



CALLINGTON TOWN COUNCIL

FULL COUNCIL MEETING

Date: 25th July 2023
Time: 7:00pm
Venue: Council Chamber
Enquiries: Tel: 01579 384039
Chairman: Portreeve & Mayor, Cllr Watson
Councillors: Brooks, Coakley, Gold, Long, Mayer, Pound, Smith, Stentiford, Tolman, Valdebouze, Ward and Watson.

Any member of the public wishing to express views on the agenda items below or to put questions to the Council are to email enquiries@callington-tc.gov.uk by **5pm on Mon 24th July 2023**

AGENDA

PRAYERS BY REVEREND MOSS

1. **APOLOGIES**
2. **MINUTES**
Approval of the Minutes of the meeting of 27th June 2023
3. **MATTERS ARISING**
4. **DISCLOSURES OF INTEREST**
To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.
5. **DISPENSATIONS** – To consider any requests for dispensations.
6. **RATIFICATION OF ANY DECISIONS MADE SINCE THE LAST MEETING**
7. **PUBLIC SESSION.** - An opportunity for any parishioner of any age to ask questions or raise concerns.
8. **FINANCE**
 - a) Approval for expenditure as listed, and note the payments made since the last meeting. **(Addendum 1.0 below)**
 - b) Preparing the Precept for 2024/2025
9. **TOWN FORUM** – To receive any updates from the group

10. **KELLY BRAY RESIDENTS ASSOCIATION MATTERS**
11. **TWINNING ASSOCIATION REPORT**
12. **POLICE MATTERS**
13. **FIRE MATTERS**
14. **CARADON AREA PARTNERSHIP – Tamar to Moor**
15. **REPORTS**
 - a) **Planning Committee.** To receive the approved minutes from the meeting held on 20th June 2023
 - b) **Town Hall & Premises Committee.** To receive the approved minutes from the meeting held on 6th June 2023
 - c) **Outside Services Committee.** To receive the approved minutes from the meeting held on 20th June 2023
 - d) **Finance & General Purposes Committee.** – To receive the approved minutes from the meeting held on 27th June 2023
 - e) **Any other reports** [not for decision] from Councillors.
 - f) **Reports from Cornwall Councillor.**
16. **FOR DISCUSSION/DECISION** - to review the current Cemetery fees
17. **FOR DISCUSSION/DECISION** - Mural update – Clerk to give an update on the Fire Station mural and to discuss the status of the Mural Committee
18. **FOR DISCUSSION/DECISION** - Youth Steering Group – to review the current structure of the Youth Steering Group
19. **FOR DISCUSSION/DECISION** - Grant Sourcing Working Party – to agree the Terms of Reference and aims and objectives
19. **ANY URGENT FOR ITEMS FOR DECISION AT THE CHAIR'S DISCRETION**

Jo Taylor, Town Clerk
18th July 2023

Addendum 1.0

| Payments for approval 28th June 2023 | | | | | | |
|---|------|-------------------|------------------------------------|------------------|---------------|------------------|
| To be minuted at July Full Council | | | | | | |
| | | | | Net | VAT | Gross |
| OS | BACS | AB Pest Solutions | Haye Road Allotment - pest control | £130.00 | £0.00 | £130.00 |
| OS | BACS | AB Pest Solutions | Heritage Centre - pest control | £110.00 | £0.00 | £110.00 |
| OS | BACS | AB Pest Solutions | Heritage Centre - wasps/bees | £50.00 | £0.00 | £50.00 |
| OS | BACS | AB Pest Solutions | Workshop - pest control | £65.00 | £0.00 | £65.00 |
| F&GP | BACS | Bingo Blooms | 100th Birthday Civic Flowers | £30.00 | £0.00 | £30.00 |
| OS | BACS | EE | Alloment CCTV | £44.61 | £8.92 | £53.53 |
| All | BACS | HMRC | June PAYE/NI | £4,040.20 | £0.00 | £4,040.20 |
| TH&P | BACS | Just Fans Ltd | Additional Vents in Calli Pizza | £112.59 | £22.52 | £135.11 |
| F&GP | BACS | Sea Dog IT | Website Support | £15.00 | £0.00 | £15.00 |
| F&GP | BACS | P Watson | Mileage to Civic Events | £50.00 | £0.00 | £50.00 |
| | | | | | | |
| | | | | | | |
| | | | BACS Payments | £4,647.40 | £31.44 | £4,678.84 |
| F&GP | DD | SeaDog IT | Domain Renewal | £155.00 | £0.00 | £155.00 |
| OS | DD | Ram Tracking | July Vehicle Tracking | £27.95 | £5.59 | £33.54 |
| | | | DD Payments | £182.95 | £5.59 | £188.54 |
| | | | | | | |
| | | | Total Payments | £4,830.35 | £37.03 | £4,867.38 |

| Payments for approval 4th July 2023 | | | | | | |
|--|------|------------------------|--|------------------|---------------|------------------|
| To be minuted at July Full Council | | | | | | |
| | | | | Net | VAT | Gross |
| TH&P/OS | BACS | Biffa | Recycling | £31.06 | £6.21 | £37.27 |
| TH&P/OS | BACS | Biffa | General Waste | £155.96 | £31.19 | £187.15 |
| | | | Annual Maintenance Charge for Fire Extinguishers at Workshop | | | |
| OS | BACS | Full Stop | | £95.00 | £19.00 | £114.00 |
| OS | BACS | Sparling Recycling Ltd | Mixed Waste from Allotments | £38.00 | £7.60 | £45.60 |
| OS | BACS | Sparling Recycling Ltd | Mixed Waste from Allotments | £98.80 | £19.76 | £118.56 |
| F&GP | BACS | Tony Stentiford | Full Council 27.6.23. Item 12 - Town Crier Competition | £250.00 | £0.00 | £250.00 |
| F&GP | BACS | Jo Taylor | Travel Expenses - SLCC Branch Meeting | £14.72 | £0.00 | £14.72 |
| F&GP | BACS | Kelliwic Golowi | F&GP 27.6.23 Item 13 - Grant | £150.00 | £0.00 | £150.00 |
| F&GP | BACS | Town Forum | F&GP 27.6.23 Item 14 - Grant | £2,000.00 | £0.00 | £2,000.00 |
| F&GP | BACS | Lions Club | F&GP 27.6.23 Item 15 - Grant | £1,524.00 | £0.00 | £1,524.00 |
| | | | | | | |
| | | | | | | |
| | | | BACS Payments | £4,357.54 | £83.76 | £4,441.30 |
| F&GP | DD | Google | June Google Workspace | £310.50 | £0.00 | £310.50 |
| | | | | | | £0.00 |
| | | | DD Payments | £310.50 | £0.00 | £310.50 |
| | | | | | | |
| | | | Total Payments | £4,668.04 | £83.76 | £4,751.80 |

| Payments for approval 12th July 2023 | | | | | | |
|---|------|--------------------|--|------------------|----------------|------------------|
| To be minuted at July Full Council | | | | | | |
| | | | | Net | VAT | Gross |
| OS | BACS | Direct Water Tanks | 1,000 Litre Water Tank | £270.40 | £54.08 | £324.48 |
| OS | BACS | GB Tool Hire | Leaf Blower Hire | £55.04 | £11.01 | £66.05 |
| OS | BACS | GB Tool Hire | Fench Panel Hire | £22.20 | £4.44 | £26.64 |
| OS | BACS | GB Tool Hire | Leaf Blower | £254.17 | £50.83 | £305.00 |
| TH&P | BACS | GB Tool Hire | Hand Towel, Toilet Roll, Blue Roll | £210.35 | £42.07 | £252.42 |
| OS | BACS | GB Tool Hire | Forestry Helmet & 2 Pairs of Boots | £199.85 | £39.97 | £239.82 |
| OS | BACS | GB Tool Hire | Barrier Tape | £7.16 | £1.43 | £8.59 |
| OS | BACS | GB Tool Hire | 3 Pairs of Work Trousers | £59.85 | £11.97 | £71.82 |
| TH&P | BACS | GB Tool Hire | Toilet Roll, Hand Towel, Black Bags, T Shirts and HandWash | £450.05 | £90.01 | £540.06 |
| F&GP | BACS | S Jackman | Bid Writing and Materials for Mural | £284.00 | £16.80 | £300.80 |
| F&GP | BACS | More Creative | Mural Boards for Fire Station Project | £295.89 | £59.18 | £355.07 |
| TH&P | BACS | Nisbets | Water Jugs | £89.96 | £17.99 | £107.95 |
| TH&P | BACS | SWAAT | EAL Portable Appliance Testing - Course for SH | £275.00 | £55.00 | £330.00 |
| TH&P | BACS | SW Beans | Cups and Sugar for Coffee Machine | £70.99 | £12.00 | £82.99 |
| OS | BACS | Screwfix | Extension Nozzle Blowgun, Adaptor Plugs | £14.98 | £2.99 | £17.97 |
| OS | BACS | Travis Perkins | Fence Panels, Postcrete for Allotments | £225.20 | £45.04 | £270.24 |
| F&GP | BACS | P Watson | Mileage for Civic Events | £37.00 | £0.00 | £37.00 |
| | | | BACS Payments | £2,822.09 | £514.81 | £3,336.90 |