OUTSIDE SERVICES COMMITTEE

Callington Council Chambers

18th April 2023 at 6:52pm

Minutes

PRESENT: BROOKS (SB), COAKLEY (MC), GOLD (KG) (IN THE CHAIR), LONG (AL), POUND (SP), STENTIFORD (TS), SMITH (MS) TOLMAN (ST), WARD (PW) WATSON (PVW)

OFFICERS: TOWN CLERK, OPERATIONS MANAGER & ASSISTANT TOWN CLERK

MEMBERS OF THE PUBLIC: 2

	Minutes
1.	**APOLOGIES** none
2.	**MINUTES** **Approval of the minutes of 21st March 2023.** **RESOLVED**. Proposed by Cllr Long seconded by Cllr Smith and unanimously agreed as an accurate record of the proceedings.
3.	**MATTERS ARISING -** None
4.	**DISCLOSURES OF INTEREST - To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.** None
5.	**DISPENSATIONS** - To consider any requests for dispensations. None
	Cllr Stentiford arrived at 6:57pm
6.	**FOR DECISION** – To receive a report from the Operations Manager including the Health and Safety Inspection and recommendations. The Operations Manager had previously circulated his report which included updates on maintenance duties that the team is currently carrying out. There has been damage to the cemetery toilet door, the door has now been repaired and is being repainted. The bolt on the outside of the door will not be replaced. There are a few minor electrical items left to sort at the Heritage Centre. Equipment servicing is now complete. Grass cutting is well underway albeit delayed for two weeks due the poor weather conditions. The cemetery cut has been completed, with the first cut of the road-side verges now being worked through. Once complete, the parks are next on the list. The contractor has visited and confirmed the original price from last year's quote remains the same for the white lining of the free car park. Health and Safety report is very good overall with some shelving needed

	at yard. Cllr Watson queried the repairs to the play park equipment. Clerk is waiting for a reply from the insurance company. **Noted**
7.	Parks and Open Spaces **FOR DISCUSSION/DECISION** To consider renewing the Public Spaces Protection Order for Saltash Road Recreation Ground and Launceston Road Recreation Ground this expires at the beginning of October 2023. Cllr Ward would like to propose a dog walking area within the Launceston Road Recreation Ground. She will bring a presentation supporting this to the next Outside Services meeting on 18th May 2023. A short discussion took place. **Resolved** – Proposed Cllr Long seconded Cllr Watson and unanimously agreed to defer the decision on renewing the Public Order Protection Order until Cllr Ward's presentation has been offered at the next Outside Services meeting. **FOR DISCUSSION/DECISION** - to consider a request from the Town Forum to use Saltash Road Recreation Ground for a Coronation event. Kelvin Spinks from the Town Forum briefly explained the plans for the King's Coronation event being held on Friday 5th May at the Saltash Road recreation Ground. The event will run from 2pm – 11pm with a bouncy castle, food venders and alcohol being available for the event from various companies. All paperwork is in place. Cllr Long suggested that the neighbouring properties should be made aware of the Coronation event at the Recreation Ground via a flyer drop. Cllrs were concerned about noise and rubbish being left un-cleared. The Town Forum is trying to source a band for entertainment in the evening. **Resolved.** Proposed Cllr Long seconded Cllr Smith that the event takes place on the condition that all rubbish is removed, and the event finishes at 11pm. 9 in favour, 1 against (PVW) Cllr Gold reported that the work to the MUGA should begin sometime in May as the money has now come through to Cornwall Council. **NOTED.**
8.	Allotments **FOR DECISION** – To discuss any matters concerning the allotments. The report was previously circulated from the Assistant Town Clerk which included updates for both allotment sites. Annual inspections have now taken place with some tenants receiving letters regarding lack of cultivation. Both sites waiting for a Pest Control visit. At present there are four vacant plots at Haye Road with these being offered to the next people on the waiting list. **NOTED**
9.	Cemetery/Chapel **FOR DISCUSSION –** Clerk to give an update on the electricity consumption at the Chapel.

	The Clerk had received a quote to replace the two individual electricity meters in the Cemetery Chapel, amounting to £170 + VAT each. These meters would identify the individual usage of the Heritage Centre and Town Band and make it easier to apportion the utility bill. She then went on to explain that, in previous written agreements, it had been agreed that the Heritage Centre would pay 48%, the Town Band 32% and the Town Council 20% of the electricity bill, which all parties had acknowledged and were in agreement with. She questioned whether the Town Council wanted to go to the expense of replacing the meters when this agreement was already in place. **Resolved.** Proposed Cllr Smith seconded Cllr Long to continue to divide the electricity bill as per the agreements. (8 support, 1 abstention PVW)
10.	**FOR DECISION –** renewal of agreements for use for the Heritage Centre and Town Band A lengthily discussion was held between Cllrs relating to the usage of the Chapel at the cemetery. **Resolved.** Proposed Cllr Long seconded Cllr Brooks that agreements are signed by all parties using the Chapel and are then held with the Town Council who hold a right to review them on a 5 year rolling basis. (9 support, 1 against PVW)
11.	**ANY OTHER URGENT BUSINESS – for information only.** The Clerk asked all Chairs to ensure they get their end of year reports in as soon as possible in readiness for the Annual Parish Meeting. **NOTED.**
	There being no further business the meeting was closed at 6:52pm
	Date of next meeting: Tuesday 18th May 2023