



OUTSIDE SERVICES COMMITTEE

Callington Council Chambers

20th February 2024 at 6.47pm

Minutes

PRESENT: BROOKS (SB), COAKLEY (MC), GOLD (KG) (IN THE CHAIR), LONG (AL), MAYER (KM), POUND (SP), STENTIFORD (TS), SMITH (MS), TOLMAN (ST), WARD (PW) & WATSON PORTREEVE AND MAYOR (PVW)

OFFICERS: TOWN CLERK (TC), ASSISTANT TOWN CLERK (ATC), OPERATIONS MANAGER (OM).

MEMBERS OF THE PUBLIC: 2

1.	APOLOGIES Cllr Valdebouze
2.	MINUTES Approval of the minutes 16th January of 2024. RESOLVED. Proposed by Cllr Tolman seconded by Cllr Brooks and unanimously agreed as an accurate record of the proceedings.
3.	MATTERS ARISING – None
4.	DISCLOSURES OF INTEREST - To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct. None
5.	DISPENSATIONS - To consider any requests for dispensations. None
6.	FOR DECISION – To receive a report from the Operations Manager The Operations Manager (OM) previously circulated his report. The Outside Service (OS) Team has been struggling with adverse weather causing difficult working conditions due to extended rain, the team has made their best efforts but it has caused delays in the work plan. The team are also using up their remaining holiday throughout Feb/March. Cemetery hedge cutting has now been completed. The OS Team is now clearing path way edges to tidy up around the cemetery, this will continue through February and March. This will be scheduled when we are down to one team member due to holiday. Forest for Cornwall has been planting trees along Southern Road. They have also donated 21 trees to the Town Council. By agreement of KG these trees have been placed in Asshyton Gardens and Saltash road park. Forest for Cornwall will maintain the trees for 3 years from planting. We have been working installing the first gate closer on the top gate by the free carpark. We have used a retrofit kit and have so far been impressed with the quality; the main test will be time to see how they survive. We will fit the other two as capacity allows. OM is

	<p>currently working on the Policy and Risk Assessment with the aim of this being completed by 23-02-24. All required equipment will be sourced next week. We will aim to begin inspections spring/summer 2024. OM has begun sourcing quotes for new fencing for Tamar Close Park. We will bring them to Committee in March ready for installation in the new financial year. New swings and grass mats for Saltash Road park have been purchased. We have been delayed due to rain, we plan to install this in March. Current outstanding works required to the MUGA at Launceston Road Recreation Ground; final landscaping, sport lining, touch in paint works on hoop frames, replace unsuitable cover on fencing panel. These works will be carried out in a single site visit in late March. The new area has been very well received by the community and has already proven to be very popular.</p> <p>NOTED</p> <p>Cllr Watson enquired about the fire damage caused to the Skate Park at Saltash Road Park. The damage is at the top of the ramp, therefore does not interfere with skating, it is worth noting these ramps are quite costly to replace.</p> <p>NOTED</p>
7.	<p><u>Parks and Open Spaces</u></p> <p>i) FOR DISCUSSION/DECISION - Saltash Road Skate Park - update</p> <p>The Chair, Clerk and Assistant Clerk recently met with a gentleman called Russ from Maverick at Saltash Road Recreation Ground regarding revamping of the Skate Park. During the site meeting Russ explained the step by step process of upgrading the area making it more appealing to the current day riders. He clarified the tenure process along with grant funding / crowdfunding options and the steps that follow this. Russ explained in detail that a new Skate park area would cost somewhere in the region of £250,000-£300,000 to build and as there is a Skate Park area already in situ there is a possibility that no further Planning Permission would be required as it would come under permitted development. A tenure process would highlight this along with any further surveys that might be required. Russ suggested that by removing the fencing that currently surrounds the Skate Park, along with taking away the shelter and adding benches and shrubbery, it would make the area much more user friendly and inviting to children and adults alike.</p> <p>The Chair suggested that a Working Party is formed to move the plan forward as the first course of action. This group of people would move the Skate Park project forward producing surveys, questionnaires and site plan ideas from the local community who would use this space. Further down the line this Working Group would source available Funding from various avenues. Some sources of funding to consider would be; Crowd Funding, Samworth, CIL Monies etc.</p> <p>With this in mind, the Chair suggested as a starting point, a table at the Community Day would be a good idea to gauge interest, find out any ideas including shapes and sizes of the Skate Park area that would interest people. The Community Day is being held in the Town Hall on 27th April 2024. The Chair would like any Skate Park ideas and plans added to the monthly Newsletter, the Town Council Website and Social Media asking people of their views, also</p>

	<p>encouraging them to join the Working Group if they share the same passion. It was also suggested that having a stall at the Mayfest and Honey Fair would be good to really get this idea out to the general public would work well.</p> <p>RESOLVED Proposed Cllr Gold seconded Cllr Pound and unanimously agreed that a Working Group is formed to push this whole idea forward and assist through each stage. The first step being the Community Day to begin the process of consultation.</p>
8.	<p>Allotments - To discuss any matters concerning the allotments Nothing to report NOTED</p>
9.	<p>Cemetery/Chapel – To discuss any matters concerning the Cemetery or Chapel The Operations Manager is to check that Wildanet have completed the broadband work needed at the Heritage Centre. NOTED</p> <p>The Software for the Cemetery inspections is ready to go. The OM is currently working through the Policy and Risk Assessment with the aim of this being completed by 23-02-24. Once complete, this will need to be sent over to the Software Company for verification. All required equipment will be sourced next week. NOTED</p>
10.	<p>FOR DISCUSSION/DECISION – to consider and accept the grant for the Local Maintenance Partnership. This funding is specifically for the cutting of vegetation that grows along the surface of the Public Rights of Way within the Parish of Callington and Kelly Bray. A brief discussion was had. RESOLVED. Proposed Cllr Gold seconded Cllr Brooks and unanimously agreed to accept the grant for the Local Maintenance Partnership with this funding specifically being used for the cutting of vegetation that grows along the surface of the Public Rights of Way within the Parish of Callington and Kelly Bray.</p>
11.	<p>FOR DISCUSSION/DECISION – to consider removing the bench on the footpath 605/1/1 from Willoughby Close to Haye Road, running alongside the back of Haye Road allotments. A farmer has reported that users of this bench are leaving rubbish in his field which could be fatal to his livestock if eaten. It was felt there were three options available. To remove completely, to add no litter signs or to add a litter bin by the bench. After a lengthy discussion a decision was made. RESOLVED. Proposed Cllr Smith seconded Cllr Coakley and unanimously agreed to remove the bench on the footpath by Friday this week, for a period of six months. The matter will be reviewed again in September 2024. Whilst discussing this matter at the meeting, Cllrs who organise a litter pick within the town have offered to remove that litter from the field on Sunday upon agreement with the land owner.</p>

12.	<p>ANY OTHER <u>URGENT</u> BUSINESS FOR DECISION – at the Chair’s discretion.</p> <p>The Clerk (on the request from the Chair) enquired if Cornwall Council would allow extra funding as the grass verges along Southern Road now have trees planted along them making grass cutting much more time consuming. The Clerk explained that Cornwall Council will not offer any further money to allow for this.</p> <p>NOTED</p> <p>Cllr Long asked for an update on the Fountain along Launceston Road. The Clerk explained that a full update will be given next week at Full Council. However for now, the insurance company is querying the price of the quote; they feel that they shouldn’t pay for the tidying of the Fountain or the tanking of the Fountain. The OM explained that the tanking was damaged upon impact, (this allows the Fountain to be waterproof). The OM will gain a updated quote that does not include certain aspects such as tidying the Fountain for the Clerk re-send to the Insurance Company.</p> <p>NOTED</p>
	There being no further business the meeting was closed at 7.21pm
	Date of next meeting: Tuesday 20 th March 2024 - immediately after the Planning meeting.