

## OUTSIDE SERVICES COMMITTEE

Date: 21<sup>st</sup> September 2021  
Venue: Council Chambers  
Time: After Planning  
Enquiries: Town Hall - Tel: 01579 384039  
Portreeve & Mayor: Cllr Mike Tagg  
Councillors: BROOKS, COAKLEY, GOLD, LONG, MOORE, MORGAN, POUND, STENTIFORD,  
SMITH, TAGG, TOLMAN & WATSON

### AGENDA

1. **APOLOGIES**
2. **MINUTES**  
Approval of the minutes of 15<sup>th</sup> June 2021.
3. **MATTERS ARISING**
4. **DISCLOSURES OF INTEREST**  
To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.
5. **DISPENSATIONS** – To consider any requests for dispensations.
6. **FINANCE**
  - a) To approve any payments as circulated
  - b) To receive any completed SOW's Statement of Works (budget pressure proposals) and discuss the budget aspirations for this committee in 2021/22.
7. **FOR DECISION** – To receive an update from the Operations Manager
8. **PARKS AND OPEN SPACES**  
To receive any updates on matters concerning Parks and Open Spaces
9. **ALLOTMENTS**
  - a) To discuss any matters concerning the allotments (to receive report)
  - b) To approve the amended version of the Rules and Regulations

10. **FOR DECISION** – John Trevithick Memorial Bench, to discuss the family's requirements

11. **ANY OTHER URGENT BUSINESS**

Jo Taylor, Town Clerk  
15<sup>th</sup> September 2021