



CALLINGTON TOWN COUNCIL

FULL COUNCIL MEETING



Date	17 th December 2024
Time	6.30pm
Venue	Callington Town Hall, Council Chamber
Chairman	Portreeve and Mayor, Cllr Steve Pound
Councillors	Brooks, Coakley, Gold, Long, Mayer, Pound, Raphael, Smith, Stentiford, Tolman, Valdebouze and Watson.
Enquiries	Tel: 01579 384039 or email clerk@callington-tc.gov.uk
	Any member of the public wishing to express views on the agenda items below or to put questions to the Council are to email enquiries@callington-tc.gov.uk by 3pm on Monday 16th December 2024

AGENDA

PRAYERS BY PASTOR MARTIN BUNKUM

- 1. APOLOGIES**
- 2. MINUTES**
Approval of the Minutes of the meeting of 26th November 2024
- 3. MATTERS ARISING**
- 4. DISCLOSURES OF INTEREST**
To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.
- 5. DISPENSATIONS** – To consider any requests for dispensations.
- 6. PUBLIC SESSION.** - An opportunity for any parishioner of any age to ask questions or raise concerns.

Members of the public and press are most welcome to attend our Full Council meetings to bring to attention matters within the Council's remit and ask questions of the Council. Questions will be

dealt with by the Chair, Clerk or another Councillor and may be deferred until a response can be obtained. In line with the Town Council's Standing Orders, the Public Session will not exceed 10 minutes unless an extension is agreed by the Council. Members of the public can speak for up to 3 minutes; this can be extended with permission from the Chair.

7. FINANCE

- a)** Approval for expenditure as listed, and note the payments **(see addendum 1.0 below)**
- b)** Any other updates from the RFO

8. TOWN FORUM – to receive any updates from the group

9. KELLY BRAY RESIDENTS ASSOCIATION – to receive updates from the group

10. CARADON AREA PARTNERSHIP – Tamar to Moor – to receive any updates

11. TOWN TEAM – to receive any updates on Project Phoenix

12. REPORTS

- a) Planning Committee.** To receive the approved minutes from the meeting held on 5th November 2024 & 19th November 2024
- b) Town Hall & Premises Committee.** To receive the approved minutes from the meeting held on 5th November 2024
- c) Outside Services Committee.** To receive the approved minutes from the meeting held on 19th November 2024
- d) Finance & General Purposes Committee.** – no meeting held in December to approve previous meeting minutes
- e) Any other reports** from Councillors/Fire/Police
- f) Reports from Cornwall Councillor Andrew Long**

13. FOR DISCUSSION/DECISION – Neighbourhood Development Plan – to review and approve the Basic Conditions Statement, Consultation Statement and Sustainability Assessment Report for formal submission to Cornwall Council, previously circulated.

14. FOR DISCUSSION/DECISION – Youth Grant award. To consider providing a letter of support for CYPG, confirming the allocation of funding from the Youth Grant fund

15. FOR DISCUSSION/DECISION – to consider contributing to the A388 Community Road Safety Campaign as a member of the Tamar to Moor CAP. Details previously circulated.

16. FOR DISCUSSION – to discuss a response to the Granite Way 20mph speed limit consultation, previously circulated.

17. ANY URGENT FOR ITEMS FOR DECISION AT THE CHAIR'S DISCRETION

18. PART TWO SESSION

Under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers will be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

i) DISCUSSION/DECISION – to discuss the concept of a community asset.

Jo Taylor, Town Clerk
10th December 2024

Addendum 1.0

Payments for approval 27th November 2024						
To be minuted at December Full Council						
				Net	VAT	Gross
TH&P	BACS	AUK Hygiene	Cleaning products	£130.93	£26.19	£157.12
F&GP	BACS	Bluemoon Design	Newsletter Printing	£1,166.00	£0.00	£1,166.00
TH&P	BACS	Cornwall Council	Award for Personal Licence Holders (x2)	£300.00	£0.00	£300.00
TH&P	BACS	Cornwall Council	Parking Enforcement	£218.36	£0.00	£218.36
OS	BACS	Cornwall Tree Consultancy	Tree Risk Assessment	£742.00	£0.00	£742.00
OS	BACS	Full Stop	Heritage Centre - Fire Alarm - Materials	£65.47	£13.09	£78.56
OS	BACS	Full Stop	Workshop - Fire Alarm - Materials	£5.12	£1.02	£6.14
TH&P	BACS	Full Stop	Town Hall - Fire Alarm - Materials	£24.13	£4.83	£28.96
TH&P	BACS	George Du Plessis	Reimbursement for Amazon - Brush Cleaner	£15.50	£3.10	£18.60
TH&P	BACS	MH Hart & Son	Replacement sensor in reception area	£118.48	£23.70	£142.18
F&GP	BACS	LITE	Transformer for Xmas Lights	£225.00	£45.00	£270.00
F&GP	BACS	SeaDog IT	Website Support	£32.50	£0.00	£32.50
			BACS Payments	£3,043.49	£116.93	£3,160.42
TH&P	DD	Source For Business	Water at Public Toilets	£307.98	£0.00	£307.98
			DD Payments	£307.98	£0.00	£307.98
			Total Payments	£3,351.47	£116.93	£3,468.40

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TH&P	BACS	George Du Plessis	Reimbursement for Amazon - Brush Cleaner	£15.50	£3.10	£18.60
TH&P	BACS	MH Hart & Son	Replacement sensor in reception area	£118.48	£23.70	£142.18
F&GP	BACS	Megan Amos	Reimbursement for Xmas Wreaths	£26.98	£0.00	£26.98
F&GP	BACS	LITE	Transformer for Xmas Lights	£225.00	£45.00	£270.00
F&GP	BACS	SeaDog IT	Website Support	£32.50	£0.00	£32.50
			BACS Payments	£3,070.47	£116.93	£3,187.40
TH&P	DD	Source For Business	Water at Public Toilets	£307.98	£0.00	£307.98
			DD Payments	£307.98	£0.00	£307.98
			Total Payments	£3,378.45	£116.93	£3,495.38

Payments for approval 6th December 2024						
To be minuted at December Full Council						
				Net	VAT	Gross
TH&P	BACS	BCHS (Bunzl)	Cleaning products	£70.82	£14.16	£84.98
TH&P/OS	BACS	Biffa	Waste Collection	£173.88	£34.78	£208.66
TH&P/OS	BACS	Biffa	Recycling Collection	£34.64	£6.93	£41.57
F&GP	BACS	CPC	Batteries - power backups for the computers	£126.10	£25.22	£151.32
TH&P	BACS	Citron	Duty of Care - Compliance Costs - for Dec and Jan	£9.17	£1.83	£11.00
OS	BACS	ESP Play	Saltash Road park equipment	£42,255.00	£8,451.00	£50,706.00
OS	BACS	ESP Play	Saltash Road park equipment	£1,234.00	£246.80	£1,480.80
OS	BACS	ESP Play	Credit note for swing seat	£1,169.00	£233.80	£1,402.80
F&GP	BACS	Festive Lights	80 LEDs and cabling	£147.92	£29.58	£177.50
TH&P	BACS	George Du Plessis	Reimbursement for Key Cutting	£8.00	£0.00	£8.00
OS	BACS	GB Tool Hire	Fence panels and clips (purchased not hired)	£150.00	£30.00	£180.00
T&HP	BACS	GB Tool Hire	Safety Boots	£75.00	£15.00	£90.00
OS	BACS	GB Tool Hire	Lifting Strops	£49.41	£9.88	£59.29
All	BACS	HR Support Consultancy	November HR Support	£831.91	£166.38	£998.29
F&GP	BACS	MH Hart & Son	Work on Christmas Lights in Town Centre	£560.00	£112.00	£672.00
TH&P	BACS	MH Hart & Son	Works on lighting in foyer	£118.48	£23.70	£142.18
F&GP	BACS	Karen Gold	Reimbursement for Bookers	£99.67	£15.94	£115.61
F&GP	BACS	Megan Amos	Reimbursement for Tesco - Xmas Decs	£7.00	£0.00	£7.00
OS	BACS	PaintnPrint	A5 Signs for Headstones (that fail safety test)	£300.00	£0.00	£300.00
OS	BACS	Phil Searle	Hedge Cutting	£480.00	£0.00	£480.00
TH&P	BACS	SA Dix	Repair paving outside John Smiths/PM	£475.00	£95.00	£570.00
F&GP	BACS	Summerfield Planning	Neighbourhood Planning	£1,545.00	£309.00	£1,854.00
T&HP/OS	BACS	Trewarthas	Consumsables	£85.39	£17.08	£102.47
			BACS Payments	£47,667.39	£9,370.48	£57,037.87
			DD Payments	£0.00	£0.00	£0.00
			Total Payments	£47,667.39	£9,370.48	£57,037.87