

TOWN HALL & PREMISES COMMITTEE

Date: 5th October 2021 **at 6.30pm**
Venue: Council Chamber
Time: After Planning
Enquiries: Town Hall - Tel: 01579 384039
Portreeve & Mayor: Cllr Mike Tagg
Councillors: BROOKS, COAKLEY, GOLD, LONG, MOORE (CHAIR), MORGAN, POUND,
STENTIFORD, SMITH, TOLMAN & WATSON

1. APOLOGIES

2. MINUTES

Approval of the minutes of 7th September 2021.

3. MATTERS ARISING

4. DISCLOSURES OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

5. DISPENSATIONS – To consider any requests for dispensations.

6. FINANCE

Approval of Payments

7. FOR DECISION – To discuss the Operation Manager's report, namely maintenance work completed and scheduled; agree any course of action, per the recommendations.

8. FOR DECISION – To discuss the full report from Cllr Watson of a proposed solar installation on the existing roof.

9. FOR DECISION – to discuss the request from Jenny and Peter Coombe to use the Town Hall on Christmas Day for their Community Christmas Lunch between 10am and 4pm as they did two years ago.

10. FOR DECISION – to discuss the recent disability discrimination query and, after guidance from CALC, to agree to add a clause in our hirer Terms and Conditions. **(see supporting information below)**

11. FOR DISCUSSION- To discuss any issues concerning COVID-19 in relation solely to the Town Hall & Premises. **(see supporting information below)**

12. **FOR DISCUSSION** – To receive any updates concerning the Sunday Town Markets and plans for the coming months. **(see supporting information below)**
13. **ANY OTHER URGENT BUSINESS**

Jo Taylor
Town Clerk
29th September 2021