CALLINGTON TOWN COUNCIL

FULL COUNCIL MEETING

Date	27th October 2026
Time	**7.15pm**
Venue	Callington Town Hall, Council Chamber
Chairman	Portreeve and Mayor, Cllr Mark Smith
Councillors	Beresford-Power, Carey, Coakley, Doidge, Long, Mayer, Pound, Read, Smith, Tolman, Valdebouze and Watson.
Enquiries	Tel: 01579 384039 or email clerk@callington-tc.gov.uk
	Any member of the public wishing to express views on the agenda items below or to put questions to the Council are to email enquiries@callington-tc.gov.uk by **3pm on Monday 26th October 2026**

AGENDA

PRAYERS BY PASTOR MARTIN BUNKUM

1. **APOLOGIES**

2. **MINUTES**

   Approval of the Minutes of the meeting of 22nd September 2026

3. **MATTERS ARISING**

4. **DISCLOSURES OF INTEREST**

   To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

5. **DISPENSATIONS** – To consider any requests for dispensations.

6. **PUBLIC SESSION**. - An opportunity for any parishioner of any age to ask questions or raise concerns.

   Members of the public and press are most welcome to attend our Full Council meetings to bring to attention matters within the Council's remit and ask questions of the Council. Questions will be dealt with by the Chair, Clerk or another Councillor and may be deferred until a response can be obtained. In line with the Town Council's Standing Orders, the Public Session will not exceed 10 minutes unless an extension is agreed by the Council. Members of the public can speak for up to 3 minutes; this can be extended with permission from the Chair.

An opportunity for candidates for the Councillor vacancy to introduce themselves, talk about why they want to become a Town Councillor and answer any questions from the table.

7. FINANCE

a) Approval for expenditure as listed, and note the payments **(see addendum 1.0 below)**

b) To approve the review of the earmarked reserves, taking into account the recommendations made by the Committees.

8. TOWN FORUM – to receive any updates from the group

9. CORNWALL AREA PARTNERSHIP – Tamar to Moor – to receive any updates

10. TOWN TEAM – to receive an update on Project Phoenix

11. REPORTS

a) Planning Committee. To receive the approved minutes from the meeting held on 1st & 15th September 2026

b) Town Hall & Premises Committee. To receive the approved minutes from the meeting held on 1st September 2026

c) Outside Services Committee. To receive the approved minutes from the meeting held on 15th September 2026

d) Finance & General Purposes Committee. – To receive the approved minutes from the meeting held on 22nd September 2026

e) Any other reports from Councillors/Fire/Police

f) Reports from Cornwall Councillor Andrew Long

12. FOR DISCUSSION/DECISION – To consider the request contained within the letter received from Callington Cricket Club

13. FOR DISCUSSION/DECISION – To consider the request contained within the business plan received from CYPG.

14. FOR DISCUSSION/DECISION – To amend the full council agenda to include under 'Matters Arising' that decisions from the previous Full Council agenda be logged with the owner of the action and an update on whether the action has been completed.

15. FOR DISCUSSION/DECISION – To establish a working party to explore options for the installation of solar panels and air conditioning within the complex.

16. FOR DISCUSSION/DECISION – To establish the formation of a Community Events Working Party to plan and coordinate future community events.

17. FOR DISCUSSION/DECISION – To consider a request from Callington Colts for an extension to the grant awarded to them at the Full Council held on 28th October 2025 for £1,000 towards a secure facility to house grounds care machinery from the youth Grant fund.

18. PART TWO SESSION Under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited 210 representatives of newspapers will be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

a) To receive an update including recommendations from the Staffing Committee following the meeting held on 13th October 2026 and approval of minutes.

b) To discuss the Interim Clerk staffing arrangements.

c) To review and agree matters relating to the Acting Clerk.

Alison Hurn, Acting Town Clerk
21st October 2026

Payments for approval 16th September 2026						
To be minuted at OCTOBER Full Council						
				Net	VAT	Gross
OS	BACS	AB Pest Solutions	Haye Road Allotments - Pest Control	£85.00	£0.00	£85.00
OS	BACS	AB Pest Solutions	Liskeard Road - Pest Control	£85.00	£0.00	£85.00
OS	BACS	Amazon	Spring Loaded Sword Pin with Chain	£20.85	£4.17	£25.02
TH&P	BACS	AUK Hygiene	Cleaning Materials	£148.02	£29.60	£177.62
F&GP	BACS	N Biggs	Xmas Market Refund	£20.00	£0.00	£20.00
OS	BACS	Cormac	Traffic Management for Verge Works - Training Course	£230.00	£46.00	£276.00
OS	BACS	SA Dix	Bollards and barriers - Saltash Raod	£1,470.00	£294.00	£1,764.00
OS	BACS	Glasdon	Bins for town square	£271.96	£54.39	£326.35
OS	BACS	OLP - Endland Leisure	Swing Hangers	£45.83	£9.17	£55.00
OS	BACS	Radland	Planed Timber	£20.14	£4.03	£24.17
TH&P	BACS	Ryan Skews	Faulty Hall Switch	£27.00	£0.00	£27.00
F&GP	BACS	Mrs A Ziajka	Xmas Fayre Refund	£10.00	£0.00	£10.00
			BACS Payments	**£2,433.80**	**£441.36**	**£2,875.16**
TH&P	DD	Crown Gas & Power	Town Hall - Electricity August	£380.20	£76.04	£456.24
TH&P	DD	Crown Gas & Power	Welfare Room - Electricity August	£81.64	£4.09	£85.73
TH&P	DD	Crown Gas & Power	Unit 11 PM - Electricity August	£215.43	£10.77	£226.20
TH&P	DD	Crown Gas & Power	Town Hall - Electricity August	£70.06	£3.51	£73.57
OS	DD	Crown Gas & Power	Liskeard Road Chapel - Electricity August	£95.10	£4.76	£99.86
OS	DD	Crown Gas & Power	Cemetery Workshop & Toilets - Electricity Augut	£53.89	£2.70	£56.59
F&GP	DD	Natwest	Autopay Online	£21.35	£0.00	£21.35
			DD Payments	**£896.32**	**£101.87**	**£998.19**
			Total Payments	**£3,330.12**	**£543.23**	**£3,873.35**

Payments for approval 23rd September 2026						
To be minuted at OCTOBER Full Council						
				Net	VAT	Gross
F&GP	BACS	Bluemoon	Newsletter printing	£1,231.00	£0.00	£1,231.00
OS	BACS	GB Sport & Leisure	Cable puller and winch	£165.00	£33.00	£198.00
OS	BACS	OLD - Fenland Leisure Products	Caps for muga and rosemullion	£177.00	£35.40	£212.40
All	BACS	HMRC	PAYE/NI	£6,806.18	£0.00	£6,806.18
F&GP	BACS	S Iannantuoni	Xmas market refund	£20.00	£0.00	£20.00
OS	BACS	Sparling Recyling	Skip hire and mixed waste	£238.08	£47.62	£285.70
TH&P	BACS	SSE	Units 4&5 PM Electricity - 1.06.26-31.08.26	£561.66	£28.08	£589.74
			BACS Payments	**£9,198.92**	**£144.10**	**£9,343.02**
TH&P/OS	BACS	Allstar	Diesel and unleaded fuel	£100.75	£20.15	£120.90
All	BACS	Bright HR	HR Software	£80.00	£16.00	£96.00
All	BACS	Bright HR	HR EAP	£20.00	£4.00	£24.00
F&GP	BACS	EE	Mobile phones	£50.78	£10.16	£60.94
TH&P/OS	BACS	RAM Tracking	Vehicle Tracking	£59.97	£11.99	£71.96
F&GP	BACS	Webmate	SIP Trunk Unlimited	£19.05	£3.81	£22.86
			DD Payments	**£330.55**	**£66.11**	**£396.66**
			Total Payments	**£9,529.47**	**£210.21**	**£9,739.68**

Payments for approval 30th September 2026						
To be minuted at OCTOBER Full Council						
				Net	VAT	Gross
F&GP	BACS	Amazon	Magnetic Name Tags	£14.15	£2.83	£16.98
F&GP	BACS	Corporate Christmas Tree	Prelisted Frosted Garland x 3	£489.99	£98.00	£587.99
F&GP	BACS	Every Corner Distribution	Newsletter Delivery	£610.00	£0.00	£610.00
TH&P	BACS	JJ's Garden	Fill Bunker with Concrete in PM	£515.00	£103.00	£618.00
TH&P	BACS	JJ's Garden	Lift & Reset Cobbles in PM	£827.00	£165.40	£992.40
F&GP	BACS	Silent Discomania	Hire of Equipment for Silent Disco	£190.00	£0.00	£190.00
TH&P	BACS	Source For Business	Unit 4&5 PM Water	£67.14	£0.00	£67.14
			BACS Payments	**£2,713.28**	**£369.23**	**£3,082.51**
				£0.00	£0.00	£0.00
			DD Payments	**£0.00**	**£0.00**	**£0.00**
			Total Payments	**£2,713.28**	**£369.23**	**£3,082.51**

Payments for approval 7th October 2026						
To be minuted at OCTOBER Full Council						
				Net	VAT	Gross
F&GP	BACS	Amazon	Giant Inflatable Christmas Balls/Baubles	£28.16	£5.99	£34.15
OS	BACS	Amazon	Personalised Slate Plaque - R Denley	£8.32	£1.66	£9.98
TH&P	BACS	Amazon	Speaker Cables and Microphone	£70.81	£14.17	£84.98
TH&P	BACS	Amazon	Microphone	£30.83	£6.17	£37.00
TH&P/OS	BACS	Biffa	Waste Colleciton	£452.80	£90.56	£543.36
TH&P/OS	BACS	Biffa	Recycling Collection	£42.18	£8.44	£50.62
TH&P	BACS	Cornwall Council	PM Parking Enforcement	£249.88	£0.00	£249.88
TH&P	BACS	DB Heating Ltd	Repair for leaking water heater Council Chamber toilets - final balance	£115.42	£23.09	£138.51
F&GP	BACS	SA Dix	Remove and replace existing Murals	£450.00	£90.00	£540.00
TH&P	BACS	Elifts	Preventative Maintenance Visit	£77.00	£15.40	£92.40
TH&P	BACS	Full Stop	Replace failed extinguisher	£114.42	£22.88	£137.30
TH&P	BACS	Full Stop	Fire Detection and Alarm System	£238.00	£47.60	£285.60
F&GP	BACS	HR Support Consultancy	September HR Support	£693.90	£138.78	£832.68
F&GP	BACS	Imagine	Stationery Supplies	£138.07	£27.61	£165.68
TH&P	BACS	Legacy AV	Hearing Loop Amplifier	£530.00	£106.00	£636.00
F&GP	BACS	Mark Smith	Civic Expenses	£23.40	£0.00	£23.40
TH&P/OS	BACS	People Safe	October - Lone Worker Cover	£80.00	£16.00	£96.00
TH&P	BACS	Source For Business	7 PM Water - May - September	£41.29	£0.00	£41.29
F&GP	BACS	Summerfield Planning Ltd	Neighbourhood Plan	£150.00	£30.00	£180.00
OS	BACS	Trewarthas	OS Consumables	£93.66	£18.73	£112.39
TH&P	BACS	Trewarthas	TH&P Consumables	£41.92	£8.39	£50.31
OS	BACS	Vincents	Nugent Trailer Legs	£50.00	£10.00	£60.00
OS	BACS	Widgit	4 x Communication Boards	£1,400.00	£280.00	£1,680.00
			BACS Payments	**£1,448.40**	**£240.08**	**£1,688.48**
TH&P/OS	DD	Allstar	Diesel and Unleaded Fuel	£42.64	£8.53	£51.17
TH&P	DD	EDF	Gas for September	£99.19	£4.96	£104.15
F&GP	DD	Google	Google Workspace for September	£441.60	£0.00	£441.60
F&GP	DD	Pulse4All	Defib Monthly Plan	£29.12	£5.83	£34.95
F&GP	DD	Webmate	SIP Trunk Unlimited for October	£19.05	£3.81	£22.86
			DD Payments	**£631.60**	**£23.13**	**£654.73**
			Total Payments	**£2,080.00**	**£263.21**	**£2,343.21**

Payments for approval 14th October 2026

To be minuted at OCTOBER Full Council

				Net	VAT	Gross
OS	BACS	Amazon	Working Hands Skincare and Heavy Duty Hand Cleaner	£19.16	£3.83	£22.99
OS	BACS	Aquasource	5,000 Litre Storage Tank and Installation	£1,375.00	£275.00	£1,650.00
F&GP	BACS	CALC	Code of Conduct Training	£485.00	£97.00	£582.00
OS	BACS	DLVA	Tax on LG64 YDD Citroen Van	£360.00	£0.00	£360.00
F&GP	BACS	Elly Valdebouze	Halloween Tombola	£15.74	£0.00	£15.74
F&GP	BACS	Full Stop	CCTV Annual Maintenance Charge	£876.12	£175.22	£1,051.34
OS	BACS	Glasdon	Lowther Seat - Replacement bench for square (CIL Project for St Mary's Square)	£657.05	£131.41	£788.46
All	BACS	HMRC	PAYE & NI	£5,593.78	£0.00	£5,593.78
TH&P	BACS	Paul Hackworth	Mileage for Training Course	£19.80	£0.00	£19.80
F&GP	BACS	H Turner	Xma Market Refund	£20.00	£0.00	£20.00
F&GP	BACS	Imagine	Desk Diary	£2.60	£0.52	£3.12
OS	BACS	Sam Turner & Sons	Lawn Mower, Edger Kombi Tool, Bristle Brush Kombi Tool and Petrol Kombi	£1,594.74	£318.95	£1,913.69
F&GP	BACS	Summerfield Planning	Neighbourhood Plan	£150.00	£30.00	£180.00
			BACS Payments	**£11,168.99**	**£1,031.93**	**£12,200.92**
TH&P	DD	Crown Gas & Power	Sept Electric - Town Hall	£424.60	£84.92	£509.52
TH&P	DD	Crown Gas & Power	Sept Electric - Welfare Room	£76.33	£3.82	£80.15
TH&P	DD	Crown Gas & Power	Sept Electric - Unit 11	£193.32	£9.67	£202.99
TH&P	DD	Crown Gas & Power	Sept Electric - Town Hall	£66.89	£3.34	£70.23
OS	DD	Crown Gas & Power	Sept Electric - Chapel at Cemetry	£94.15	£4.71	£98.86
OS	DD	Crown Gas & Power	Sept Electric - Workshop	£53.00	£2.65	£55.65
F&GP	DD	SeaDog IT	Monthly Website Hosting	£35.00	£7.00	£42.00
F&GP	DD	Natwest	Autopay Monthly Service Fee	£21.35	£0.00	£21.35
			DD Payments	**£964.64**	**£116.11**	**£1,080.75**
			Total Payments	**£12,133.63**	**£1,148.04**	**£13,281.67**