

OUTSIDE SERVICES COMMITTEE

Callington Council Chambers

15th March 2022 at 6:43pm

Minutes

PRESENT: CLLRS BROOKS (SB), COAKLEY (MC), GOLD (KG) (CHAIR), MOORE (MM), STENTIFORD (TC), TAGG (MT) & TOLMAN (ST)

OFFICERS: TOWN CLERK (TC), OPERATIONS MANAGER (OM) AND ASSISTANT TOWN CLERK (ATC)

	Minutes	Action
1.	APOLOGIES Cllrs Long, Morgan, Pound, Smith and Watson	
2.	MINUTES Approval of the minutes of 15th February 2022. Proposed by Cllr Tagg, seconded by Cllr Moore. Unanimously agreed as an accurate record. RESOLVED.	
3.	MATTERS ARISING None	
4.	DISCLOSURES OF INTEREST - To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct. None	
5.	DISPENSATIONS - To consider any requests for dispensations. None	
6.	FOR DECISION – To receive a report from the Operations Manager including any recommendations from the Health and Safety Audit (report previously circulated). The Operations Manager went through the previously circulated report. The Health and Safety Audit raised one minor issue regarding tidying the workshop which will be resolved. Noted.	OM
7.	FOR DECISION – Allotments To discuss any matters concerning the allotments and to receive report previously circulated. There was a short discussion regarding the expense of the provision of the allotments and the Town Clerk confirmed the Town Council has a legal obligation to provide access to allotments for the residents of the parish. Noted Cemetery FOR DISCUSSION – The Operations Manager confirmed temporary repairs were being carried out on the access lane to the cemetery with the intention to complete a full resurfacing in the future. Noted	OM

8.	FOR DISCUSSION - Update on Mud Lane from Cllr Long. Unfortunately no update was available and this item to be included on the next Outside Services agenda.	TC
9.	FOR DISCUSSION - update on Youth Monies from Cllr Long. Cllr Gold (chair) requested this item be included on the Finance and General Purposes Committee Agenda in future as this would be a more suitable committee for discussion of the Youth Monies. Cllr Tagg thanked Cllr Long for all his communication with Cornwall Council regarding the Youth Monies. Cllr Tagg suggested that it would be appropriate for there to be a second representative from the Council who could liaise with Cornwall Council in the event of Cllr Long being unavailable or incapacitated. Cllr Moore proposed and Cllr Tolman seconded the appointment of Cllr Tagg for this role. Votes in favour- unanimous. RESOLVED	TC MT/AL/ TC
10.	FOR NOTING – to receive the SLA from Cornwall Housing for grass cutting The Town Clerk advised receipt of the new Service Level Agreement (SLA) from Cornwall Housing (CH) for grass cutting in the town and confirmed there was a slight increase of 4.1% in line with inflation. Following a discussion regarding the increases in fuel charges, Cllr Moore proposed and Cllr Tagg seconded requesting an additional increase in the SLA to reflect this. Votes in favour – unanimous. RESOLVED. It was further proposed by Cllr Tolman and seconded by Cllr Tagg that if CH were unwilling to increase the amount on offer the SLA should be accepted at the original figure. Votes in favour – unanimous. RESOLVED.	OM/TC
11.	FOR DISCUSSION – update on the Jubilee events. Cllr Tagg advised it had been suggested that the content of the Cream Teas should include something savoury. Tracy Giddy who was providing the cream teas for the Jubilee Celebration produced 2 x sample boxes. The increase in cost would be £257 and Cllr Tagg asked for ideas on how to fund the increase. Noted. (Post meeting note: Cllr Tagg had now secured the additional funding from MJ Troup & Son Plant Hire and Groundworks) Cllr Moore advised he was in communication with Jamie Crisp at The Duchy College regarding volunteer marshal for the Beacon Lighting Event at Kit Hill. Noted.	
12.	ANY OTHER URGENT BUSINESS Staff Assistance – Cllr Gold raised concerns over councillors contacting members of staff at short notice to assist with items that will take them away from their scheduled tasks. It was agreed that any additional assistance required should be forwarded through the chairs of committees or the Operations Manager rather than going directly to a member of staff, unless it was an emergency. The Town Clerk would email all councillors and staff to advise. Presentation to Darren’s Cars – Cllr Tagg confirmed there would be a short presentation on Wednesday 16 th March at 6:30pm in the Council Chambers, to the drivers and volunteers who had collected and delivered humanitarian aid to Poland for Ukrainian refugees displaced by the invasion of their country by Russian Forces. PaintnPrint, Callington had provided 48 bespoke printed mugs at cost price and Over the Top Pasties had supplied 48 cocktail pasties also at cost for the event. All were welcome. Cllr Tagg had also managed to secure free use of a storage unit in the town for Darren’s Cars to store additional donations prior to future aid trips to Poland. The RFO had confirmed there were funds available in the Community Event	TC

	<p>budget to cover the costs. Cllr Tolman advised Ginster’s and The Cornwall Bakery had not had any Ukrainian employees who had been affected by the crisis, contrary to a previous report regarding vacancies at the factory. Noted</p> <p>Legal changes in the use of Red Diesel – the Operations Manager advised that due to a change in the law which would come into effect on 1st April 2022. The OS team would no longer be permitted to use red diesel to run their grass cutting equipment/vehicles. It was proposed by Cllr Gold and seconded by Cllr Tolman to dispose of the current store to a local farmer at the current market price. Votes in favour- unanimous. Cllr Moore suggested this was even more reason to approach Cornwall Housing, (re agenda item 10) to request a further increase in the amount offered for the SLA. Noted.</p> <p>Rowlands Fair use of Saltash Recreation Ground request – The Town Clerk advised David Rowlands had contact the Town council to ask for permission to use Saltash Recreation Ground between 9th and 15th May 2022. The Town Clerk confirmed this would clash with the MayFest who had already submitted an application for use on Saturday 14th May 2022. Mr Rowlands had suggested sharing of the site on this day and the Town Clerk had contacted Peter Watson of the Mayfest organisation committee to discuss and was awaiting a response. Noted</p> <p>St Mary’s Square Environmental Cleansing – The Town Clerk confirmed Cornwall Council had offered to continue providing a cleansing and waste collection service, free of charge, until 1st April 2023, after which time they would provide a quote for the service. The other option was to provide this service in-house. Cllr Gold proposed and Cllr Tagg seconded accepting the CC offer until 1st April 2023 and then consider covering the service in-house. Votes in favour- unanimous. RESOLVED</p> <p>Renewal of Service Level Agreement (SLA) for Parking Enforcement in the Pannier Market car park. The Town clerk confirmed receipt of the new SLA for parking enforcement in the pannier market as follows: 4 x visits per week comprising 120 minutes per week in total £36/hr Monday – Saturday £45/hr Sunday £54/hr Bank Holidays. Following an in depth discussion it was proposed by Cllr Tagg and seconded by Cllr Moore to continue with the agreement on the basis it controlled traffic and anti-social parking, whilst providing allocated parking for the tenants of the Pannier Market units. Votes in favour – unanimous. RESOLVED</p> <p>At 7:31pm it was proposed by Cllr Coakley and seconded by Cllr Moore to move to Part II to discuss the next agenda item. Votes in favour – unanimous. RESOLVED</p>	<p>OM/TC</p> <p>TC</p> <p>TC</p> <p>TC</p>
	<p>PART II</p>	
<p>13.</p>	<p>13. FOR NOTING – To receive an update on staffing matters from the Staffing Committee. Proposed by Cllr Gold and seconded by Cllr Moore to proceed with the</p>	

	new staff appointment details as discussed. Votes in favour- unanimous. RESOLVED	OM/TC
	Date of next meeting Tuesday 19 th April 2022	
	There being no further business the meeting was closed at 7:37pm	