



OUTSIDE SERVICES COMMITTEE

Callington Council Chambers

18th July 2023 at 6:47pm

Minutes

PRESENT: BROOKS (SB), COAKLEY (MC), GOLD (KG) (IN THE CHAIR), LONG (AL), MAYER (KM), STENTIFORD (TS), SMITH (MS), TOLMAN (ST), WARD (PW).

OFFICERS: TOWN CLERK, ASSISTANT TOWN CLERK, OPERATIONS MANAGER.

MEMBERS OF THE PUBLIC: 0

1.	APOLOGIES Cllr Pound & Cllr Watson
2.	MINUTES Approval of the minutes 18th July of 2023. RESOLVED. Proposed by Cllr Brooks seconded by Cllr Tolman and unanimously agreed as an accurate record of the proceedings.
3.	MATTERS ARISING – The bike fixed onto the railings on St Mary’s Close has been removed and the white lining of the steps has been completed. NOTED
4.	DISCLOSURES OF INTEREST - To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct. None
5.	DISPENSATIONS - To consider any requests for dispensations. None
6.	FOR DECISION – To receive a report from the Operations Manager It was requested that the report needs to be received a week before the meeting to give time to Cllrs to ask any questions and answers to be ready. NOTED The Operations Manager covered his report that had been previously circulated. Ongoing maintenance work continues repairing several broken benches, at Launceston Road Recreation Ground, New Road and by the old water fountain. The new noticeboard has been installed at Kelly-Bray. Contractors are booked for repair works on the Workshop alarm for 25 th July. Grass cutting growth has increased due to the weather. The cemetery has had a cut with the outside team now moving onto the parks followed on by the grass side verges in August. The free cark white lining has been completed. The old play park equipment in Tamar Close has been removed with new equipment now on order. The MUGA work continues with the main excavation work complete. Fencing is now being erected. NOTED

7.	<p><u>Parks and Open Spaces</u> DISCUSSION/DECISION – Update on the MUGA Cllr Gold and the Operations Manager clarified that the contractors are persevering with the work on the MUGA. The fencing is now going in along with the curb lining this week. Hoping for completion by the end of August. There will be a Grand Opening; however no date has been set as yet. NOTED</p>
8.	<p>FOR DISCUSSION/DECISION – The Operations Manager has sourced a specific training program for the maintenance and repair of park equipment. He recommends that all maintenance staff undergo this training which will be held in house here in Callington and is made up of theory and practical training. The cost will be £2827 for 4/5 employees over two days. Cllr Smith requested that the Operations Manager clarifies how long the certificate is valid for once training is complete. Cllr Long wanted clarity that the training will allow the Outside Service team to complete repairs whilst the repairs are covered by our insurance. The Operations Manager confirmed that this is the case. RESOLVED Proposed Cllr Long seconded Cllr Smith and unanimously agreed to proceed with the in house training.</p>
9.	<p><u>Allotments</u> FOR DISCUSSION/DECISION – To discuss any matters concerning the allotments. Assistant Town Clerk previously circulated report to Cllrs. Pest control has laid bait boxes within Haye Road allotments, no rodents found at Launceston Road. There is a small waiting list for Haye Road but no waiting list and a vacant plot at Launceston Road. The Scarecrow competition is going well with several tenants actively taking part. Letters have been sent to all allotment holders at Haye Road reminding them to be mindful when having a bonfire. New fencing has been erected at the bottom of Launceston Road allotment to try and deter people using the hedge as a short cut. The Ash tree die back has been reported to Cornwall Fire and Rescue, waiting for a completion date to be sent through regarding this. Inspections took place on 15th July. Ten first warning letters were issued with twelve eviction letters were sent within the two sites. NOTED</p>
10.	<p><u>Cemetery/Chapel</u> – To discuss any matters concerning the Cemetery or Chapel The alarm at the Cemetery Workshop will be fixed next week. NOTED</p>
11.	<p><u>ANY OTHER URGENT BUSINESS FOR DECISION</u> – at the Chair’s discretion. Cllr Ward explained that MP Sheryll Murray had been door knocking in her neighbourhood. They had a conversation regarding the dog friendly area on Launceston Road Recreation Ground. Cllr Ward stated that she felt Callington currently is not dog friendly. Cllr Ward proceeded to share a survey which Sheryll Murray had produced, which in turn will be posted to every household within the Callington Parish requesting their thoughts on this and returned to Sheryll Murray so she can share the Parishioners views. This leaflet had been produced without any consultation with the Town Council. Cllr Long disagreed with Cllr Ward stating that Callington is dog friendly and that there are many areas in which you can take or walk your dog. A brief, lively discussion was had. Cllr Long will compose an email to MP Sheryll Murray along with the Town Clerk also</p>

	<p>emailing and writing a letter to Sheryll Murray too.</p> <p>RESOLVED. Proposed Cllr Gold seconded Cllr Long with 8 votes in favour 1 vote against (PW) to agree to write to Sheryll Murray via an email and a letter explaining the Town Councils concerns over the survey.</p> <p>Cllrs also raised concerns over the survey and felt it should not be distributed to the households as it states Launceston Road Recreation Ground on the survey. The land in question belongs to Callington Town Council and has a PSPO on the area. It was also noted that there is a mistake in the leaflet naming another Council.</p> <p>RESOLVED Proposed Cllr Gold seconded Cllr Brooks with 8 votes in favour 1 against (PW) to halt to the distribution of the survey leaflets.</p> <p>The Clerk requested that the monthly market remains free for the month of August until it goes back indoors with the same arrangements in place as per the July market. When the market moves indoors, the traders can use the Pannier Market as parking giving them a first come, first serve one-day only permit to park for free.</p> <p>RESOLVED. Proposed Cllr Gold seconded Cllr Smith 8 votes in favour, 1 abstention to hold the August market for free and allow the traders to park in the Pannier Market when the market moves into the Town Hall with use of a one-day permit.</p> <p>Chyvarhas have requested use of Saltash Road Recreation Ground for their Summer Fete being held on 27th August with use of electric.</p> <p>RESOLVED Proposed Cllr Gold seconded Cllr Smith and unanimously agreed to grant permission for Chyvarhas to use the Recreation Ground for their fete.</p> <p>Wildanet are installing internet to the Heritage Centre. The Heritage Centre has not contacted the Clerk regarding this. The Clerk has tried to contact the Heritage Centre for clarification but so far had no reply. Wildanet have only gone as far as the gates into the cemetery and stopped work until further permission has been granted.</p> <p>RESOLVED Proposed Cllr Gold seconded Cllr Tolman and unanimously agreed to give the Power to act to the Clerk and the Chair of Outside Services to ensure that any further work completed is done so by notifying them beforehand thus not impacting on any burials taking place.</p>
	<p>There being no further business the meeting was closed at 7.12pm</p>
	<p>Date of next meeting: Tuesday 19th September 2023</p>