



CALLINGTON TOWN COUNCIL

FULL COUNCIL MEETING



Date: 13th December 2022
Time: 7.00pm
Venue: Council Chamber
Enquiries: Tel: 01579 384039
Chairman: Deputy Portreeve & Mayor, Cllr Tolman
Councillors: Brooks, Coakley, Gold, Long, Moore, Pound, Smith, Stentiford, Tagg, Tolman and Watson.

Any member of the public wishing to express views on the agenda items below or to put questions to the Council are to email enquiries@callington-tc.gov.uk by **5pm on Mon 12th December 2022**

Prayers led by Rev. David Moss

AGENDA

1. ELECTION OF PORTREEVE

To elect a Portreeve for the remainder of the municipal year 2022/2023

2. APOLOGIES

2. MINUTES

Approval of the Minutes of the meeting of 22nd November 2022

3. MATTERS ARISING

4. DISCLOSURES OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

5. DISPENSATIONS – To consider any requests for dispensations.

6. RATIFICATION OF ANY DECISIONS MADE SINCE THE LAST MEETING

7. **PUBLIC SESSION.** - An opportunity for any parishioner of any age to ask questions or raise concerns. *Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of the Parish Council. Contributions may be limited to 5 minutes on each subject.*
8. **TOWN FORUM** – To receive any updates from the group
9. **TOWN TEAM** - To receive any updates from the group
10. **KELLY BRAY RESIDENTS ASSOCIATION MATTERS** – To receive any updates from the group
11. **POLICE MATTERS** - To receive any updates
12. **FIRE MATTERS** - To receive any updates
13. **CARADON COMMUNITY NETWORK PANEL** - To receive any updates
14. **REPORTS**
 - a) **Planning Committee.** To receive the approved minutes from the meeting held on 15th November 2022
 - b) **Town Hall & Premises Committee.** To receive the approved minutes from the meeting held on 1st November 2022
 - c) **Outside Services Committee.** To receive the approved minutes from the meeting held on 15th November 2022
 - d) **Finance & General Purposes Committee.** – To receive the approved minutes from the meeting held on 27th September 2022.
 - e) **Staffing Committee.** - Update
 - f) **Any other reports** [not for decision] from Councillors.
 - g) **Reports from Cornwall Councillor.**
15. **FINANCE**
 - a) **Approval for expenditure as listed, and note the payments made since the last meeting. (Addendum 1.0 below)**
 - b) **FOR NOTING - The appointment of the External Auditor**

Smaller Authorities Audit Appointments (SAAA) has appointed an external auditor to the authority for the 5-year appointing period from 2022-23 until 2026-2, following a procurement exercise to appoint auditors to each contract area from 1 April 2022

Our appointed auditor will be BDO LLP. The Internal Auditor continues to be Dawe, Hawken & Dodd.

16. **FOR DISCUSSION** – Mural Update
17. **FOR DISCUSSION** – ongoing problems with Lloyds Pharmacy and recent issues with Callington Health Centre – update
18. **FOR DISCUSSION/DECISION** – to encourage new Trustees for the Brendon & Huggins Charity Trust
19. **FOR DISCUSSION/DECISION** – to receive an update on the Shared Prosperity bid
20. **FOR DISCUSSION/ DECISION** - That Callington Town Council call on Cornwall Council to hold a referendum of the people of Cornwall on whether they wish to have a Mayor for Cornwall once the consultation period on the 'Devolution' Deal has been concluded.
21. **FOR DISCUSSION/DECISION** – Public Conveniences over the Christmas period
22. **FOR DISCUSSION/DECISION - NEIGHBOURHOOD PLAN UPDATE (if any)** – to consider the proposals put forward by Darren Summerfield and Clifton Emery Design and agree the initial fee budget to move the plan forward **(deferred from Planning Committee meeting of 6th December)**
23. **PA22/09997 Florence Park Callington Cornwall PL17 8FJ**
Proposal Application to modify S106 agreement of a planning obligation in respect of decision notice PA20/02110 dated 17.03.17.
(Deferred from Planning Committee meeting of 6th December)
24. **ANY URGENT ITEMS** – for information only

Jo Taylor, Town Clerk
7th December 2022

MERRY CHRISTMAS AND HAPPY NEW YEAR!



Payments for approval 23rd November 2022						
To be minuted at December Full Council						
				Net	VAT	Gross
F&GP	Cheque	Royal British Legion	Poppy Wreath for Remembrance	25.00	0.00	25.00
F&GP	DD	Three	Mobile Phones	42.50	8.50	51.00
THP/OS	DD	AllStar	Fuel	131.54	26.31	157.85
F&GP	BACS	Blumoon	December Printing Newsletters	965.00	0.00	965.00
TH&P	BACS	Diamond Double Glazing	Windows in Town Hall	6300.00	0.00	6300.00
F&GP	BACS	EE	CCTV Sim Cards - Monthly Charges	39.00	7.80	46.80
F&GP	BACS	Every Corner Distribution	December Distribution Newsletters	445.00	89.00	534.00
F&GP	BACS	Full Stop	Materials for Engineer Visit at Heritage Centre - for Alarm	11.88	2.38	14.26
F&GP	BACS	Filmbank Media	Sonic the Hedgehog 2 - Rental & Advertising Charge	133.00	26.60	159.60
F&GP	BACS	R&J Gold	Christmas Expenses	36.20	7.25	43.45
OS	BACS	John Smith Tyres	10" Tube	19.50	0.00	19.50
TH&P	DD	Source for Business	New Road Toilets Water(Aug-Nov)	258.37	0.00	258.37
OS	N/A	Source for Business	Heritage Centre & Cemetery	-744.52	0.00	-744.52
				7662.47	167.84	7830.31

Payments for approval 30th November 2022						
To be minuted at December Full Council						
				Net	VAT	Gross
F&GP	BACS	Bingos Blooms	Civic Bouquet for 100th Birthday	30.00	0.00	30.00
TH&P	BACS	Callington Launderette	Service Wash & Ironing	22.00	0.00	22.00
TH&P	BACS	T Burnard & Son Ltd	Shelving to Unit 3	304.31	0.00	304.31
TH&P	BACS	George Du Plessis	Reimbursement for B&M LED lights	10.00	0.00	10.00
ALL	BACS	HMRC	PAYE & NI for November Salaries	7398.24	0.00	7398.24
TH&P	BACS	Brian Jacketts	Sheving to Unit 3	165.00	0.00	165.00
OS	BACS	Phil Searle	Flail Hedges	480.00	0.00	480.00
TH&P/OS	DD	RAM Tracking	December Vehicle Tracking	27.95	5.59	33.54
F&GP	BACS	RICOH	Nov-Jan Photocopying Charges	217.10	43.42	260.52
F&GP	BACS	RICOH	July- Sept Photocopying Credit	-214.97	-42.99	-257.96
F&GP	BACS	SLCC	Membership Fee	236.00	0.00	236.00
OS	BACS	South West Water	Allotments	109.84	0.00	109.84
OS	BACS	Travis Perkins	Plywood	71.52	14.30	85.82
TH&P	BACS	Screwfix	Key Barrel for Staff Room	25.99	5.19	31.18
				8882.98	25.51	8908.49

Payments for approval 7th December 2022						
To be minuted at January Full Council						
				Net	VAT	Gross
TH&P/OS	DD	Allstar	Diesel	82.50	16.50	99.00
		Mural Costs;				
F&GP	BACS	Kate McPherson	PR for Mural Project	250.00	0.00	250.00
	BACS	S Jackman	Project Management for Mural Project	1200.00	0.00	1200.00
	BACS	Rosie Fierek	Kelliwic Notes Ceramic Mural	12029.72	0.00	12029.72
						0.00
TH&P/OS	BACS	Biffa	Recycling	28.24	5.65	33.89
TH&P/OS	BACS	Biffa	General Waste	175.65	35.13	210.78
TH&P	BACS	GB Tool Hire	Inspection Camera - to investigate town hall roof.	35.00	7.00	42.00
TH&P	BACS	GB Tool Hire	Pressure Washer Hire - Chamber Steps	33.70	6.74	40.44
TH&P	BACS	GB Tool Hire	Work Trousers x 2 (GdP)	33.90	6.78	40.68
F&GP	BACS	GB Tool Hire	Ratchet straps and Shackles - for Xmas Tree	71.47	14.29	85.76
TH&P	BACS	GB Tool Hire	Toilet Rolls and Scouring Sponges	175.60	35.12	210.72
F&GP	BACS	Google	November Google Workspace	310.50	0.00	310.50
F&GP	BACS	R&K Gold	Booker Reimbursement for Christmas Community Events	164.69	19.00	183.69
F&GP	BACS	HR Support Consultancy	November Services	162.50	32.50	195.00
F&GP	BACS	Rialtas	Allotment Software & License	300.00	60.00	360.00
F&GP	BACS	Rialtas	Allotment Software & License	233.33	46.67	280.00
F&GP	BACS	Rialtas	Cashbook Software & License	406.25	81.25	487.50
F&GP	BACS	SeaDog IT	Online Form Creation for Town Council Grant and Youth Grant Form	198.00	0.00	198.00
TH&P	BACS	Travis Perkins	Roofing Batten	106.56	21.31	127.87
TH&P	BACS	Travis Perkins	Treated Timber	45.80	9.16	54.96
				16043.41	397.10	16440.51