



CALLINGTON TOWN COUNCIL

FULL COUNCIL MEETING

Date: 22nd November 2022

Time: 7.00pm

Venue: Council Chamber

Enquiries: Tel: 01579 384039

Chairman: Portreeve & Mayor, Cllr Tagg

Councillors: Brooks, Coakley, Gold, Long, Moore,
Pound, Smith, Stentiford, Tagg, Tolman
and Watson.

Any member of the public wishing to express views on the agenda items below or to put questions to the Council are to email enquiries@callington-tc.gov.uk by **5pm on Mon 21st November 2022**

Prayers led by Rev. David Moss

AGENDA

1. **APOLOGIES**
2. **MINUTES**
Approval of the Minutes of the meeting of 25th October 2022
3. **MATTERS ARISING**
4. **DISCLOSURES OF INTEREST**
To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.
5. **DISPENSATIONS** – To consider any requests for dispensations.
6. **RATIFICATION OF ANY DECISIONS MADE SINCE THE LAST MEETING**
7. **PUBLIC SESSION.** - An opportunity for any parishioner of any age to ask questions or raise concerns. *Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of the Parish Council. Contributions may be limited to 5 minutes on each subject.*

8. **TOWN FORUM** – To receive any updates from the group
9. **TOWN TEAM** - To receive any updates from the group
10. **KELLY BRAY RESIDENTS ASSOCIATION MATTERS** – To receive any updates from the group
11. **POLICE MATTERS** - To receive any updates
12. **FIRE MATTERS** - To receive any updates
13. **CARADON COMMUNITY NETWORK PANEL** - To receive any updates
14. **REPORTS**
 - a) **Planning Committee.** To receive the approved minutes from the meeting held on 11th October 2022 and 1st November 2022
 - b) **Town Hall & Premises Committee.** To receive the approved minutes from the meeting held on 11th October 2022
 - c) **Outside Services Committee.** To receive the approved minutes from the meeting held on 18th October 2022
 - d) **Finance & General Purposes Committee.** – To receive the approved minutes from the meeting held on 27th September 2022 – no meeting held in October.
 - e) **Staffing Committee.** - Update
 - f) **Any other reports** [not for decision] from Councillors.
 - g) **Reports from Cornwall Councillor.**
15. **FINANCE**
 - a) **Approval for expenditure as listed, and note the payments made since the last meeting. (Addendum 1.0 below)**
 - b) **FOR DECISION** - Update from the RFO on the tax base in order to formulate the Precept Requirement for 2023/2024
16. **FOR DISCUSSION** – Mural Update
17. **FOR DISCUSSION** – Casual Vacancy. To receive an update from Electoral Services at Cornwall Council and to agree a deadline to fill by co-option
18. **FOR DISCUSSION** – ongoing problems with Lloyds Pharmacy and recent issues with Callington Health Centre – update

19. **FOR DISCUSSION/DECISION** – to consider the advice from the website providers to have digitalized forms on the website, namely the grant application forms

20. **ANY URGENT ITEMS – for information only**

Jo Taylor, Town Clerk
19th October 2022

Addendum 1.0

Payments for approval 2nd November 2022						
To be minuted at November Full Council						
				Net	VAT	Gross
TH&P/OS	DD	Allstar	Diesel	161.33	32.26	193.59
TH&P	BACS	Artifice Heating	Water Heater and Labour - Red Panda	450.00	0.00	450.00
TH&P/OS	BACS	Biffa	Standard General Waste	140.52	28.10	168.62
TH&P/OS	BACS	Biffa	Recycling	28.24	5.65	33.89
F&GP	BACS	Blachere Illumination UK	Xmas Lights - 4 Twister Bioprint Blue	1182.00	236.40	1418.40
F&GP	BACS	Bluemoon Design Studio	Newsletter Printing	945.00	0.00	945.00
OS	BACS	Cornwall Pest Management Ltd	Allotment & Cemetery Visits	80.00	0.00	80.00
TH&P	BACS	East Cornwall Property Care	Replace Slate on Pannier Market Roof	54.00	0.00	54.00
TH&P	BACS	East Cornwall Property Care	Repairs at Red Panda	170.00	0.00	170.00
TH&P	BACS	East Cornwall Property Care	Repairs to wall at Red Panda	410.00	0.00	410.00
F&GP	DD	EE	Mobile phone	140.40	0.00	140.40
F&GP	DD	Google	Google Workspace for October	310.50	0.00	310.50
F&GP	BACS	Callington Foodbank	Will be a recharge to Labouring Poor	1000.00	0.00	1000.00
ALL	BACS	HR Support Consultancy	Support in October	406.25	81.25	487.50
ALL	BACS	HMRC	PAYE & NI for October	3486.93	0.00	3486.93
TH&P/OS	DD	RAM Tracking	November vehicle tracking	27.95	5.59	33.54
F&GP	BACS	Ricoh	October photocopier useage	34.02	6.80	40.82
TH&P/OS	BACS	RPB Motors	Citroen MOT	213.92	31.98	245.90
TH&P/OS	BACS	RPB Motors	Peugeot Boxer VAT Due on Insurance Repair and Excess	100.00	472.62	572.62
OS	BACS	Travis Perkins	Blue Circle Postcrete	128.00	25.60	153.60
OS	BACS	Townsend	Allotment deposit refund	40.00	0.00	40.00
GoCardLess	DD	Webmate	Bank Charges	36.00	0.00	36.00
				9545.06	926.25	10471.31

Payments for approval 11th November 2022						
To be minuted at November Full Council						
				Net	VAT	Gross
TH&P	BACS	Citron	Medical Waste Service and Sanitary Disposal Units	202.53	40.51	243.04
F&GP	BACS	Complete Business Solutions	Office Chair	179.00	35.80	214.80
TH&P	BACS	Cornwall Council	October Parking Enforcement	294.00	0.00	294.00
OS	DD	Drax	October Usage Heritage Centre	126.16	6.32	132.48
OS	DD	Drax	October Usage Workshop & Toilets	61.58	3.08	64.66
TH&P	DD	Drax	October Usage Pubic Toilets	57.43	2.87	60.30
TH&P	DD	Drax	October Usage New Offices	90.13	4.51	94.64
TH&P	DD	Drax	October Usage Staff Room	162.28	8.12	170.40
F&GP	BACS	R&K Gold - Reimbursement	Sonic the Hedgehog DVD for Filmshow	8.32	1.67	9.99
F&GP	BACS	R&K Gold - Reimbursement	Bookers - Tuck Shop Expenses	90.83	18.17	109.00
OS/TH&P	BACS	RG Julian	Skip Hire	225.00	0.00	225.00
TH&P	BACS	GB Tool Hire	Hire of Roofers Torch and Propane Gas	30.70	6.14	36.84
TH&P	BACS	GB Tool Hire	5 Litre Thick Bleach	16.16	3.23	19.39
TH&P	BACS	GB Tool Hire	Hammer	20.07	4.01	24.08
TH&P	BACS	GB Tool Hire	Cleaning Products	387.86	77.57	465.43
TH&P	BACS	GB Tool Hire	Safety Boots (TH)	45.00	9.00	54.00
TH&P	BACS	GB Tool Hire	Dishwasher Detergent	73.90	14.78	88.68
OS	BACS	GB Tool Hire	No Smoking Signs & Carriage	114.70	22.94	137.64
TH&P	BACS	GB Tool Hire	Daily Use Toilet Cleaner	42.30	8.46	50.76
F&GP	DD	Natwest	Autopay Bank Charges	18.50	0.00	18.50
OS	BACS	Source for Business	Saltash Recreational Ground	68.43	0.00	68.43
OS	BACS	Source for Business	Allotments	145.53	0.00	145.53
OS	BACS	Trewartha's	Hand Pressure Sprayer	13.45	2.69	16.14
TH&P	BACS	Trewartha's	Heat Gun and various consumables	90.53	18.11	108.64
F&GP	BACS	ClIr Stentiford	Mileage Claim	11.70	0.00	11.70
F&GP	BACS	Women Supporting Charity	Refreshments for Remembrance Day	240.00	0.00	240.00
				2816.09	287.98	3104.07