

## **FINANCE & GENERAL PURPOSES COMMITTEE**

26<sup>th</sup> January 2021 at 6.30 pm, Virtual Meeting

### **Minutes**

(Please note that all Councillors are now members of the Finance & General Purposes Committee.)

#### **1. APOLOGIES**

CLLR COAKLEY AND CLLR MORGAN

**PRESENT: CLLR GOLD, TOLMAN, LONG, MOORE, RAPHAEL, TAGG (CHAIR) & WATSON**

**OFFICER: TOWN CLERK & ASSISTANT TOWN CLERK, OPERATIONS MANAGER  
FACILITIES & MAINTENANCE OFFICER FOR IT SUPPORT**

#### **2. MINUTES**

It was proposed by Cllr Tolman seconded by Cllr Gold and agreed unanimously that the minutes of the meeting held on the 15<sup>th</sup> December 2020 be approved.

#### **3. MATTERS ARISING**

None.

#### **4. DISCLOSURE OF INTEREST**

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

None.

#### **5. DISPENSATIONS – To consider any requests for dispensations**

None

#### **6. FINANCE**

##### **A) Approval of payments**

It was proposed by Cllr Tagg seconded by Cllr Gold and agreed unanimously to approve the payments as listed;

OS	12253	Nomix enviro	Pesticides/chemicals	840.90	168.18	1009.08
FGP	DD	3 Phones	Mobiles George & Caretaker	36.67	7.33	44.00
THP	DD	Clear Business	Electricity charges new offices	245.22	12.79	258.01
THP	DD	British Gas	Electricity charges public toilets	128.34	6.41	134.75
OS	DD	All star	Fuel	131.82	26.36	158.18
THP	12254	Rialtas	Software support - Recharge to The Labouring Poor	124.00	24.80	148.80
THP	12255	Rialtas	Software support	172.00	34.40	206.40
THP	12256	Mrs J Taylor/Amazon	Reinbursement for payment made for: a velvet pouch, urn, cloth & 2 books of condolence. Operation London Bridge	67.89		67.89
THP	12257	CPC	Keyboard	17.95	3.59	21.54
THP	12258	Ricoh	Photocopier usage	255.78	51.15	306.93
				<b>2020.57</b>	<b>335.01</b>	<b>2355.58</b>

## B) Budget Monitoring

The Clerk/RFO reported that this committee currently had an underspend but warned that there were a number of things that were likely to consume this as we continue into the year, for example; the Council Tax Support Grant is being used for the COVID volunteer support scheme. She reported that unspent expenditure on the Newsletter could be carried forward to boost the expenditure on the volunteer support scheme. The Neighbourhood Plan has an underspend but, as this project is still ongoing, the underspend will be used as time progresses. In summary, although the committee has unspent funds, the Clerk wanted to emphasize that there are projects that would consume it.

## 7. FOR DECISION - To receive any Mural Updates and agree any action required.

Cllr Tagg reported although the grant application was unsuccessful, an application for a smaller amount would be submitted, in mid-February, for a mural to go on the Town Hall.

He confirmed that the committee had agreed to keep the murals currently on the wall of the Chemist but to relocate them, possibly on the wall opposite Trewarthas on Church Street.

Another mural competition would be held this year, as last year, to be completed by Honey Fair in October. Advertising for entries would start, via social media, website, newsletter etc, in July. If Honey Fair should be

postponed again, provision would be made, as last year, for the competition to go online.

A Callington and Kelly Bray theme would be proposed and the Clerk suggested that the Lions be contacted to ascertain what their theme for Honey Fair would be this year. Cllr Moore suggested a Coronavirus/lockdown theme.

**8. FOR DECISION - To receive any CCTV Updates and agree any action required.**

Cllr Tagg reported that the additional CCTV at the traffic lights/funeral directors had been completed which completed all CCTV projects. There is one camera in the town which is not working efficiently and Full Stop was aware of this and had scheduled to repair.

There had been recent requests for CCTV footage from the police so the system was being utilized.

If there was a requirement to do so, the portable camera currently at the allotments, could be relocated to hotspot areas, with agreement from the Chair of Outside Services.

**9. FOR DECISION - To receive an update from Cllr Watson on the grant application for the bus shelter project**

Cllr Watson reported that there were three bus stops/shelters being considered for this project. He had received a breakdown from Cornwall Council on the costing for renovating/replacing these bus shelters, which seemed acceptable. Although there was no specific grant funding to cover bus shelters renovation, the Lottery Fund 'Reaching Communities' could potentially be available for a bid for one bus stop/shelter, possibly the new one outside the Kelly Bray Post Office. He went on to say that the likelihood of success in obtaining grant funding from this fund was very slim but this shouldn't deter us from submitting an application but it was up to the committee if they wanted him to pursue this. He wanted to note that if the application was successful, it may be up to the new Council at the time address.

Cllr Tolman responded that if this application went ahead, it should be made clear that the Town Council had no available funds to match fund and that the grant application would be for 100% of the costs.

Cllr Gold felt that, as this project was initially a Cornwall Council concept, the Town Council should not be taking over anything that was the responsibility of Cornwall Council.

Cllr Long agreed with Cllr Tolman and went on to say that, although he had no issue with applying for this funding, at present there are already bus stops/shelters within the town and Kelly Bray, albeit not the best, but they do provide a service. He felt that, given the current economic climate and the potential for more cuts, there should be a financial health warning on the chances of being successful with the application.

**Resolved.** It was proposed by Cllr Watson seconded by Cllr Tagg and agreed that Cllr Watson be given permission to proceed with any possible grant possibilities. (6 support, 1 against)

**10. FOR DECISION – To approve the yearly review of the standard policies and procedures, as prepared by Cllr Tagg and circulated.**

Cllr Tagg reported that this was an annual review but that there may be more policies that needed to be added. The Clerk added that there were no major changes, just dates updated.

**Resolved.** It was proposed by Cllr Tagg seconded by Cllr Tolman and unanimously agreed to approve the review of policies and procedures as circulated.

**11. ANY OTHER URGENT BUSINESS**

None.

There being no further business the meeting was closed at 6.45pm