FINANCE & GENERAL PURPOSES COMMITTEE

25th June 2019 at 6.30pm

Minutes

(Please note that all Councillors are now members of the Finance & General Purposes Committee.)

1. ELECTION OF CHAIR

Resolved. It was proposed by Cllr Tolman seconded by Cllr Gold to elect Cllr Tagg as Chair of the Committee for the municipal year 2019/2020.

2. ELECTION OF VICE CHAIR

Resolved. It was proposed by Cllr Tagg seconded by Cllr Long to elect Cllr Burrows as Vice Chair of the Committee for the municipal year 2019/2020.

3. APOLOGIES
CLLRS WATSON

PRESENT: CLLRS BURROWS, COAKLEY, GOLD, LONG, MCCALLION, RAPHAEL, TAGG (CHAIR) & TOLMAN

OFFICER: CLERK

4. MINUTES
It was proposed by Cllr Raphael seconded by Cllr Tolman and agreed unanimously to receive the minutes of the 21st May 2019.

5. MATTERS ARISING
None.

6. DISCLOSURE OF INTEREST
To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

None.

7. FINANCE

a) Approval of payments

It was proposed by Cllr Long seconded by Cllr Gold and agreed unanimously to approve the payments as listed:

TH	DD	Clear Business	New office electricity	556.77	111.95	671.71
FGP	DD	Three	Mobile phones	40.44	8.09	48.53
FGP	DD	McAce	WebMate IP Phone	30.09	6.02	36.11
FGP	11481	Newton	Parade Pole	110.00	22.00	132.00
FGP	11482	BT	Cemetery line	30.60	6.12	36.72
OS	11483	Travis Perkins	Postcrete, cutting discs, wood screws, stanley tape, plywood	148.04	29.61	177.65
FGP	11484	SeaDog IT	July E-Newsletter	145.00		145.00
FGP	11485	Bluemoon Print	July newsletter	463.00		463.00
FGP	11486	S Jackman	Mural project	425.00		425.00
FGP	11487	LITE Ltd	Christmas Lights transformer	965.00	193.00	1,158.00
TH	11488	EDF Energy	Cemetery workshop and toilets	93.07		93.07
FGP	11489	Able Print Ltd	Market WiFi signs	180.00	36.00	216.00
FGP	11490	Sage UK Ltd	Consultancy Call	300.00	60.00	360.00
FGP	11491	Daniel Thorpe	Set up VLANs on network to separate public and staff access, install Draytek Wireless Acess Points to provide WiFi throughout the building including PM, monthly server check, off site backup server hosting, off site backup static IP, monthly PBX update	1,045.00		1,045.00
				4,532.01	**472.79**	**5,007.79**

7. **FOR DECISION** – To receive any updates from the newly formed Murals sub-committee, led by Cllr Burrows, and to receive an update from Cllr Tagg regarding the pasty mural.

   Cllr Burrows gave an update on the meeting last Thursday with Sam Jackman, who took the sub-committee through the grant application. Cllr Tagg confirmed that a letter of interest has been submitted today.

   Cllr Gold has sourced some photos for the archiving project. **Noted.**

8. **FOR INFORMATION** - To recent any updates on the festive lighting in Fore Street.

   Works are scheduled for the rolling road closure from 27th to 29th August 2019. The Assistant Town Clerk has prepared flyers for properties in Fore Street, and the Chair will distribute in due course. **Noted.**

9. **FOR DECISION**- To discuss any issues relating to the Environmental Sub Committee.

   Cllr Raphael has prepared an article for the website and social media, for the Portreeve and Clerk to check. A public meeting will be held at the end of July. **Noted.**

10. **ANY OTHER <u>URGENT</u> BUSINESS**

    None.

There being no further business the meeting was declared closed at 6.40pm.