resolved.** It was proposed by Cllr Coakley seconded by Cllr Tolman and agreed unanimously that these minutes be received.

**b) Town Hall & Premises Committee.** The Chair explained that maintenance work is underway in the complex. For the moment the buildings will remain closed (except for Covid related matters) and the position be monitored, when new guidance is released and a vaccination is sorted. **Noted.**

**c) Outside Services Committee.** Minutes from the meeting held on the 16<sup>th</sup> June 2020.

**Resolved.** It was proposed by Cllr Gold seconded by Cllr Coakley and agreed unanimously that these minutes be received.

**d) Finance & General Purposes Committee.** Meeting was held earlier today.

**e) Staffing – None.**

**f) Market Stall Initiative –** A decision had already been made to not hold the Market in July. The consensus being to wait and hold-off further markets for the moment.

**g) Environmental Sub- Committee –** Cllr Raphael explained that he is collating guidance in an effort to resume the Community Litterpick.

**h) Health & Safety Update.** Update on Covid-19 Risk Assessments and precautions taken.

Updates on guidance is regularly reviewed and circulated. **Noted.**

**i) Any other reports** [not for decision] from Councillors. None.

**j) Reports from Cornwall Councillors.** Cllr Long explained how services are now functioning at Cornwall Council, particularly with the on-line meetings. Their financial position was also mentioned, with reference to three months of no income for some areas such as the car parks and Tamar Bridge.

A discussion then followed on the 'R' rating and cases in nearby towns. An outbreak at a food processing plant in North Wales was mentioned and led on to a discussion regarding Ginsters. Cllr Long said that Ginsters work to a very high standard and considered they would be fully compliant with the necessary Health & Safety.

## 10. FINANCE

a) Approval for expenditure as listed, and to note the payments since the last Full Council meeting;

(9<sup>th</sup> June)

OS	DD	Screwfix	Staff uniform	41.65	8.33	49.98
OS/TH	DD	Allstar	Fuel	63.16	12.63	75.79
FGP	DD	Natwest	Autopay online service fee	18.50		18.50
		Clocking				
FGP	11958	Systems	Time cards	200.00	40.00	240.00
FGP	11959	Zoom	Monthly subscriptions	11.99	2.40	14.39
		Biffa Waste				
TH	11960	Services	Waste collection	152.56	30.51	183.07
			Kitchen splashbacks for			
TH	11961	PSL	walls	332.96	66.60	399.56
			Hi Viz polo shirts, slit discs,			
TH/OS	11962	GB Tool Hire Ltd	release spray,			
			grease cartridge, drill			
			adaptor set, bin liners,			
			Safety specs, safety			
			goggles, safety			
			boots, nitril gloves, sun			
			cream,			
			security fixing bits, blue			
			roll, mini jumbo			
			toilet rolls, hand towel	392.91	78.58	471.49
FGP	11963	Cornwall Council	CEO Provision for Pannier Market	58.80		58.80

FGP	11964	Hannah Ewing	Social Media Support Pasty			
			Factory Mural	200.00		200.00
FGP	11965	Sam Jackman	Mural Project re-start	250.00		250.00
		Bluemoon				
FGP	11966	Design Studio	June newsletter	607.00		607.00
			Medical/Sanitary waste			
TH	11967	Citron Hygiene	removal	133.89	26.78	160.67
		MJ Troup Plant	Launceston Road			
OS	11968	Hire	allotments	300.00	60.00	360.00
			Re-write backup for better			
FGP	11969	Daniel Thorpe	performance, monthly			
			service check, back up			
			server hosting, offsite			
			backup, monthly PBX			
			update	565.00		565.00
			garden hoe, scraper, tile			
OS/TH	11970	Trewarthas	file, tile cutter, masking			
			tape, roller set, paint, paint			
			brush set, gloss paint,			
			lead mate, measuring tape,			
			command strips,			
			drill bit set, tile adhesive,			
			door stop, hand sprayer			
			bottle	152.03	30.41	182.44
		Rising Sun	plants, compost, filled			
OS	11971	Nurseries	baskets	544.80		544.80
				<b>4025.25</b>	<b>356.24</b>	<b>4381.49</b>

(18<sup>th</sup> June)

TH	DD	Corona Energy	Town Hall electricity	349.17	69.84	419.01
FGP	DD	Zurich	Statement of account	372.00		372.00
FGP	DD	Three	Mobile Phone	83.04	16.61	99.65
OS/TH	DD	Allstar	Fuel	119.72	23.95	143.67
OS/TH	11972	Cormac Solutions Ltd	Vehicle repair	231.80	46.36	278.16
			Hand sanitiser			
TH	11973	Peck Trading Ltd	dispensers and gel	384.80	76.96	461.76
			Monthly hosting and			
FGP	11974	SeaDog IT	maintenance	25.00		25.00
			Work carried out in			
FGP	11975	HR Support Consultancy	May	75.00	15.00	90.00
	11976	CANCELLED				
FGP	11977	Every Corner Distribution	Newsletter delivery	408.00	81.60	489.60

FGP	11978	Mrs H Dowdall	90th Civic Bouquet	22.00		22.00
TH	11979	Travis Perkins	Timber for kitchen	3.41	0.68	4.09
FGP	11980	Mr M Tagg	Engraving of shields, paint for mural	234.77		234.77
				<b>2,308.71</b>	<b>331.00</b>	<b>2,639.71</b>

(23<sup>rd</sup>  
June)

TH	DD	Screwfix	Dust sheets for Council Chamber (lighting)	59.96	11.99	71.95
TH	11981	EDF Energy	Cemetery Workshop	41.54	2.08	43.62
FGP	11982	BT	Cemetery line	37.90	7.58	45.48
OS	11983	Travis Perkins	Bitumen Tarmacadam	27.93	5.59	33.52
OS/TH	11984	R G Julian	Skip hire	215.00		215.00
FGP	11985	HMRC	PAYE & NI	3,130.91		3,130.91
				<b>3,513.24</b>	<b>27.24</b>	<b>3,540.48</b>

**Resolved.** It was proposed by Cllr Long seconded by Cllr Gold and agreed unanimously to approve and note the payments listed.

#### 11. ANY URGENT ITEMS None

**It was proposed by Cllr Long seconded by Cllr Coakley and agreed to move into a a Part II Session.**

**There being no further business the meeting was declared closed at 3pm.**