

FULL COUNCIL MEETING

Callington Town Hall

25th January 2022 at 7.00pm

Minutes

PRESENT: CLLRS BROOKS (SB), COAKLEY (MC), GOLD (KG), LONG (AL), MOORE (MM), SMITH, TAGG (MT) (CHAIR), TOLMAN (ST) & WATSON (PW)

OFFICERS: TOWN CLERK (TC), RESPONSIBLE FINANCE OFFICER (RFO)

PUBLIC: TWO MEMBERS OF THE PUBLIC/PRESS

	Minutes	Action
1.	APOLOGIES Cllrs Morgan, Pound and Stentiford	
2.	MINUTES Approval of the minutes of 14th December 2021. RESOLVED. It was proposed by Cllr Moore seconded by Cllr Tolman and agreed to accept the minutes as a correct record of the proceedings.	
3.	MATTERS ARISING None	
4.	DISCLOSURES OF INTEREST To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct None	
5.	DISPENSATIONS None	
6.	RATIFICATION OF ANY DECISIONS MADE SINCE THE LAST MEETING RESOLVED. It was proposed by Cllr Long and seconded by Cllr Tolman and agreed to ratify all decisions made since the last meeting.	
7.	PUBLIC SESSION. - An opportunity for any parishioner of any age to ask questions or raise concerns. None	
	Cllr Long needed to leave the meeting early so, with the prior agreement of the Chair, item 13f was brought forward so he could give his report. 13f) Reports from Cornwall Councillors. Cllr Long's report had been previously circulated to all Councillors. It included: a warning that although COVID restrictions were being eased, it was being urged that the public keep themselves and their families safe by using masks in enclosed areas and to keep houses well ventilated; funding support for landlords in making their	

	<p>properties achieve an Energy Performance Certificate; Cornwall's Climate Emergency DPD document can now be used and given weight in all aspects of Cornwall Council's work; Tamar Bridge price increase proposals will be going to consultation, the closing date being 14th February; Wildanet are continuing with their installation of internet cables with road closures intentions be submitted to Cornwall Council. All residents within these road closure areas should have received notification from Wildanet; Cornwall Council has declared an ecological emergency in order to bid to tackle the decline of wildlife and nature; CAB support for those facing redundancy; the flooding issues at Isacombe Oaks on the A388 – Cllr Long has met with officials and has requested that designs to deal with this problem be drawn up so that the powers that be can be fully aware of the dangerous situation. He has raised this at Full Council and with the relevant portfolio holder and will keep the pressure on until a solution has been met; dates of the next Cornwall Councillor surgeries held by Cllr Long will be Saturday 12th and 26th February in the Pannier Market 10am – 12 noon.</p>	
8.	<p>TOWN FORUM – Cllr Moore spoke on behalf of the Town Forum. There was no update to give other than to confirm that the next Town Forum meeting would be held on 14th February at 7pm in Calli Pizza, Pannier Market. Those wishing to attend would need to book through onecallington@gmail.com. The AGM would take place on 4th April, again in Calli Pizza.</p>	
9.	<p>TOWN TEAM – Cllr Moore reported that the gazebos had now been ordered with funding from the Welcome Back Fund. He spoke about the ongoing work with Arcadis and how this would tie in with the User Centred High Street Design project being carried out with grant funding from the Vitality Fund.</p>	
	<p>Cllr Long left the meeting</p>	
10.	<p>KELLY BRAY RESIDENTS ASSOCIATION MATTERS – Nothing to report other than that the AGM had recently taken place.</p>	
11	<p>POLICE MATTERS - Cllr Tagg reported on the recent spate of shoplifting cases within the Town and that he was looking into replacing the older cameras within the Pannier Market.</p>	
12	<p>FIRE MATTERS - Cllr Smith reported that a new temporary Crew Manager had been appointed.</p>	
13	<p>REPORTS</p> <ul style="list-style-type: none"> a) Planning Committee. To receive the approved minutes from the meeting held on 16th November 2021. (approved on 18th January 2022). Minutes received. b) Town Hall & Premises Committee. No approved minutes to receive as no meeting held in January. Noted. c) Outside Services Committee. To receive the approved minutes from the meeting held on the 7th December 2021. (approved on 18th January 2022). Minutes received. d) Finance & General Purposes Committee. – To receive the minutes from 	

	<p>the meeting held on 7th December 2021. (due to be approved at the F&GP meeting held earlier this evening). Minutes received.</p> <p>e) Any other reports [not for decision] from Councillors. Cllr Gold reported that the Children's Film Shows were due to start in March and requested support from other Councillors with running them.</p> <p>f) Reports from Cornwall Councillor - Dealt with earlier in the meeting</p>																																																																																																																																																																																																																			
14	<p>FINANCE</p> <p>a) Approval of Payments.</p> <p>RESOLVED -Proposed by Cllr Tagg and seconded by Cllr Moore and unanimously agreed to approve the payments as listed.</p> <table border="1" data-bbox="236 674 1362 891"> <thead> <tr> <th colspan="4">Payments for approval 20th December 2021</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>OS</td> <td>12676</td> <td>Cornwall Pest Management</td> <td>Routine Visit</td> <td>40.00</td> <td>0.00</td> <td>40.00</td> </tr> <tr> <td>OS</td> <td>12677</td> <td>RG Julian</td> <td>Skip Hire</td> <td>215.00</td> <td>0.00</td> <td>215.00</td> </tr> <tr> <td>F&GP</td> <td>12678</td> <td>Cornwall ALC Ltd</td> <td>Training for Minutes, Agenda and Planning</td> <td>160.00</td> <td>32.00</td> <td>192.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>160.00</td> <td>32.00</td> <td>192.00</td> </tr> </tbody> </table> <table border="1" data-bbox="236 972 1362 1787"> <thead> <tr> <th colspan="4">Payments for approval 6th January 2022</th> <th>Net</th> <th>VAT</th> <th>Gross</th> </tr> </thead> <tbody> <tr> <td>OS/THP</td> <td>DD</td> <td>Allstar</td> <td>Unleaded Fuel</td> <td>6.68</td> <td>1.33</td> <td>8.01</td> </tr> <tr> <td>OS/THP</td> <td>12679</td> <td>Helen Dowdall (Biffa)</td> <td>Waste Collection - 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THP	DD	Corona Energy	Electricity in Town Hall	276.18	55.24	331.42
THP	12688	Evan Hatch	Piano Tuner	45.00	0.00	45.00
THP	DD	ICO	Annual Data Protection Fee	40.00	0.00	40.00
THP/OS	12689	John Smith Tyres	5 Year Battery on Berlingo Van	115.00	0.00	115.00
F&GP	DD	Natwest	Autopay Fees	18.85	0.00	18.85
TH&P & OS	12690	Trewartha, Gregory & Doidge	May 2021 Elections	255.00	0.00	255.00
TH&P & OS	12691	Carpet Fayre	Heavy Tread Mat to 2 Doorways	260.00	0.00	260.00
F&GP	12692	Complete Bus. Sol. Group Ltd	Pens & Labelling	36.12	7.22	43.34
F&P	12693	WF Coombe & Son	Delivery, collection & disposal of trees	360.00	72.00	432.00
OS	12694	Fenland Leisure Products	Climbing rocks and caps for play equipment	42.00	8.40	50.40
F&GP	12695	Full Stop	Labour Charge	308.72	0.00	308.72
TH&P	12696	Lanes Group PLC	Unit 20 - attend site 04/01 to carry out blockage and clearance works	95.00	19.00	114.00
F&GP	12697	Sea Dog IT	Annual Licence (£95) and monthly hosting	120.00	0.00	120.00
OS	12698	Phil Searle	Flail Hedges (September)	455.00	0.00	455.00
OS	12699	Sparling Recycling Ltd	Mixed Waste	62.70	12.54	75.24
F&GP	DD	Worldpay	Bank Charges	13.59	2.02	15.61
OS/TH&P	DD	AMS	Vehicle Tracking for Jan & Feb	55.90	11.18	67.08
				2237.88	132.36	2370.24

b) Budget Monitoring – The RFO reported that she had held meetings with the Chairs of Committees. As at the end of December 2021 all Committees were working within the confines of their budgets and the RFO made recommendations on the underspends. It was recommended that the underspend on the Town Hall and Premises Committee be transferred to a Project and Capital Cost earmarked reserve to assist with the recommendations of the energy review of the Town Hall Complex. The RFO recommended that the Outside Services underspend be allocated to the Play Park earmarked reserves and to top up the earmarked reserves for a Seasonal Worker. It was recommended that the Finance and General Purposes underspend be transferred into the Community Events earmarked reserves to help with future events such as film shows, or further provisions for the Jubilee event if needed, and similar activities for the future.

RESOLVED- It was proposed by Cllr Tagg, seconded by Cllr Tolman and unanimously agreed to accept the recommendations made by the RFO.

15 FOR DECISION – approval and adoption of the updated Financial Regulations. These have been updated to include the separation of the roles of the Town Clerk and Responsible Financial Officer as well as other necessary updates including Procurement procedures (Section 10). (As previously circulated)

RESOLVED. It was proposed by Cllr Tagg seconded by Cllr Smith and unanimously agreed to approve and adopt the updated Financial Regulations.

16	ANY URGENT ITEMS – Cllr Tagg reminded all Councillors to read their Council emails and to send acknowledgments confirming they had received and read them.	
	Date of next meeting Tuesday 22 nd February 2022	
	There being no further business the meeting was closed at 7.24pm	