

FULL COUNCIL MEETING

Callington Town Hall

26th July 2022 at 7:00pm

Minutes

PRESENT: CLLRS BROOKS (SB), COAKLEY (MC), MOORE (MM), MORGAN (BM), POUND (SP), STENTIFORD (TS), TAGG (MT) & TOLMAN (CHAIR) (ST)

OFFICERS: TOWN CLERK, RESPONSIBLE FINANCE OFFICER (RFO) & ASSISTANT TOWN CLERK (ATC)

5 MEMBERS OF THE PUBLIC

	Minutes	Action
1.	APOLOGIES – Cllrs Gold, Long, Smith, Watson and the Reverend David Moss.	
2.	MINUTES Approval of the minutes of 28th June 2022. RESOLVED. It was proposed by Cllr Tolman seconded by Cllr Moore and agreed to accept the minutes as a correct record of the proceedings. Votes in favour – unanimous. RESOLVED	
3.	MATTERS ARISING None	
4.	DISCLOSURES OF INTEREST To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct Cllr Stentiford declared an interest in Agenda Item 21	
5.	DISPENSATIONS None	
6.	RATIFICATION OF ANY DECISIONS MADE SINCE THE LAST MEETING RESOLVED. It was proposed by Cllr Tolman and seconded by Cllr Moore and agreed to ratify all decisions made since the last meeting. Votes in favour – unanimous. RESOLVED	
7.	PUBLIC SESSION. - An opportunity for any parishioner of any age to ask questions or raise concerns. None	
8.	TOWN FORUM – To receive any updates from the group. Kelvin Spinx advised the Town Forum were working on the revised constitution, that access to the bank account was now in place, the Forum had been working with the Youth Groups of Callington with regarding to funding criteria and further updates would be available in September. Noted	

9.	<p>TOWN TEAM – To receive any updates from the group.</p> <p>Cllr Moore confirmed Cornwall Council had now decided how the Shared Prosperity Fund would be divided with £18.7m being allocated to research and development. It is anticipated the funds would be bid for by Duchy College to set up AgriTech and AgriFood projects. Additional funding would also be sought from Defra, universities and other Private organisations. The bidding process is to be confirmed by Cornwall Council.</p> <p>Noted</p>	
10.	<p>KELLY BRAY RESIDENTS ASSOCIATION MATTERS –</p> <p>None</p>	
11	<p>POLICE MATTERS –</p> <p>None</p>	
12	<p>FIRE MATTERS -</p> <p>None</p>	
13	<p>CARADON COMMUNITY NETWORK PANEL – To receive any updates</p> <p>Cllr Moore confirmed Carl Hearn has been re-elected as Chair with Andrew Long re-elected as vice chair. The next meeting would be in October 2022.</p> <p>Noted</p>	
14	<p>REPORTS</p> <p>a) Planning Committee. To receive the approved minutes from the meeting held on 21st June & 5th July 2022. Proposed by Cllr Coakley and seconded by Cllr Pound to receive the minutes. Votes in favour – unanimous. RESOLVED</p> <p>b) Town Hall & Premises Committee. To receive the approved minutes from the meeting held on 7th June 2022. Proposed by Cllr Moore and seconded by Cllr Coakley to receive the minutes. Votes in favour – unanimous. RESOLVED</p> <p>c) Outside Services Committee. To receive the approved minutes from the meeting held on 28th June 2022. Proposed by Cllr Stentiford and seconded by Cllr Brooks to receive the minutes. Votes in favour – unanimous. RESOLVED</p> <p>d) Finance & General Purposes Committee. – To receive the approved minutes from the meeting held on 21st June 2022. Proposed by Cllr Tolman and seconded by Cllr Moore to receive the minutes. Votes in favour – unanimous. RESOLVED</p> <p>e) Any other reports [not for decision] from Councillors. none</p> <p>f) Report from Cornwall Councillor – apologies from Cllr Long</p>	

15	<p>FINANCE</p> <p>a) approval of payments (see addendum 1.0 below) Proposed by Cllr Brooks and seconded by Cllr Moore to approve payment. Votes in favour - unanimous. RESOLVED</p> <p>b) Preparing the Precept for 2023/2024 The RFO had circulated prior to the meeting the budget monitoring for Quarter 1 and went through the outturns for each committee, including expenditure that had been agreed at committee meetings during the month. The Responsible Finance Officer (RFO) asked all Councillors to consider, over the summer break, if they had any future projects they would like considered. It would be necessary for a Statement of Works to accompany any proposals. These would then be discussed by the relevant committees in September and any required funding could be taken into consideration when the precept for 2023/24 was finalised in December 2022. The RFO also advised that current projects that were approaching completion, would allow those ear marked budgets to be allocated to other projects. Noted</p>	
16	<p>FOR DISCUSSION/DECISION – to discuss the bus shelter proposals for Callington and Kelly Bray</p> <p>Cllr Tagg proposed and Cllr Tolman seconded acceptance of the proposed plans and designs. Votes in favour – unanimous. RESOLVED</p>	TC
17	<p>FOR DISCUSSION – Youth Monies update</p> <p>Cllr Tagg confirmed he was awaiting an update on progress from the legal Department at Cornwall Council Noted</p>	
18	<p>FOR DISCUSSION – Mural Update</p> <p>Cllr Tagg thanked Cllr Pound for his support and assistance in organising the completion of The Farrier’s Shop mural. Cllr Tagg advised the Town Hall mural unveiling would not be held at the year’s Honey Fair on 5th October, but would be a separate event, date to be confirmed. Noted</p>	
19	<p>FOR DECISION – to approve and adopt the Youth Grant Awarding Policy and application form</p> <p>Cllr Tagg proposed and Cllr Brooks seconded approval and adoption of the Youth Grant Award Policy and Application Form. Votes in favour – 7, votes against – 0, abstentions – 1 (MM). RESOLVED</p>	TC
20	<p>FOR DISCUSSION – to receive the Cllr Smith’s resignation from the Arts and Culture subcommittee</p> <p>Noted</p>	
21	<p>FOR DECISION – to discuss the Town Crier’s request for financial assistance for the Honey Fair Town Crier’s Competition</p>	

	<p>Cllr Stentiford advised the Town Crier Competition formed an integral part of the Honey Fair event with 12 criers from various towns and their consorts attending. The request for funding totals £125. Cllr Pound proposed and Cllr Moore to approve an award of £125 funding. Votes in favour – 7, against – 0, abstentions – 1 (TS). RESOLVED</p>	TC
22	<p>PLANNING APPLICATIONS FOR DECISION –</p> <p>a) Planning Application PA22/06431 KB Products Station Road Kelly Bray Installation of 163.2kW roof-mounted solar PV array on poultry sheds 7, 8 and 9 Proposed by Cllr Tagg and seconded by Cllr Brooks to approve the application. Votes in favour – 7, votes against – 0, abstentions – 1 (TS). RESOLVED</p> <p>b) Planning Application PA22/06354 Glyngwelva 71 Launceston Road Works to a tree subject to a Tree Preservation Order for T1, English Oak, to reduce significantly due to excessive shading, proximity to dwelling and stability concerns. Proposed by Cllr Tagg and seconded by Cllr Tolman to defer a decision further to completion of the Tree Officers report. Votes in favour – 7, votes against – 0, abstentions – 1 (TS). RESOLVED</p>	ATC ATC
23	<p>ANY URGENT ITEMS – For information only. None</p>	
	<p><i>Proposed by Cllr Tagg and seconded by Cllr Coakley to proceed to Part Two. Votes in favour – Unanimous RESOLVED 7:34pm</i></p>	
24	<p>7:37pm PART TWO SESSION EXEMPT REPORT: COMMERCIALLY SENSITIVE MATTERS That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item</p> <p>To receive an update on the Pannier Market units The Town Clerk gave an update on the pannier market tenancies</p>	
	<p>Date of next meeting Tuesday 27th September 2022</p>	
	<p>There being no further business the meeting was closed at 7:49pm</p>	

Addendum 1.0

Payments for approval 29th June 2022						
				Net	VAT	Gross
F&GP	BACS	Callington Lions	Grant application for Honey Fair Event (as approved at F&GP on 28.6.22)	373.60	0.00	373.60
F&GP	BACS	Callington Town Forum	Grant application for Food Fayre Event in September (as approved at F&GP on 28.06.22)	300.00	0.00	300.00
F&GP	BACS	Complete Bus. Sol.	Stationery	24.95	4.99	29.94
F&GP	BACS	Filmbank Media	Clifford the Big Red Dog - Film Costs	133.00	26.60	159.60
F&GP	BACS	Every Corner Distribution	Newsletter Distribution	445.00	89.00	534.00
F&GP	BACS	LCSS	Security for Jubilee Event	945.00	0.00	945.00
OS/TH&P	BACS	RG Julian	Skip Hire	225.00	0.00	225.00
F&GP	BACS	The Snack Shop	Jubilee Wash Up Event	425.00	0.00	425.00
				2871.55	120.59	2992.14

Payments for approval 6th July 2022						
				Net	VAT	Gross
TH&P/OS	DD	AMS	Monthly Vehicle Tracking	27.95	5.59	33.54
TH&P	BACS	AWE Fibreglass Flat Roofing	Installation of flat roof (leak in corridor)	1100.00	220.00	1320.00
TH&P/OS	DD	All Star	Fuel	308.16	61.63	369.79
TH&P/OS	BACS	Biffa	Recycling Collection	71.24	14.25	85.49
TH&P/OS	BACS	Biffa	Waste Collection	183.52	36.70	220.22

F&GP	BACS	Bluemoon	July Newsletter Printing	1125.00	0.00	1125.00
F&GP	BACS	Filmbank Media	Raya & The Last Dragon	133.00	26.60	159.60
F&GP	DD	Google	June Google Workspace	310.50	0.00	310.50
OS	BACS	GB Tool Hire	Pump & Hose Hire for 4 weeks	180.00	36.00	216.00
F&GP	BACS	GB Tool Hire	Jubilee Event - Toilet Hire	1108.00	221.60	1329.60
F&GP	BACS	GB Tool Hire	Jubilee Event - Fence panels	35.00	7.00	42.00
F&GP	BACS	GB Tool Hire	Jubilee Event - Toilet Hire	140.00	28.00	168.00
F&GP	BACS	GB Tool Hire	Jubilee Event - Fence panels	30.00	6.00	36.00
OS	BACS	GB Tool Hire	Work Boots & Safety Glasses	69.83	13.97	83.80
OS	BACS	GB Tool Hire	Water Pump	359.00	71.80	430.80
OS	BACS	GB Tool Hire	Cleaning Cloths	53.90	10.78	64.68
			Work Boots x 2 and Gel Insolves x 3	181.50	36.30	217.80
TH&P	BACS	GB Tool Hire	Cleaning Projects	276.20	55.24	331.44
OS	BACS	J Taylor	Reimbursement for Book (Law of Allotments)	31.00	0.00	31.00
TH&P/OS	BACS	Cornwall Council	Occupational Health Services for 3 Years	2250.00	450.00	2700.00
TH&P/OS	BACS	Sparling	Mixed Waste	98.00	19.60	117.60
TH&P	BACS	Screwfix	Male Comp Gland x 3 and Terminal Strips	14.63	2.92	17.55
F&GP	BACS	Callington Methodist Church	Portreeve's Charity	500.00	0.00	500.00
F&GP	BACS	Callington Foodbank	Portreeve's Charity	500.00	0.00	500.00
				9086.43	1323.98	10410.41

Payments for approval 14th July 2022						
				Net	VAT	Gross
TH&P/OS	DD	AMS	Monthly Vehicle Tracking	27.95	5.59	33.54
F&GP	BACS	Blue Chip	Meals for Twinning Event	357.97	0.00	357.97
TH&P	BACS	Cornwall Council	June Parking Enforcement	299.40	0.00	299.40
Drax	DD	Heritage Centre	Electricity for June	100.59	5.03	105.62
		Workshop	Electricity for June	53.22	2.66	55.88
		Public Toilets	Electricity for June	-62.91	-3.15	-66.06
		Public Toilets	Electricity for June	49.03	2.45	51.48
		Public Toilets	Electricity for June	50.25	2.52	52.77
		New Offices	Electricity for June	67.02	3.35	70.37
		Welfare Room	Electricity for June	77.67	3.89	81.56
TH&P	BACS	DB Heating	Deposit for Job 27784 (quote 6234 - Upgrading the existing kitchen gas supply safety interlock controls)	768.90	153.78	922.68
OS	BACS	Full Stop	Heritage Centre - Annual maintenance charge for fire alarm system	307.00	61.40	368.40
OS	BACS	Full Stop	Workshop - Annual maintenance charge for fire alarm system	307.00	61.40	368.40
TH&P	BACS	Full Stop	Fire Extinguisher	95.00	19.00	114.00
TH&P	BACS	Full Stop	Town Hall - Annual maintenance charge for fire alarm system	393.00	78.60	471.60
OS	BACS	Helen Thomason	Allotment Deposit Refund	40.00	0.00	40.00
F&GP	BACS	Natwest	Autopay Charges	18.85	0.00	18.85
TH&P/OS	BACS	Trewartha's	Outside Services	18.97	3.79	22.76
				2968.91	400.31	3369.22