

FINANCE & GENERAL PURPOSES COMMITTEE

Callington Council Chambers

22nd February 2022 at 6:30pm

Minutes

PRESENT: BROOKS (SB), COAKLEY (MC), LONG (AL), MOORE (MM), POUND (SP), STENTIFORD (TS), TAGG (MT), TOLMAN (ST) (VICE CHAIR) & WATSON (PW)

OFFICERS: TOWN CLERK (TC), RESPONSIBLE FINANCE OFFICER (RFO)

	Minutes	Action
1.	APOLOGIES Cllrs Gold and Morgan and Smith	
2.	MINUTES Approval of the minutes of 25th January 2022. RESOLVED. Proposed by Cllr Moore seconded by Cllr Tolman and unanimously agreed as an accurate record of the proceedings.	
3.	MATTERS ARISING None	
4.	DISCLOSURES OF INTEREST To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct None	
5.	DISPENSATIONS None	
6.	FOR DECISION – to consider a request for a financial donation from Callington Primary School) A discussion took place. The Primary School has a very good plan for fundraising. Cllr Watson suggested that the Town Council defer the request for financial assistance until the new Academic year in September, giving the School time to continue with their fundraising. By September the School would have a clearer and idea of what contribution they could ask the Council to contribute. Resolved. It was proposed by Cllr Moore seconded by Cllr Brooks and unanimously agreed to bring this request back to the September meeting for consideration.	TC
7.	FOR DECISION - To consider a request for a financial donation from Callington Youth Project Group. This item had been withdrawn by the applicant prior to the meeting, to be deferred to the April Finance and General Purposes meeting	

8.	<p>FOR DECISION - To consider a request for a financial donation from Cornwall Air Ambulance</p> <p>Resolved. It was proposed by Cllr Tagg seconded by Cllr Coakley and unanimously agreed that the Town Council were not able to support this application at this time.</p>	TC
9	<p>FOR DECISION – to discuss the quote of £1,353.30 plus VAT for new CCTV cameras within the Pannier Market</p> <p>Cllr Tagg reported that the Pannier Market cameras were analogue cameras, and being 11 years old, were no longer operating to the standard that was required. Cllr Tagg recommended that they were upgraded to digital cameras.</p> <p>Resolved. It was proposed by Cllr Tolman seconded by Cllr Moore and unanimously agreed to accept this quote and proceed with replacement of the cameras.</p>	MT
10	<p>FOR DECISION – to discuss the renewal of the Town Council’s insurance policy - Town Clerk and RFO to report.</p> <p>The RFO had previously circulated the insurance renewal quote from Zurich which included a sizeable reduction in premium if the Town Council agreed to a 3 year term.</p> <p>Resolved. It was proposed by Cllr Tagg seconded by Cllr Tolman and unanimously agreed to renew the policy for the 3 year term of cover.</p>	RFO/TC
11	<p>FOR DECISION – to discuss the recommendation from the IT consultant to update the Town Council’s backup drives at a cost of £333 (x 5) plus VAT</p> <p>Cllr Tagg gave an update and reiterated the importance of having the Town Council’s data secure and protected.</p> <p>Resolved. It was proposed by Cllr Tagg seconded by Cllr Moore and agreed to proceed with the upgrading of the backup drives. (1 abstention)</p>	TC/MT
12	<p>FOR DECISION – to discuss the increase of pages for the May and June editions of the newsletter to 20 pages to incorporate Mayfest and Jubilee information. With the increase in articles and a monthly whole page advert regular editions will be 16 pages.</p> <p>The Assistant Town Clerk had provided information prior to the meeting which had been circulated to all Councillors. The RFO reported that there were sufficient earmarked reserves available for an increase of up to 20 pages for the remainder of the current financial year and for the 2022-2023 financial year.</p> <p>Resolved. It was proposed by Cllr Tagg, seconded by Cllr Watson and unanimously agreed to support the increase of up to 20 pages for the remainder of the current financial year and for the 2022-23 financial year. This would be re-addressed in March 2023.</p>	ATC
13	<p>ANY OTHER URGENT BUSINESS</p>	
	Date of next meeting 22 nd March 2022	
	There being no further business the meeting was closed at 6.57pm	