



TOWN HALL & PREMISES COMMITTEE

Date: 1st February 2022
Venue: Council Chamber
Time: **to follow the Planning Committee meeting**
Enquiries: Town Hall - Tel: 01579 384039
Portreeve & Mayor: Cllr Mike Tagg
Councillors: BROOKS, COAKLEY, GOLD, LONG, MOORE (CHAIR), MORGAN,
POUND, STENTIFORD, SMITH, TOLMAN & WATSON

1. APOLOGIES

2. MINUTES

Approval of the minutes of 7th December 2021.

3. MATTERS ARISING

4. DISCLOSURES OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

5. DISPENSATIONS – To consider any requests for dispensations.

6. FOR DISCUSSION/DECISION – To discuss the Operation Manager's report, namely maintenance work completed and scheduled; agree any course of action, per the recommendations.

7. FOR DISCUSSION – update from the Operations Manager on the DDA toilet project at Unit 19 Pannier Market

8. FOR DISCUSSION – update on the Town Hall Five Year Electrical Testing

9. FOR DISCUSSION/DECISION – to discuss the offer from a local business owner to open the bus shelter daily at 5.30am.

10. FOR DISCUSSION/DECISION – to discuss the current COVID measures, eg. current wearing of masks, restrictions on children's events and parties

11. FOR DISCUSSION/DECISION – to discuss the current out of hours Fire Procedures

12. FOR DISCUSSION/DECISION – To receive any updates concerning the Sunday Town Markets and plans for the coming months.

13. **FOR DISCUSSION/DECISION** – to consider replacement windows in the main hall and cavity wall insulation, for the purpose of reducing energy consumption.
14. **FOR DISCUSSION** – Jubilee update
15. **ANY OTHER URGENT BUSINESS**

Jo Taylor - Town Clerk
25th January 2021