



CALLINGTON TOWN COUNCIL

FULL COUNCIL MEETING

Date: 26th April 2022
Time: to follow the Annual Parish meeting
Venue: Council Chamber, Town Hall
Enquiries: Tel: 01579 384039
Chairman: Portreeve & Mayor, Cllr Mike Tagg
Councillors: Sharon Brooks, Maria Coakley, Karen Gold, Andrew Long, Mike Moore, Brenig Morgan, Steve Pound, Mark Smith, Tony Stentiford, Mike Tagg, Suzan Tolman and Peter Watson.

Any member of the public wishing to express views on the agenda items below or to put questions to the Council are to email enquiries@callington-tc.gov.uk by **5pm on Mon 25th April 2022**

AGENDA

1. **APOLOGIES**
2. **MINUTES**
Approval of the Minutes of the meeting of 22nd March 2022
3. **MATTERS ARISING**
4. **DISCLOSURES OF INTEREST**
To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.
5. **DISPENSATIONS** – To consider any requests for dispensations.
6. **RATIFICATION OF ANY DECISIONS MADE SINCE THE LAST MEETING**
7. **PUBLIC SESSION.** - An opportunity for any parishioner of any age to ask questions or raise concerns.
8. **TOWN FORUM** – To receive any updates from the group
9. **TOWN TEAM** - To receive any updates from the group
10. **KELLY BRAY RESIDENTS ASSOCIATION MATTERS**

11. **POLICE MATTERS**
12. **FIRE MATTERS**
13. **CARADON NEIGHBOURHOOD NETWORK UPDATE**
14. **REPORTS**
 - a) **Planning Committee.** To receive the approved minutes from the meeting held on 15th March 2022 and 5th April 2022
 - b) **Town Hall & Premises Committee.** To receive the approved minutes from the meeting held on 1st March 2022
 - c) **Outside Services Committee.** To receive the approved minutes from the meeting held on 15th March
 - d) **Finance & General Purposes Committee.** – To receive the approved minutes from the meeting held on 22nd March 2022. (due to be approved at the F&GP meeting held earlier this evening)
 - e) **Any other reports** [not for decision] from Councillors.
 - f) **Reports from Cornwall Councillors.**
15. **FINANCE**
 - a) approval of payments (**see addendum 1.0 below**)
 - b) budget monitoring
16. **FOR DECISION** – Jubilee update
17. **FOR DISCUSSION** – Mural update
18. **FOR DISCUSSION** – Promoting Dementia Friendly Communities
19. **ANY URGENT ITEMS**

Part II SESSION

Update on Staffing matters

Jo Taylor, Town Clerk
19th April 2022

Addendum 1.0

Payments for approval 17th March 2022						
				Net	VAT	Gross
TH&P	BACS	Avalon	Booking System Annual Support	45.00	0.00	45.00
TH&P/OS	DD	AMS	Monthly vehicle tracking	27.95	5.59	33.54
F&GP	BACS	Filmbank Media	Peter Rabbit 2 - March Filmshow	133.00	26.60	159.60
TH&P	DD	Corona	February Electricity for Town Hall	268.38	53.67	322.05
OS	Cheque	DVLA	Tax for Kubota	0.00	0.00	0.00
OS	BACS	Entry Group	Service of Roller Shutter Door	160.00	32.00	192.00
F&GP	BACS	HR Support Consultancy	Support during February	914.50	182.90	1097.40
F&GP	BACS	LRM Planning	Neighbourhood Planning	250.00	50.00	300.00
F&GP	BACS	RBS	Annual Support and Maintenance License for accounts software	387.00	77.40	464.40
TH&P/OS	BACS	RG Julian	Skip Hire	215.00	0.00	215.00
F&GP	DD	Sea Dog IT	Website Hosting	25.00	0.00	25.00
F&GP	BACS	TEL Morris	Certificate Frame	9.00	0.00	9.00
F&GP	BACS	PaintNPrint	36 Mugs and 2 Engraved Picture Plaques	104.00	0.00	104.00
OS	BACS	Travis Perkins	Tamar Close Repairs - postcrete and Pz2 Bits	43.97	8.79	52.76
TH&P	Cheque	TV Licensing	Annual license	159.00	0.00	159.00
F&GP	BACS	Victoria Eyton	Union Flag Bunting	99.62	0.00	99.62
F&GP	BACS	Zurich	Insurance renewal 01.05.22-30.4.23	8541.04	0.00	8541.04
				11382.46	436.95	11819.41

Payments for approval 28th March 2022						
				Net	VAT	Gross
F&GP	DD	Three	3 Mobile Phones	42.50	8.50	51.00
F&GP	BACS	Bluemoon	Newsletter Printing	985.00	0.00	985.00
OS	BACS	Barriersdirect	Barriers	894.31	178.86	1073.17
F&GP	BACS	Cornwal ALC	Annual Membership	1650.19	261.61	1911.80
F&GP	BACS	Complete Bus. Sol	Stationery	21.58	4.32	25.90
F&GP	BACS	Every Corner Distribution	Newsletter Delivery	408.00	81.60	489.60
F&GP	BACS	ICCM	Cemetery Training Course	135.00	27.00	162.00
All	BACS	Inland Revenue	March PAYE & NI	5118.16	0.00	5118.16
F&GP	BACS	LRM Planning Ltd	Neighbourhood Planning	2050.00	410.00	2460.00
OS	BACS	Mole Valley	Fencing Stakes and Wire Roll	115.85	23.17	139.02
F&GP	BACS	M&SJ Tagg	Mileage and Over The Top Pasty	39.60	0.00	39.60
OS	BACS	Source for Business	Haye Road Water	331.19	0.00	331.19
OS	BACS	Travis Perkins	Treated Timber	43.20	8.64	51.84
F&GP	DD	Webmate	SIP Trunk for April	30.00	6.00	36.00
				11864.58	1009.70	12874.28

Payments for approval 1st April 2022						
				Net	VAT	Gross
TH&P	DD	Cornwall Council	Business Rates for Year on Units 7-9	2395.20	0.00	2395.20
TH&P	DD	Cornwall Council	Business Rates for Year on Public Toilets - now get 100% Public Lavatory Relief	0.00	0.00	0.00
TH&P	DD	Cornwall Council	Business Rates for Year on Town Hall	14595.75	0.00	14595.75
OS	DD	Cornwall Council	Business Rates for Year on Car Park	5738.50	0.00	5738.50
TH&P	BACS	Clearflow	Grease Trap for Unit 20 (Café)	295.00	59.00	354.00
F&GP	BACS	S Jackman	Project Management for Art Council Project	500.00	0.00	500.00
OS	BACS	Seton	First Aid Supplies	64.30	12.86	77.16
OS	BACS	Sparling Recycling	Mixed Waste Disposal	283.80	56.76	340.56
OS	BACS	VPG Weighing	Vanweigh for WA15 CYE	1300.00	260.00	1560.00
OS	BACS	Pear Technology	Cemetery Mapping Annual Support &	225.00	45.00	270.00

			Updates on System			
F&GP	BACS	Full Stop	Install of additional devices	959.85	191.97	1151.82
F&GO	BACS	Full Stop	Alterations to existing CCTV system	1353.30	270.66	1623.96
				27710.70	896.25	28606.95

Payments for approval 13th April 2022						
				Net	VAT	Gross
OS/TH&P	DD	AMS	Vehicle Tracking System	27.95	5.59	33.54
OS/TH&P	DD	Allstar	Fuel	152.97	30.60	183.57
OS/TH&P	BACS	Biffa	Waste & Recycling	203.89	40.78	244.67
OS	DD	Drax	Electricity at Heritage Centre	189.63	37.92	227.55
OS	DD	Drax	Workshop & Toilets	-57.39	-2.87	-60.26
OS	DD	Drax	Workshop & Toilets	45.23	2.27	47.50
OS	DD	Drax	Workshop & Toilets	51.65	2.59	54.24
TH&P	DD	Drax	Public Toilets	90.15	4.51	94.66
TH&P	DD	Drax	Town Hall	148.62	7.44	156.06
TH&P	DD	Drax	Welfare Room	86.17	4.31	90.48
F&GP	BACS	DTS Computers	IT Support and Hosting	545.00	0.00	545.00
OS	BACS	Environment Agency	Permit for Sewage Effluent Discharge at Cemetery	251.00	0.00	251.00
F&GP	DD	Google	Google Workspace	276.00	0.00	276.00
OS	BACS	GB Tool Hire	Ear plugs, Ratchet straps, Gloves and Barrier Tape	89.44	17.88	107.32
TH&P	BACS	GB Tool Hire	Hand Sanitizer	131.90	26.38	158.28
TH&P	BACS	GB Tool Hire	Washing Powder	31.95	6.39	38.34
OS	BACS	GB Tool Hire	Line marking and Skate Board Signs	48.80	9.76	58.56
TH&P	BACS	GB Tool Hire	Toilet Cleaner	28.20	5.64	33.84
OS/TH&P	BACS	HR Support Consultancy	HR support in March	449.50	89.90	539.40
OS	BACS	ICCM	Subscription 2022/23	95.00	0.00	95.00
TH&P	BACS	M&V Jago	Water Heater and servicing	360.00	0.00	360.00
TH&P	BACS	Soul Workshops	Room Hire Refund	66.66	13.34	80.00
OS	BACS	RG Julian	Skip Hire	215.00	0.00	215.00
OS	BACS	Mole Valley	Shield stakes	63.00	12.60	75.60
F&GP	DD	Natwest	Bank charges	18.50	0.00	18.50
F&GP	BACS	Rachael's Flowers	Hand Tied Flowers - Civic Thank You	30.00	0.00	30.00
F&GP	BACS	SeaDog IT	Website work	120.00	0.00	120.00

OS	BACS	Travis Perkins	Shorts	19.76	3.95	23.71
OS	BACS	Travis Perkins	Timber and Plywood	180.60	36.12	216.72
OS	BACS	Trewartha's	Various consumables; paint, nails, bolts, shovel, staples	201.85	40.37	242.22
TH&P	BACS	Trewartha's	Plunger, Batteries and Mop Bucket	19.11	3.82	22.93
				4180.14	399.29	2251.33