

TOWN HALL & PREMISES COMMITTEE MEETING

Callington Town Council Chambers

11th October 2022 at 6.45pm

Minutes

PRESENT: BROOKS (SB), COAKLEY (MC), GOLD (KG), LONG (AL), POUND – VICE CHAIR (SP), STENTIFORD (TS), TAGG (MT), TOLMAN & WATSON

OFFICERS: TOWN CLERK (TC), OPERATIONS MANAGER (OM)

	Minutes	Action
1.	APOLOGIES Cllrs Moore and Smith	
2.	MINUTES Approval of the minutes of 6th September 2022. RESOLVED Proposed by Cllr Tolman seconded by Cllr Long and unanimously agreed to accept the minutes as a correct record of the proceedings.	
3.	MATTERS ARISING None	
4.	DISCLOSURES OF INTEREST To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct None	
5.	DISPENSATIONS None.	
6.	FOR DISCUSSION/DECISION – To discuss the Operation Manager’s report, (previously circulated), namely maintenance work completed and scheduled; agree any course of action, per the recommendations. The Operations Manager had previously circulated his report and talked it through. Cllr Watson queried if the Cemetery Chapel had been included in the electrical testing and the Operations Manager reported that it had. 18.49 Cllr Stentiford arrived	
7.	FOR DISCUSSION/DECISION - Unit 11, Pannier Market - Request from the proprietor of Lost Surfers to paint a mural on the outside wall of the unit. A discussion took place RESOLVED Proposed by Cllr Long seconded by Cllr Gold and agreed to grant permission for the mural. The Operations Manager would oversee the project and the paint used would be that of a suitable specification for outdoor murals.	

	(9 support, 1 against)	OM
8.	<p>FOR DISCUSSION/DECISION - Unit 18, Pannier Market - to consider the request from Cornwall Council, the tenant at Unit 18 in the Pannier Market, to update their lease to a three year lease with a break clause on the first anniversary and annually thereafter. Their lease is currently due for renewal.</p> <p>A discussion took place</p> <p>RESOLVED Proposed by Cllr Long seconded by Cllr Tagg and unanimously agreed that, although the Town Council were understanding of the position that Cornwall Council were in, they felt that all Pannier Market Leases should stay uniform and were therefore unable to support the request.</p>	TC
9.	<p>FOR NOTING - Units 13 & 14, Red Panda – an update on the gas inspection</p> <p>The Clerk updated the committee on some recent issues concerning the gas inspection at the unit but was happy to report that all the issues had been rectified and that the unit had no passed a gas safety inspection.</p> <p>Noted</p>	
10.	<p>FOR DISCUSSION/DECISION – Hire of the Town Hall on Christmas Day to provide a Christmas meal and activities to those who would otherwise be on their own at Christmas</p> <p>Following a discussion, Cllr Coakley kindly agreed to open and close the Town Hall on Christmas Day to enable this event to take place.</p> <p>RESOLVED Proposed by Cllr Long seconded by Cllr Gold and unanimously agreed to support the booking.</p>	TC
11.	<p>FOR DECISION - Request for the use of the marquees for the Christmas festivities – Cllr Gold to lead</p> <p>Cllr Gold reported that the Rotary would like to use the large marquees for the Victorian Market on Saturday 3rd December. A discussion took place and it was agreed that the Rotary would need to provide volunteers to help erect and dismantle the marquees. Pannier Market tenants would need to be informed of the closing of the area on the Friday for set up. Discussions took place.</p> <p>RESOLVED Proposed by Cllr Long seconded by Cllr Tagg and agreed to support the request on the condition that the Rotary provide their own RA, Method Statement and insurance certification and that PM tenants are informed of the arrangements (9 support, 1 abst (PW))</p>	KG
12.	<p>FOR DISCUSSION/DECISION – FOR DISCUSSION/DECISION – to consider increasing the charge to hirers for the laundering of the table cloths to cover costs and to bring in a charge for storage of hirer's equipment.</p> <p>The Clerk reported that currently hirers are charged for use of the table cloths, this charge is a fraction of what it costs to launder them and recommend that the hire charge be increased to cover the cost of laundering.</p>	

	RESOLVED. Proposed by Cllr Long seconded by Cllr Toman and unanimously agreed to start charging hirers the same amount use the table cloths as it costs to launder them.	AH/TC
13.	<p>FOR DISCUSSION - To discuss ways to support the Shared Prosperity Bid.</p> <p>The Clerk read out a report from Cllr Moore, who was unable to be present at the meeting. The report outlined that the Shared Prosperity Bid could be used for a feasibility study to look at the pedestrianisation and greening of the Town Centre, a popular response resulting from the Vitality Fund Survey and the Arcadis Survey. The report went on to explain that the bid could provide 80% that the Town Council would be required to provide 20% of the funding which could be made available by reallocating earmarked reserves. Councillors were asked to consider the proposal of reallocating the reserves to financially support the bid, and be prepared to vote on it at the Full Council meeting on 25th October. A discussion took place.</p> <p>Noted</p>	
14.	<p>FOR DISCUSSION/DECISION – FOR DISCUSSION/DECISION – to consider offering the facilities as a warm space as part of the Warm Spaces Initiative (see addendum 3.0 below for link to the organisation’s website)</p> <p>The Clerk reported that she had been contacted by Battling On and the Foodbank to enquire if the Town Council was considering joining the Warm Spaces Initiative. The Clerk had previously circulated information explaining what the initiative was about. A discussion took place.</p> <p>RESOLVED. Proposed by Cllr Long seconded by Cllr Tagg and unanimously agreed to move forward with this idea; to initially offer a warm space and a charging point during the hours of 9am and 2pm when the building is open. Firstly managing this in house by the Town Clerk, Operations Manager and overseen by the Portreeve and to review every month at the Town Hall and Premises meeting.</p>	TC/OM /MT
15.	<p>ANY OTHER <u>URGENT</u> BUSINESS</p> <p>None</p>	
16.	Date of next meeting Tuesday 1st November 2022.	
17.	There being no further business the meeting was closed at 7.38pm	