



## OUTSIDE SERVICES COMMITTEE

### Callington Council Chambers

20<sup>th</sup> June 2023 at 6:42pm

#### Minutes

**PRESENT: BROOKS (SB), COAKLEY (MC), GOLD (KG) (IN THE CHAIR), LONG (AL), MAYER (KM), POUND (SP), STENTIFORD (TS), SMITH (MS), TOLMAN (ST), WARD (PW), WATSON (PVW).**

**OFFICERS: TOWN CLERK, ASSISTANT TOWN CLERK.**

**MEMBERS OF THE PUBLIC: 0**

<b>1.</b>	<p><b>ELECTION OF CHAIR –</b> To elect a Chair of the Committee for the municipal year 2023/2024. Cllr Gold proposed by Cllr Pound seconded by Cllr Smith, votes in favour- Unanimous <b>RESOLVED –</b> Cllr Gold is duly elected Chair of the Outside Services Committee for the municipal year 2023/2024.</p>
<b>2.</b>	<p><b>ELECTION OF VICE CHAIR –</b> To elect a Vice Chair of the Committee for the municipal year 2023/2024. Cllr Coakley proposed by Cllr Gold seconded by Cllr Brooks, votes in favour – Unanimous. <b>RESOLVED –</b> Cllr Coakley is duly elected Vice-Chair of the Outside Services Committee for the municipal year 2023/2024.</p>
<b>3.</b>	<p><b>MEMBERSHIP OF COMMITTEE –</b></p> <p>As per the first Full Council meeting of the municipal year, all Councillors are currently members of the Outside Services Committee.</p> <p>To receive notice of anyone not wishing to be a member of this committee, for the municipal year. <b>NOTED</b></p>
<b>4.</b>	<p><b>APOLOGIES</b> Cllr Long</p>
<b>5.</b>	<p><b>MINUTES</b> Approval of the minutes 16<sup>th</sup> May of 2023. <b>RESOLVED.</b> Proposed by Cllr Smith seconded by Cllr Brooks with 8 votes in favour, 1 against (PW) that they agreed as an accurate record of the proceedings.</p>
<b>6.</b>	<p><b>MATTERS ARISING –</b> Cllr Watson queried whether the Outside Service team have completed their training for fixing park play equipment. The Operations Manager informed the room that due to the training being bespoke to our needs, he is still to sort this. Cllr Watson expressed his disappointment in the length of time this is taking to arrange and complete. Cllr Gold asked if we could enquire with other local Councils on the subject of how they train their teams when repairs and maintenance are needed. Cllr Gold stated that the Zip-Wire at Saltash Road Recreation Ground has been out of action due to it being broken since last Thursday. CTC have to wait for an outside company to fix it as we are not currently insured to fix it ourselves.</p>

	<b>NOTED</b>
<b>7.</b>	<p><b>DISCLOSURES OF INTEREST - To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.</b></p> <p>None</p>
<b>8.</b>	<p><b>DISPENSATIONS - To consider any requests for dispensations.</b></p> <p>None</p>
<b>9.</b>	<p><b>FOR DECISION – To receive a report from the Operations Manager</b></p> <p>The Outside Service Team is currently repairing 3 damaged benches. One located at the New Road bus stop and two on Launceston Road. Summer planting is well underway with the team working hard to keep the plants alive in the heat by currently watering twice a week. Grass cutting has slowed due to the dry weather; this has been advantageous allowing the team to catch up on outstanding works elsewhere. Curb line weed spraying is on the rota to begin in July with over 30 kilometres to spray. Electrical compliance works now complete. There is currently a fault with the work shop alarm. More details in agenda item 12.</p> <p>Parks and Open Spaces – White lining of the Free Carpark will take place on Monday 19<sup>th</sup> June 2023 with a temporary free carpark in situ to the adjacent recreation ground. The old play equipment located in the Tamar Close playground has been removed. Contractors are due to arrive on Monday 19<sup>th</sup> June to begin works to the MUGA on site at Launceston Road Recreation Ground.</p> <p><b>Noted</b></p>
<b>10.</b>  18.53 Cllr Stentiford arrived	<p><b>Parks and Open Spaces</b></p> <p><b>DISCUSSION/DECISION – Update on the MUGA</b></p> <p>Cllr Gold clarified that the MUGA works have now started with the ground marked out in preparation with a six-eight week time frame for completion.</p> <p><b>NOTED</b></p> <p>Cllrs expressed concern over the rusting push bike cable tied to the fencing on St Marys Close.</p> <p><b>RESOLVED.</b> Proposed Cllr Gold seconded Cllr Brooks and unanimously agreed that the Clerk will write to Callington Cycles asking them to remove the push bike by the end of June.</p> <p>Cllr Tolman requested that the white lining on the steps at St Marys Square are refreshed as they are somewhat worn away. Operations manager to sort this.</p> <p><b>NOTED</b></p>
<b>11.</b>	<p><b>FOR DISCUSSION/DECISION – to receive the quote for play equipment at Tamar Close.</b></p> <p>Cllr Gold informed the other Cllrs that the old play frame at Tamar Close had been condemned and removed. 5 quotes were sourced for a like for like replacement in metal rather than wood.</p> <p><b>RESOLVED</b> Proposed Cllr Gold seconded Cllr Pound and unanimously agreed to commence with the Wicksteed quote of £20,028 for the replacement equipment. Cllr Gold will contact Wicksteed to order equipment.</p>

	<p>There are moles in the Tamar Close play park. AB Pest solutions will sort this when the damp weather returns.</p> <p><b>NOTED</b></p>
<b>12.</b>	<p><b><u>ALLOTMENTS. FOR DECISION</u></b> – To discuss any matters concerning the allotments.</p> <p>The Chair updated the committee on the information circulated previously from the ATC. AB Pest Control has visited both sites and laid bait accordingly. Recent inspections have taken place at the start of June with 27 letters going out to tenants. Current vacant plots are in the process of being allocated to people on the waiting list. Cllr Gold expressed an interest in holding a Scarecrow competition on both allotment sites with the first prize being a year's free rent.</p> <p><b>RESOLVED.</b> Proposed by Cllr Gold seconded by Cllr Brooks and unanimously agreed to hold a Scarecrow competition on both sites separately with the first prize of the best scarecrow being a year allotment rent for free.</p>
<b>13.</b> 19:06 Cllr Long arrived	<p><b><u>Cemetery/Chapel</u></b> – To discuss any matters concerning the Cemetery or Chapel</p> <p>The Fire Alarm located at the Cemetery workshop has a fault. The Cllrs had a short discussion concerning the warranty of the alarm and the service that Full Stop currently provides.</p> <p><b>RESOLVED.</b> Proposed Cllr Pound seconded Cllr Smith and unanimously agreed to delegate power to the Clerk and Outside Services Chair to arrange the repair of the alarm with Full Stop. This will be on the condition that if the same fault arises we do not pay an ongoing charge as it continues to be fixed.</p> <p>Heritage Centre Electric usage. There is currently an agreement that the Heritage Centre and Town Band pay 48%/32% split with the remaining costs being paid by CTC. The Town Band has queried the night time storage tariff which runs from 11pm-8am. They have expressed concerns that they do not use the room during this time and therefore feel that they shouldn't have to pay for this. Cllrs agreed that it seems fair to charge the Heritage Centre for the night time usage as they use it with the option of switching the heating off during the warmer months.</p> <p><b>RESOLVED.</b></p> <p>Proposed Cllr Gold seconded Cllr Pound and unanimously agreed that this matter will be investigated by the Operations Manager and brought back to Council in September.</p>
<b>14.</b>	<p><b><u>ANY OTHER URGENT BUSINESS</u></b> – for information only.</p> <p>NONE</p>
	There being no further business the meeting was closed at 7.12pm
	Date of next meeting: Tuesday 18 <sup>th</sup> July 2023