TOWN HALL & PREMISES COMMITTEE

Date	3rd November 2026
Time	**To follow Planning**
Venue	Callington Town Hall, Council Chamber
Councillors	Beresford-Power, Carey (Vice Chair), Coakley, Doidge, Long, Mayer, Pound, Read, Smith (Portreeve and Mayor), Tolman, Valdebouze & Watson (Chair)
Enquiries	Tel: 01579 384039 or email clerk@callington-tc.gov.uk

1. APOLOGIES

2. MINUTES

Approval of the minutes of 6th October 2026

3. MATTERS ARISING

4. DISCLOSURES OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

5. DISPENSATIONS – To consider any requests for dispensations.

6. PUBLIC SESSION

A public session will be held during the meeting to allow members of the public to ask questions, this session shall not exceed 10 minutes. Members of the public can speak for up to 3 minutes although this can be extended with permission from the Chairperson.

Questions must relate strictly to items on the published agenda and be submitted in writing at least 24 hours before the meeting. Questions should be sent to clerk@callington-tc.gov.uk

The Chair reserves the right to group similar questions and to limit the time for responses where necessary.

7. **FOR DISCUSSION/DECISION** – to receive the Operation Manager's report, namely maintenance work completed and scheduled; agree any course of action, per the recommendations.

8. **FOR DISCUSSION/DECISION –** To review the earmarked reserves and make recommendations to Full Council.

9. **FOR DISCUSSION/DECISION –** To discuss and agree the staffing arrangements required over the Christmas period, from 24th December 2026 to 4th January 2027, including the opening and closing of the New Road Public Conveniences, Town Hall maintenance and the emptying of rubbish bins on the Town Square.

10. **FOR DISCUSSION/DECISION –**To consider the request from Kelliwik Golowi to use St Mary's Close during the Kelliwik Golowi event on 28th November 2026.

11. **FOR DISCUSSION/DECISION -** To consider the future maintenance of the seven street lights within the Pannier Market, following Cornwall Council's confirmation that it no longer has the budget to maintain street lighting on private land. Options include transferring responsibility for the lights to the landowner or arranging for their removal.

12. **FOR DISCUSSION/DECISION – Fire Doors throughout Town Hall complex and Fire Spandrels/breaks within the Pannier Market space** - to consider the information circulated by the RFO and agree a budget for the required works to the fire doors and fire spandrels/breaks to enable the works to commence.

13. **FOR DISCUSSION/DECISION –** to consider the purchase of a new freezer due to the current one being unrepairable.

14. **FOR DISCUSSION/DECISION –** To consider replacement of the coffee machine.

15. **FOR NOTING –** Update on solar panels / air source pumps.

Alison Hurn – Acting Town Clerk,
28th October 2026