



TOWN HALL & PREMISES COMMITTEE MEETING

Callington Town Council Chambers

6th June 2023 at 6:45pm

Minutes

PRESENT: BROOKS (SB), COAKLEY (MC), GOLD (KG), LONG (AL), POUND – VICE CHAIR (SP), MAYER (KM), STENTIFORD (TS), SMITH (MS), (TS), TOLMAN (ST), WARD (PW), WATSON (PVW) VALDEBOUZE (EV).

OFFICERS: TOWN CLERK (TC), OPERATIONS MANAGER (OM), ASSISTANT TOWN CLERK (ATC)

MEMBERS OF THE PUBLIC 0

	Minutes	Action
1.	<p>Election of Chair – To elect a Chair of the Committee for the municipal year 2023/2024.</p> <p>Cllr Gold proposed by Cllr Pound seconded by Cllr Long, votes in favour- Unanimous RESOLVED – Cllr Pound is duly elected Chair of the Town Hall and Premises Committee for the municipal year 2023/2024.</p>	
2.	<p>Election of Vice Chair – To elect a Vice Chair of the Committee for the municipal year 2023/2024.</p> <p>Cllr Brooks proposed by Cllr Stentiford seconded by Cllr Long, votes in favour- Unanimous RESOLVED – Cllr Stentiford is duly elected Vice Chair of the Town Hall and Premises Committee for the municipal year 2023/2024.</p>	
3.	<p>MEMBERSHIP OF COMMITTEE –</p> <p>As per the first Full Council meeting of the municipal year, all Councillors are currently members of the Town Hall and Premises Committee.</p> <p>To receive notice from any Councillor not wishing to be a member of this committee, for the municipal year. NOTED</p>	
4.	<p>APOLOGIES None</p>	
5.	<p>MINUTES Approval of the minutes of 2nd May 2023. RESOLVED Proposed by Cllr Long seconded by Cllr Tolman and unanimously agreed to accept the minutes as a correct record of the proceedings.</p>	
6.	<p>MATTERS ARISING None</p>	
7.	<p>DISCLOSURES OF INTEREST To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct None</p>	

8.	DISPENSATIONS None	
9.	FOR DISCUSSION/DECISION – To receive the Operations Manager’s report, namely maintenance work completed and scheduled. To agree any course of action, per the recommendations. The Operations Manager commended the caretaking and admin staff on their hard work over the past month. They have supported events including the Coronation celebrations and Mayfest while also balancing staff holiday and maintaining our regular bookings. Extra bins have been fitted in the public toilets. New locks are currently on order for the public toilets to replace the broken ones. Scaffolding located over the office for the flat roof works has now been removed. The electrical compliance works complete within the Town Hall; we are awaiting the final certification. Unit 20 replacement window fan has been sourced at a better price. NOTED	
10.	FOR NOTING – Pannier Market update The Clerk informed Cllrs that the solicitor has been contacted regarding the leases for various units within the Pannier Market. Units 4 and 18 will be drafted along with unit 20. Kivells will be providing market appraisals for these units. NOTED	
11.	FOR DISCUSSION/DECISION – request from Lost Surfers to play music to outdoor seating area. A conversation took place between the Cllrs regarding music being played in the outside area of the Lost Surfers bar. Proposed Cllr Long seconded Cllr Pound to approve the playing of music outside via a smart speaker with the condition that the tenant applies for the appropriate licenses himself and that the music will cease to play outside after 10:30pm to protect the living conditions of the surrounding neighbour’s. RESOLVED 10 votes in favour – 2 against.	
12.	Any other <u>urgent</u> business for information only. The Clerk gave feedback that had been received from various market traders concerning the Monthly Market and the recent rise in the Cornwall Council car parking fees. Cllrs discussed various options at length that would accommodate the traders to ensure the market can continue without having a major impact on the trader’s costs. The Clerk will contact Callington Cricket Club and Colin’s Bridals enquiring if the traders can use their car parking facilities in the short term while the market is in progress. Cllr Long asked that if anyone comes in with concerns regarding parking in the Cornwall Council car park that the office staff ask them to email cllr.connor.donnithorne@cornwall.gov.uk Proposed Cllr Gold seconded Cllr Pound that July 2023 monthly market being held in the Pannier market will be free to traders as a short term solution until Callington Town Council can try and find suitable, alternative parking arrangements for our traders. RESOLVED Votes in favour 11 - Votes against 0 - Abstention 1	
13	PART TWO SESSION EXEMPT REPORT: COMMERCIALLY SENSITIVE MATTERS That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it	

	<p>involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.</p> <p>FOR DISCUSSION/DECISION – To discuss the lease on unit 12, Spar.</p>	
	<p>Proposed Cllr Long seconded Cllr Gold and unanimously agreed to close the meeting to the public at 7:15pm and proceed to a closed session to discuss the lease on unit 12, Spar.</p>	
	<p>There being no further business the meeting was closed at 7:26pm</p>	
	<p>Next meeting – 4th July 2023</p>	