

## TOWN HALL & PREMISES COMMITTEE

**Date:** 2<sup>nd</sup> March 2021  
**Venue:** **VIRTUAL MEETING**  
**Time:** After the Planning Meeting (which starts at 6.30pm)  
**Enquiries:** Town Hall - Tel: 01579 384039  
**Portreeve & Mayor:** Councillor Suzan Tolman  
**Councillors:** Maria Coakley, Karen Gold, Andrew Long (Chair), Mike Moore, Brenig Morgan, Mikkie Raphael, Mike Tagg and Peter Watson

(Please note that all councillors are members of the Town Hall & Premises Committee)

**Any member of the public wishing to express views on any agenda items below are to email to [enquiries@callington-tc.gov.uk](mailto:enquiries@callington-tc.gov.uk) by 5pm Mon 1<sup>st</sup> Feb**

**ANY MEMBERS OF THE PUBLIC CAN JOIN THE ZOOM MEETING AND LISTEN BY EMAILING [webmaster@callington-tc.gov.uk](mailto:webmaster@callington-tc.gov.uk) FOR INSTRUCTIONS**

### AGENDA

1. **APOLOGIES**
2. **MINUTES**  
Approval of the minutes of the meetings of Town Hall & Premises Committee 2<sup>nd</sup> February 2021.
3. **MATTERS ARISING**
4. **DISCLOSURES OF INTEREST**  
To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.
5. **FINANCE**
  - a) Approval of payments
  - b) Review of debtors and income projections
  - c) **Budget Monitoring**
6. **FOR DECISION** – To discuss the Operation Manager's report and agree any course of action, per the recommendations.

7. **FOR DECISION** – To receive the Health & Safety report from the Consultant, and agree to the actions relevant to this committee, as per the recommendations.
8. **FOR DECISION** – To receive any updates on maintenance issues relating to the Pannier Market & Town Hall and agree to Officer's recommended courses of action, namely guttering replacement on the bowling green side of the roof and fire alarm monitoring enhancements.
9. **FOR DECISION** - To discuss any urgent issues concerning the PANDEMIC and implications of the LOCK DOWN.
10. **FOR DECISION** – To review the Town Market and a start date post all lockdown restrictions (proposal of July 2021)

**ANY OTHER URGENT BUSINESS**

**Part TWO**

9. **FOR DECISION** – To receive any updates on the Public Conveniences project, and to discuss the condition of the roof.
10. **FOR DECISION** – To discuss Unit 11, its current state and future use.

*Helen Dowdall  
Town Clerk  
24<sup>th</sup> February 2021*