



TOWN HALL & PREMISES COMMITTEE MEETING

Callington Town Council Chambers

2nd May 2023 at 7pm

Minutes

PRESENT: BROOKS (SB), GOLD (KG), POUND – VICE CHAIR (SP), MAYER (KM), STENTIFORD (TS), SMITH (MS), (TS), TOLMAN (ST), WARD (PW), WATSON (PVW) VALDEBOUZE (EV).

OFFICERS: TOWN CLERK (TC), OPERATIONS MANAGER (OM), ASSISTANT TOWN CLERK (ATC)

MEMBERS OF THE PUBLIC 2

	Minutes	Action
1.	APOLOGIES Cllr Coakley, Cllr Long	
2.	MINUTES Approval of the minutes of 4th April 2023. RESOLVED Proposed by Cllr Tolman seconded by Cllr Smith and unanimously agreed to accept the minutes as a correct record of the proceedings.	
3.	MATTERS ARISING None	
4.	DISCLOSURES OF INTEREST To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct None	
5.	DISPENSATIONS None	
6.	FOR DISCUSSION/DECISION – To receive the Operations Manager’s report, namely maintenance work completed and scheduled. To agree any course of action, per the recommendations. The Operations Manager circulated the report prior to the meeting. This covered the following – Contractors have been booked for week commencing 15 th May to complete remaining electrical compliance works. The flat roof above the main office has been completed, now waiting on the scaffolding to be removed. The bins are still to be sourced for the public toilets. OM to gain prices for this. Unit 12 & 13; quotes are being obtained for replacement windows. Unit 19; additional loft ducting needed, waiting on installation date. Unit 11; this has now been handed over to the tenant with plumbing and electrical work completed. Cllr Watson queried the door extractor fan for Calli-pizza. The OM is still obtaining quotes for this. Following a recent concern over a long standing lease, the Clerk gave an update on information gathered to date and proposed action. NOTED	OM

7.	<p>FOR DECISION – to receive a quote for market appraisals of the Pannier Market</p> <p>The Clerk informed the Cllrs that three companies had been contacted to provide quotes for the above market appraisals. Two separate quotes have been received from Millers and Kivells with no response from the third company. Cllrs asked the Clerk to speak with the RFO regarding monies available.</p> <p>Resolved. Proposed by Cllr Pound seconded by Cllr Smith and unanimously agreed to give the Chair, Clerk and RFO permission to follow up the market appraisal quotes.</p>	TC
8.	<p>FOR DECISION – To receive a quote for white lining of the Pannier market</p> <p>A short discussion was had between Cllrs.</p> <p>Resolved. Proposed by Cllr Brooks seconded by Cllr Gold to defer the decision of white lining of the Pannier Market for six months. 7 in favour, 3 against. Matter carried.</p>	
9.	<p>For Decision – To receive quotes for Town Hall toilet refurbishment</p> <p>The Clerk shared a copy of the breakdown of costings gained from three differing tenders. The Operations Manager gave a short explanation of the various degrees of work. Cllrs agreed that work cannot commence unless grant funding becomes available.</p> <p>NOTED</p>	
10.	<p>For Discussion/Decision – to consider a request to use land at Launceston Road Recreation Ground for a Coronation</p> <p>Proposed Cllr Pound seconded Cllr Brooks and unanimously agreed to suspend the meeting to allow Lesley Dingle from the Callington Rotary Club to share ideas of a Community Orchard.</p> <p>Mrs Dingle gave a short introduction regarding a Community Orchard elsewhere in Cornwall, explaining that over the course of time there is hope that Callington could follow suit but on a smaller scale. There were concerns expressed by Cllrs that by using the land at Launceston Road recreation field there might be future issues with wasps and damage to the trees. Various other areas within the Parish were mentioned as potential sites for an Orchard. After a lengthy conversation it was decided that the small area of land at Ayshton Gardens will be used to plant three commemorative trees to mark King Charles’ Coronation.</p> <p>Resolved. Proposed Cllr Watson seconded Cllr Tolman and unanimously agreed that this matter will be brought back to a meeting at a later date.</p>	
11.	<p>Any other urgent business for information only.</p> <p>None</p>	
	<p>Proposed Cllr Pound seconded Cllr Coakley and unanimously agreed to close the meeting to the public at 7:35pm and proceed to a closed session to discuss a resignation of a member of staff.</p>	
	<p>There being no further business the meeting was closed at 7:42pm</p>	
	<p>Next meeting – 6th June 2023</p>	