



TOWN HALL & PREMISES COMMITTEE

Date: 4th April 2023
Venue: Council Chamber
Time: **to follow Planning**
Enquiries: Town Hall - Tel: 01579 384039
Portreeve & Mayor: Cllr Suzan Tolman
Councillors: BROOKS, COAKLEY, GOLD, LONG, MOORE (CHAIR), POUND,
STENTIFORD, SMITH, TOLMAN, WARD & WATSON

1. **APOLOGIES**

2. **MINUTES**

Approval of the minutes of 7th March 2023

3. **MATTERS ARISING**

4. **DISCLOSURES OF INTEREST**

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

5. **DISPENSATIONS** – To consider any requests for dispensations.

6. **FOR DISCUSSION/DECISION** – to receive the Operations Manager's report, namely maintenance work completed and scheduled. To agree any course of action, per the recommendations.

7. **FOR DECISION** – to consider purchasing recycling bins in and around the town following a request by a member of the public

8. **FOR DECISION** – to consider a request from Cornwall Sending Love to Ukraine to use the Pannier Market and marquees for a fundraising concert on Saturday 30th September. The marquees will be in use during the day for the Town Market (during Honey Fair). Assistance to dismantle them has been offered by the fundraisers.

9. **FOR DECISION** – to receive quotes, as requested, for the refurbishment of the Bus Shelter on New Road.

10. **FOR DISCUSSION/DECISION** – to receive the Health & Safety report and agree any course of action as per the Operation Manager's recommendation.

11. **FOR DECISION** – to receive quotes for the door extractor fan in Unit 19

12. **ANY OTHER URGENT BUSINESS for information only**

13. **PART TWO SESSION**

EXEMPT REPORT: COMMERCIALLY SENSITIVE MATTERS

That under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item

To discuss matters concerning Pannier Market units.

Jo Taylor - Town Clerk
29th March 2023