



## OUTSIDE SERVICES COMMITTEE

Callington Council Chambers

21<sup>st</sup> November 2023 at 7.08pm

### Minutes

**PRESENT: BROOKS (SB), COAKLEY (MC), GOLD (KG) (IN THE CHAIR), LONG (AL), MAYER (KM), SMITH (MS), TOLMAN (ST), VALDEBOUZE (EV), WARD (PW) & WATSON PORTREEVE AND MAYOR (PVW)**

**OFFICERS: TOWN CLERK (TC), OPERATIONS MANAGER (OM).**

**MEMBERS OF THE PUBLIC: 2**

<b>1.</b>	<b>APOLOGIES</b> Cllr Pound
<b>2.</b>	<b>MINUTES</b> <b>Approval of the minutes 17<sup>th</sup> October of 2023.</b> <b>RESOLVED.</b> Proposed by Cllr Brooks seconded by Cllr Tolman and unanimously agreed as an accurate record of the proceedings.
<b>3.</b>	<b>MATTERS ARISING –</b> <b>None</b>
<b>4.</b>	<b>DISCLOSURES OF INTEREST - To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.</b> <b>Item 7 Cllr Gold (Callington Lions request)</b> <b>Item 9 Cllr Gold &amp; Cllr Tolman</b>
<b>5.</b>	<b>DISPENSATIONS - To consider any requests for dispensations.</b> <b>None</b>
<b>6.</b>	<b>FOR DECISION – To receive a report from the Operations Manager</b> The Operations Manager had been previously circulated his report. This covered updates as follows – Park repair training has now been complete. An external contractor has been appointed to carry out work removing a standing dead ash tree at Peggy’s Patch and to crown raise some trees at Launceston Road to stop overshadowing. The Chair of OS and the Operations Manager have decided to keep the Summer plants in the planters maintaining them over the Winter to reduce any expenditure of planting budget. Grass cutting has now been complete for 2023, including the Primary School. The Zip Line has received no further complaints since the new components have been fitted. Electrical boxes have been fitted on St Mary’s Close. New self-closing gate closures have arrived for the gates at Saltash Road Recreation Ground. The fencing that has been damaged during the recent storms has been repaired. Some other areas of the fencing are also falling into disrepair; the Operations Manager will work with the Chair to address this. Quotes will be sourced in 2024 for new fencing for Tamar Close Park. We have been working with SAMM software LTD to integrate management software for our cemetery memorial inspections. A rugged tablet has been purchased for the staff to carry out the inspection works. The OM will need to compile

	<p>necessary H&amp;S paperwork and introduce inspection procedure to staff; hoping to begin the inspection process in the first quarter of 2024.</p> <p>There have been some major issues with the construction of the MUGA (Multi Use Games Area). The excess rain has shown the drainage was not suitable and water was not draining correctly away from site, contractors will return to site and remove the current base to install suitable drainage then reinstall a new base of larger stone to allow for suitable water runoff. We are currently in communication with Wicksteed on a time line for the corrective work.</p> <p><b>NOTED</b></p>
7.	<p><b><u>Parks and Open Spaces</u></b>  <b>DISCUSSION/DECISION – update on recent installation of play equipment</b>  Refer back to Operations Manager report regarding the MUGA update.  <b>NOTED</b></p> <p><b>FOR DISCUSSION/DECISION –</b> to consider purchasing replacement swing set for Saltash Road Recreation Ground.  Cllrs held a short discussion concerning the need to new equipment</p> <p><b>RESOLVED</b> Proposed Cllr Brooks seconded Cllr Smith to purchase the new swing set with grass matting underneath. Votes in favour 9, 1 abstention (PVW)</p> <p><b>FOR DISCUSSION/DECISION –</b> to consider a request from Callington Lions to use Saltash Road Recreation Ground for Honey Fair 2024 parking.</p> <p><b>RESOLVED</b> Proposed Cllr Smith seconded Cllr Brooks and unanimously agreed (KG Abstained from vote) to allow the Callington Lions to use the Recreation Ground on 28<sup>th</sup> September 2024. They are fully happy to support the Honey Fair after its success in 2023.</p>
8.	<p><b><u>Allotments</u></b>  <b>FOR DISCUSSION/DECISION –</b> To discuss any matters concerning the allotments.  The Assistant Town Clerk previously circulated the Allotment report. The report covered outstanding annual rent from both sites; eight tenants on Haye Road and seven tenants at Launceston Road are still due to pay their annual rent. Waiting lists have decreased in size with several vacant plots on both sites.  <b>NOTED</b></p>
9.	<p><b><u>Cemetery/Chapel – To discuss any matters concerning the Cemetery or Chapel</u></b>  The Clerk and Operations have met with Wildanet to discuss the internet route into the Heritage Centre. The Clerk shared a photo of the route that they are taking. Both the Clerk and Operations Manager are happy for this to go ahead. Wildanet are waiting on the go ahead from Cornwall Council.  <b>NOTED</b></p>
10.	<p><b><u>For Discussion/Decision – to consider how and where to spend CIL monies currently held by the Town Council totalling £4,039.98</u></b>  A number of suggests were brought to the table.</p> <ul style="list-style-type: none"> <li>• Cllr Gold suggested a child friendly, coloured fencing for Rosemullion Garden to keep the children safe within the park area with Cllr Brooks suggesting child friendly, coloured pencil shaped fencing.</li> <li>• Cllr Watson suggested that the CIL money be saved and spent within the revamp</li> </ul>

	<p>or new swing set at Saltash Road.</p> <ul style="list-style-type: none"> <li>• Cllr Smith suggested the money is used to purchase BBQ stands for the Recreation Grounds to try and deter people from using the plastic benches that become damaged from the hot BBQ's with added signage making the use of the stands clearer.</li> </ul> <p><b>RESOLVED.</b> Proposed Cllr Gold seconded Cllr Brooks and unanimously agreed to carry these ideas forward to Full Council to reach a final decision for the CIL money.</p>
11.	<p><b>FOR DISCUSSION/DECISION - Public Spaces Protection Order, Launceston Road Recreation Ground.</b></p> <p>During a lively debate, Cllr Ward felt that the recent renewal of the Public Spaces Protection Order (PSPO) on Launceston Road Recreation Ground was decided upon unlawfully, therefore making it null and void. Cllr Long reminded the room that Callington Town Council is the consultees in the process with Cornwall Council being the statutory body. Neither party had broken any laws as they had both followed the correct protocol in the renewal of the PSPO with a letter from Cornwall Council confirming this. Cllr Long recommended that any further issues regarding the PSPO were addressed to Cornwall Council. Cllr Ward had contacted the Kennel Club to gain their judgement explaining to them that she felt the renewal process taken was incorrect and illegal. Cllr Long has also contacted the Kennel Club to ensure they are aware of the full PSPO order and what it entails ensuring they are fully aware of all the facts, also reminding them that there are 136 PSPO orders throughout Cornwall and that Callington is not unique in this. Cllr Mayer stated that there is a large green space within the Village Collection where residents exercise their dogs freely and within just a short walk from here, they can also exercise their dogs along the footpath that leads to Newbridge. Cllr Valdebouze was concerned over dog mess not being completely picked up within the Launceston Road Recreation Ground area if the PSPO wasn't in place and the financial costs involved if an area was fenced off within the Recreation Ground; who would pay for this? (Costs of fencing, general maintenance including waste disposal and the extra bins that would be required).</p> <p>Cllr Gold queried if Cllr Ward had considered any other sites within the Parish. Cllr Ward felt that the field belonging to Ginsters was too close to the main road and is a privately owned plot of land belonging to Ginsters, therefore was unsuitable. Cllr Gold asked Cllr Ward to consider the Haye Road Allotment site (commercial plot) as another site option. Cllr Ward was saddened that the Town Council had not acknowledged the dog surveys distributed by MP Sheryll Murray to households within the Parish. Several Cllrs raised concerns regarding just how many surveys were actually delivered as many of them hadn't received one. Cllr Ward apologised to Cllrs for emailing incorrect information about them not being elected members.</p> <p><b>NOTED</b></p> <p>Cllr Gold recommended that Callington Town Councillor's meet with the Kennel Club officials, Cllr Long is happy to do this suggesting they also take them on a tour of the town showing them what Callington has to offer.</p> <p><b>RESOLVED</b></p> <p>Proposed Cllr Long seconded Cllr Brooks to invite the Kennel Club to Callington for a tour of the town which will include visits to the green at the Village Collection, the Ginsters field and the Haye Road allotment site.</p> <p>9 Votes in favour. 0 Against. 0 Abstentions</p>
12.	<p><b>FOR NOTING ONLY – Local Maintenance Partnership 2024-2025.</b> Cornwall Council is increasing the Town Council's LMP payment, for keeping the Public Rights of Way clear</p>

	<p>and accessible, by 4.9% next year. This takes the payment from £624.90 to £655.46. The Council does not need to accept.</p> <p>The Clerk briefed the Cllrs on the above.</p> <p><b><u>NOTED</u></b></p>
<b>13.</b>	<p><b><u>ANY OTHER URGENT BUSINESS FOR DECISION – at the Chair’s discretion.</u></b></p> <p>Cllr Gold requested the need for more helpers during the Christmas Fayre. Raffle prizes are also needed.</p> <p><b><u>NOTED</u></b></p>
	<p>There being no further business the meeting was closed at 7.51pm</p>
	<p>Date of next meeting: Tuesday 5<sup>th</sup> December 2023</p>